

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
May 23, 2012

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on May 23, 2012 p.m. at 6:30 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Wendy Maulson (entered at 6:40 p.m.), Meta Mickens-Baker, Mark Pritchett, Jay Reece, Mike Trask and President John Puzauskas. Members absent: None.

Closed Session

At 6:32 p.m., Briggs moved, Trask seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) Appointment, employment, compensation, discipline of specific employees,
- Section 2(c)(2) Collective negotiating matters between the public body and its employees or deliberations concerning salary schedules for one or more classes of employees, and
- Section 2(c)(11) Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or when the public body finds that an action is probable or imminent.

Roll call: Ayes: Briggs, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Return to Public Session

At 7:03 p.m., Briggs moved, Trask seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None.

Motion carried.

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Business Manager/Treasurer Erik Bush, Director of Operations Joe Adelman, Attorney for the District M. Curt Richardson, Clerk of the Board Donna Evans, Dayna Brown, Steve Robinson of the *Normalite*, Ryan Denham of WJBC, Phyllis Coulter of *The Pantagraph*, Vickie Mahrt, Kevin Enderlin, Darrin Cooper, Tom Laxton, Dave Johnson, Mary Jo Douglas, Lisa Tomlin, Sandy Wilson, Lynette Mehall, Beth Smith, Renee Nestler, Angela Buckley, Tom Dixon, Linda Healy, Deanna Bordner, Angie Codran, Bobbie Hannam, Chris Amburgey, Wayne Patterson, Joan Schneider, Mark Hanson, Ela Hanson, Chris Coyle, Wayne Kreps, Kirk Zimmerman, J. Bolton, Beth Fletcher, Ray Cunningham, Brenda Carter, David Carter, Carolyn Hansen, Hank Campbell, Amber Allen, Sherrie Allen, Vince Allen, Shannon Hedman, Sylvia Salazar, Jeff Abel, Jack Abel, and others.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Focus on Student and Good News Reports

- KJHS 7th grade Girls State Track Conference Champions ~ Jamie Eaganhouse, Alyssa Kreps, Hannah Johnson, Nia Gilbert, Amber Nanni, Raven Hughes, Rachel Zimmerman, Hayley Metz, Sydney Smith, Hope Metz, Ashley Klinzing, Ayanna Gilbert, Advika Kamatar and Coaches Vincent Allen, Corey Ostling, and Meg Brewer
- Oakdale Promise Council ~ Tom Laxton, Linda Healy, Hank Campbell, Janet Short, Leanna Bordner
- Beyond the Books Educational Foundation Grant Recipients (Attachment #1)

Public Comments

- Bobbie Hannam and Chris Amburgey, Bloomington IL ~ Student's special education
- Wayne Patterson, Normal IL ~ Photography request for proposals and bid process
- Joan Schneider, Normal IL ~ Photography request for proposals and bid process

Actions

Award Bid for Photography Contract

Bush reported that bids for comprehensive photography services were solicited in April of this year from national and local firms. He noted the District received five bid proposals and a committee of principals and District Office administrators interviewed four of the five companies. It was the recommendation of the committee to award the bid to LifeTouch, Inc. (Attachment #2) Trask moved, Pritchett seconded, to accept the recommendation of LifeTouch, Inc., to provide school portrait package services as described in the Request for Proposals as opened on April 12, 2012 and direct the Superintendent or his designee to execute an agreement for the 2012-2013 and 2013-2014 school years. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- April 25, 2012 Closed Session
- April 25, 2012 Regular Session
- May 9, 2012 Closed Session
- May 9, 2012 Regular Session

Payment of Bills and Payrolls (Attachment # 3)

- May 14, 2012
- May 15, 2012
- May 23, 2012

Financial Reports (Attachment #4)

- Treasurer's Report (April)
- Statement of Expenditures (April)
- Statement of Revenues (April)
- Investments Reports

Ratify Agreement with Schoolwires, Inc. for the Renovation of the McLean County Unit District No. 5 website (Attachment #5)

Approve Subscriber Agreement with Discovery Education, Inc. to Provide Discovery Education Streaming PLUS and Discovery Education Media Share Services for the term July 1, 2012 through June 30, 2017 (Attachment #6)

Approve Agreement with Go Solutions Group, Inc. to provide Medicaid Administrative Cost Reimbursement Claim Services effective July 1, 2012 through June 30, 2015 (Attachment #7)

Service Agreement with Aires Consulting Group, Inc. (Attachment #8)

Letter of Understanding for Custodial/Maintenance Floater Position (Attachment #9)

Approve Curriculum Revision Task Forces for 2012-2013 (Attachment #10)

Approve 2012-2013 Fees for Food Service Prices, Drivers Education, Student Registration, Student Activities, Student Parking, and Use of District Facilities (Attachment #11)

Approve Bid for Custodial Supplies (Attachment #13)

Approve Request for Overnight Trip for KJHS Poms/Dance Team National Competition to Orlando, FL February 4-7, 2013 (Attachment #12)

Approve Request for Donation from Colene Hoose Elementary School PTO (Attachment #13)

Briggs moved, Maulson seconded, to approve the Consent Agenda as presented. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Reports

Tech Wizards

Dayna Brown and Carolyn Hanson reported on an after-school program called Tech Wizards. The program at Cedar Ridge Elementary School is a grant funded program working with the 4-H National Mentoring Program, the University of Illinois Extension's Unity Community Center, WXRJ, and Illinois State University. The program is designed to provide activities for at-risk students in the areas of science, technology and math.

Freedom of Information Requests

Niehaus reported that the District had received and processed one request for information (Attachment #14)

- Sally Modine ~ Request for a list of current Unit 5 food service employees

Board Representative Committee Meeting Reports

- Board Policy Review Committee ~ The next meeting is scheduled for Monday, June 4.

- Facilities Review Committee ~ The next meeting is scheduled for Thursday, May 24. Discussion will include the CJHS asbestos abatement and summer work.
- Illinois Association of School Board Corn Belt Division ~ There was a meeting held on Thursday, May 10. Additional information can be found on the IASB members' website. Unit 5 received congratulations for having a panel presentation selected for the Joint Annual Conference in November. Board Members should notify Donna Evans if they are planning on attending the conference.
- Unit 5 Educational Foundation Board of Directors ~ There was a meeting held on Wednesday, May 16. Officers elected include: Tom Ochs, president; Julia Turner, vice president; Jennifer Lowrance, secretary; and Loren Lay, treasurer.
- Community Connections Committee ~ There will be a PTO leaders luncheon meeting held on Monday, June 4 at 11:30 a.m. at the District Office.
- Strategic Planning and Finance Committee ~ The committee met on Friday, May 18. Discussion included the 2011-2012 budget, moving from a cash to accrual accounting base, and expenses for the CJHS asbestos abatement and renovations.

Announcements/Comments

- Adelman reported on progress regarding the CJHS renovations. It was noted that pictures of the renovations will be available on the Unit 5 website.
- High school graduation ceremonies will be held on Saturday, May 26. NCWHS will hold their program at 2:00 p.m. and NCHS at 6:00 p.m.
- The Unit 5 Adapted Learning Program (ALP) held its graduation ceremony on Tuesday, May 22.

Adjournment

The meeting was adjourned at 8:15 p.m.

**John Puzauskas, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**Mark Pritchett, Board of Education Secretary
Approved Date: July 11, 2012**