McLean County Unit District No. 5
Community Engagement Committee
Meeting MINUTES
Wednesday, July 20, 2016
4:00 p.m. – 5:20 p.m. Unit 5 District Office
1809 W Hovey Ave; Normal IL

PRESENT: Chairman Jim Hayek, Secretary Gail Ann Briggs, Superintendent Dr. Mark Daniel, Director Communications/Community Relations Dayna Brown.

1) Approved minutes of June 22, 2016 meeting.

2) Citizens Advisory Council
   I. Topics for August 10 meeting with the 2016-17 CAC officers:
      a. restructuring the organization as per end-of-year officer report; no 'study topic' work
      b. meeting format – 1 hour (1 ½ hour maximum)
         1. welcomes, school information, Superintendent comments
         2. strategic focus area presentation by cabinet member/designee
         3. facilitated focus area discussion, break outs
      c. dates, locations and programs for meetings:
         1. October 5 (CJHS) "State of the District", overview of the Strategic Plan (special invitation to former CAC members and larger community)
         2. November 2 (Benjamin) Student Growth and Achievement (Curriculum)
         3. November 30 (Oakdale) Highly Effective Staff
         4. January 11 (Carlock) District Culture
         5. February 15 (Cedar Ridge) Fiscal Responsibility
         6. March 15 (Fairview) Community Partnerships
      d. officers – one resigned; currently only two
   II. Membership
      a. Hayek will communicate with building principals about filling their allotted space; collaboration with PTO
      b. non-members may attend
   III. New format preparation
      a. 'coaching'/information packets
      b. focus group organization: facilitators and recorders

3) Next meeting: August 10, 2016 with CAC officers

Minutes approved: September 20, 2016