**Mclean County Unit District No. 5**  
**Board Policy Committee**  
**Meeting AGENDA**  
**Tuesday, February 28, 2017 ~ 3:30 - 5:20 p.m.**  
**Unit 5 District Office ~ 1809 W Hovey Ave; Normal IL**  
*Reconvened Meeting from Friday, February 24, 2017*

**Board Policy 2.150 Board Committees ~**  
Board Policy Committee researches policy-related issues, and provides information and recommended revisions and new policies, administrative procedures and exhibits to the Board. Committee members include: Board members, Attorney for the District, District-level administrators, and others as needed.

**Attending:** Chairman Barry Hitchins, Secretary Gail Ann Briggs, Attorney for the District M. Curt Richardson

**TOPICS**

1. **Approve documents for 2nd Reading/Adoption at March 8, 2017 BOE mtg.**  
   **Section 4 – OPERATIONAL SERVICES**  
   - Policy 4.60 Purchases and Contracts  
   - Administrative Procedure 4.60-AP1 Purchases  
   - Administrative Procedure 4.60-AP3 Criminal History Records Check of Contractor Employees  
   **Section 5 – PERSONNEL**  
   - Policy 5.190 Teacher Qualifications  
   - AP 5.190-AP1 Plan to Ensure That all Teachers Who Teach Core Academic Subjects are Highly Qualified (DELETE)  
   **Section 7 – STUDENTS**  
   - Policy 7.305 Student Concussions and Head Injuries (Re-Written, NEW Title)  
   - Administrative Procedure 7.305-AP1 Program for Managing Student Concussions and Head Injuries (Re-Written, NEW Title)  
   - Exhibit 7.305-AP1,E1 Concussion Information (NEW #)  
   - Administrative Procedure 7 305-AP2 Concussion Care Protocol - Return-to-Learn and Return-to-Play (NEW)  
   - Exhibit 7 305-AP2,E1 Concussion Staging Form (NEW)  
   - Exhibit 7 305-AP2,E2 Return-to-Play Consent Form (NEW)  
   - Exhibit 7.305-AP3.E3 Concussion Care Graphic ~ Return-to-Learn and Return-to-Play (NEW)

2. **Discuss potential documents for 1st Reading/Reports at March 8, 2017 BOE mtg**  
   a. Policy/Procedure 7.30 Intra-District Transfer; Eligibility; Student Assignment  
   b. Policy/Procedure 2.10 Board Governance / School Board Annual Agenda Calendar (NEW)  
   c. Policy 3.50 Administrative Personnel Other Than the Superintendent  
   d. Policy 7.270 Administering Medicines to Students  
   e. Administrative Procedure 7.270-AP1 Dispensing Medication  
   f. Disclosure Policy and Procedure (NEW)  
   g. Emergency Action Plan (NEW)

3. **Other future documents**  
   i. ‘GoFundMe’ issues  
   ii. Policy 8.20 Community Use of Facilities and related procedures and exhibits  
   iii. Policy 8.110 Public Concerns and related procedures and exhibits  
   v. Policy 8.105 Citizens Advisory Council