

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
April 11, 2012

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in public session on April 11, 2012 at 5:00 p.m. at Normal Community High School, 3900 E. Raab Road, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Wendy Maulson, Meta Mickens-Baker, Mark Pritchett, Jay Reece, Mike Trask, and President John Puzauskas. Members absent: None.

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Assistant Superintendent of Curriculum/Instruction Jim Braksick, Business Manager/Treasurer Erik Bush, Director of Operations Joe Adelman, Attorney for the District M. Curt Richardson, Clerk of the Board Donna Evans, Dayna Brown, Steve Robinson of the *Normalite*, Ryan Denham of WJBC, Kevin Barlow of *The Pantagraph*, Dave Bollmann, Sandy Wilson, Loren Baele, Jim Stonecipher, Craig Montgomery, Warren Welch, Randall Starnes, Wanda Riley, Danny Marion, Mike Trobel, Mindy Snyder, Candace Thedens, Barbara Bruce, Debra Terven, David Gill, Steven Zimmerman, Theresa Putt, Barb Dixon, Ray Cunningham, Kent Beauchamp, Becky Ferrara, David Brent, Ali Harris, Sam Dimmig, Nancy Braun, Dan Lambole, Carrie Chapman, Kathy O'Connell, Bailey Brenner, Spencer Smith, Matt Harr, Dave Johnson, Stephanie Stern, Heidi Zimmerman, Rachel Zimmerman, Keith Rice, Emily Cash, Karly Goben, Ali Reece, Ron Dixon, Leroy Thomas, Doris Buston, Jill Wilber, Ruth Seymon, Jeanette Nuckolls, Marilyn Crawford, Donna Jones, Brenda Carter, Yolanda Crider, Kathleen Lorenz, Darrell Bolellil, Jeanne Calhoon, Roger Lancaster, Debby Peine, Renee Nestler, Charita Jeffery, Willie Cherry, Shawn Cooper, Cindy Bevers, Lynette Mehall, Kris Morgan, Vickie Mahrt, Britt Davison, Caitlin Rinkel, Kelsey Kesman, Tiffany Apland, Brooke Thomas, Nicole Ernst, and others.

Public Hearing

A public hearing was held regarding the proposal to contract with a third party for transportation services.

Public Hearing Comments

The following public members addressed the Board: (Attachment #1)

- Warren Doug Welch, Normal IL
- Barb Dixon, Normal IL
- David Gill, Bloomington
- Ray Cunningham, Bloomington IL
- Steven Zimmerman, Bloomington IL
- Kent Beauchamp, Springfield IL
- Becky Ferrara, Normal IL
- Jeanne Calhoon, Normal IL
- Roger Lancaster, Bloomington IL
- Debby Peine, Bloomington IL
- Kathy Starkey, Bloomington IL
- Tom Dixon, Normal IL
- Renee Nestler, Bloomington IL
- Charita Jeffery, Bloomington IL
- Willie Cherry, Normal IL
- Ken Berglund, Danvers IL
- Cindy Bevers, Normal IL
- Shawn Cooper, Normal IL
- Jajwanica Johnson, Normal IL
- Tony Ferrara, Normal IL

Closed Session

At 6:12 p.m., Briggs moved, Pritchett seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and
- Section 2(c)(9) Student disciplinary cases

Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None.

Motion carried.

Return to Public Session

At 7:02 p.m., Briggs moved, Trask seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None.

Motion carried.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Good News Reports

- KJHS 7th Grade Volleyball State Champions Hannah Bach, Kelsey Bouwman, Emily Cash, Carly Goben, Emily Hamm, Kylie Hess, Morgan Knuckey, Kali Maier, Nicole Megles, Dany Myers, Amber Nanni, Ali Reece, Leah Sebabe, Stephanie Sturm, Heidi Zimmerman, Rachel Zimmerman and Coaches Tony Rio, Keith Rice, and Bailey Kotowski
- Spread the Word to End the Word program ~ PJHS students Kaitlyn O'Connell, Lyssa Dougan, Emma Pritz, Jon Tennin, Sara Yoder, Cheyanne Fowler, Becca Wilson, Larissa Beverly, Taylor Thomas, Nathan Simmons, Bailey Keiser, Anna Gilmore, Austin Carey, Daniel South, Brenna Poncin, Michaela Crockett, Holly Sampson, Riley Davis, Bradley Meserole, Ronnie Dotson, Summer Crouner, Grace Maynard, Scotty Johnson, Hayley Mason and Emily Reed

Public Comments

- Kent Beauchamp, Springfield IL ~ Outsourcing for student transportation services
- Joseph P. Schramm, Normal IL ~ Outsourcing for student transportation services

Actions

Student Disciplinary Matter

Trask moved, Briggs seconded, to find that student #001020261 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code and the Kingsley Jr. High School Student-Parent Handbook by knowingly placing a knife to another student's neck on Friday, March 23, 2012 while making a threatening statement to the other student, in violation of Board Policy 7.190. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Pritchett moved, Trask seconded, to expel student #001020261 from McLean County Unit School District No. 5 effective immediately and continuing for the remainder of the 2011-2012 school year, the entire 2012-2013 school year, and the first semester of the 2013-2014 school year. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Accept Staff Recommendation of Lowest Bid for Transportation Services

Bush provided a review of bids received from Durham School Services and First Student, Inc. at the public bid opening on April 2, 2012. Bush noted that the evaluation of the bids focused on three areas: compliance, economics, and ability. It was the recommendation of administration to begin negotiations with First Student, Inc. for student transportation services. Pritchett moved, Trask seconded, to accept the staff recommendation of lowest responsible and responsive bid for student transportation services and authorize superintendent to begin negotiating a three-year transportation services agreement. Richardson noted that the Board vote this evening does not result in a contract with First Student but will allow administration to begin the process. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Adopt Resolution Authorizing and Directing Superintendent to Execute Easements to Provide Access to High Speed Internet through the Central Illinois Regional Broadband Network

It was the consensus of the Board to remove this item from the agenda. The resolution will be presented to the Board at the April 25, 2012 meeting.

Resolution Authorizing and Directing the Superintendent to Contract with a Third Party for Purpose of Augmenting the Current Transportation Workforce in an Emergency Situation

Richardson reported that the Board had previously voted on two similar resolutions authorizing the District to enter into a contract with a third party vendor for emergency transportation services. (Attachment #1) The resolution tonight will authorize the superintendent to enter into a contract if the need for additional bus drivers continues for the remainder of this school year. Pritchett moved, Trask seconded, to adopt the Resolution of the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, authorizing and directing the superintendent to contract with a third party for the purpose of augmenting the current transportation workforce in an emergency situation as presented. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Resolution Authorizing the Issuance of Tax Anticipation Warrants

Bush presented information on the resolution authorizing the issuance of tax anticipation warrants. (Attachment #2) Bush stated that this is essentially a cash flow loan that Unit 5 has historically done every year. It was also noted that the loan amount needed is considerably lower and is occurring later in the school year than it was three years ago. Maulson moved, Reece seconded to adopt the resolution authorizing the issuance of Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2011, by the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, for educational purposes as presented. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- February 22, 2012 Closed Session
- February 22, 2012 Regular Session

Personnel Matters (Attachment #3)

Payment of Bills and Payrolls (Attachment #4)

Financial Reports (Attachment #5)

- Treasurer's Report (February)
- Statement of Expenditures (February)
- Statement of Revenues (February)
- Investments Reports

Designate May 23, 2012 as the last day of school for 2011-2012

Renew yearly memberships with IESA and IHSA

Approve request for establishment of student activity funds

- EJHS: Drama Club and Grants
- Request for establishment of bank account for Technology Department activity and convenience fund accounts

Approve Requests for Overnight Trips (Attachment #6)

- CJHS Team Quest for State Competition on April 16-17 and April 23-24 in Perryville, MO
- NCWHS Varsity Softball Team to attend Spring Training at Disney's Wide World of Sports complex for March 24-28, 2013
- PJHS Student Council State Conference April 20-21, 2012 in Springfield, IL

Request for Donation Approval for Fairview Elementary School (Attachment #7)

Approve 2012 School Maintenance Grant Program (SMGP) Application Certification and Authorize Business Manager to deliver to Regional Office of Education

Approve Board Policies, Administrative Procedures, and Exhibits (Attachment # 8)

- Policy 4.55 Use of Credit and Procurement Cards
- Policy 5.260 Student Teachers
- Policy 6.50 School Wellness
- Policy 7.100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- Administrative Procedure 7.100-AP1 First Day Exclusion
- Exhibit 7.100-E1 Certificate of Child Examination
- Exhibit 7.100-E2 First Day Exclusion Notification Letter
- Exhibit 7.100-E3 Medical Records Deficiency Notice
- Delete: Exhibit 4.55-E2 Telephone/Fax/Internet Card Purchase Pre-Approval

Briggs moved, Pritchett seconded, to approve the consent agenda as presented. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.** The following new administrators were introduced. Matt Harr, Principal at Northpoint Elementary School; Wendy Davis, Associate Principal at NCWHS; and Carrie Chapman, Special Education Administrator. All three positions will be effective July 1, 2012.

Reports

1:1 Digital Conversion Phase II Update

Sandy Wilson and Loren Baele provide an update on phase two of the Unit 5 digital conversion measure. (Attachment #9) Wilson noted that the digital conversion team met to share information from the task force groups. Key recommendations included professional development, technology assistance and support, and instructional coaching to implement a digital classroom environment. Board members requested specific information regarding the financing of the digital conversion process. A complete report will be presented to the Facilities Review committee on Friday, April 13 and the Finance committee next week.

Bullying Hotline

Nancy Braun and Dayna Brown reported on the new CyberBully Hotline. The program is part of a SchoolReach pilot. Information was provided on formal programs such as Positive Behavior Intervention and Supports (PBIS). Braun noted that most programs suggest an anonymous reporting method to help students who do not want their identities known and are fearful of retaliation. The hotline number is 314-272-4149. Brown reported that there is no cost to Unit 5 during the pilot program. Additional information can be found at www.cyberbullyhotline.com.

Enrollment Update

Cunningham reported on current enrollment and elementary school sections. (Attachment #10) Total enrollment as of March 23, 2012 was at 13,321. It was also reported that preliminary kindergarten registration numbers are at 966.

1st Reading Board Policies, Administrative Procedures, and Exhibits

Briggs presented the following Policies, Administrative Procedures, and Exhibits for 1st reading: (Attachment #11)

- Policy 5.100 Staff Development Program
- Policy 5.210 Resignations
- Policy 5.220 Substitute Teachers
- Policy 8.30 Visitors To and Conduct On School Property
- Administrative Procedure 5.220-AP1 Substitute Teachers

1st Reading for 2012-2013 Student-Parent Handbooks

The student-parent handbooks for 2012-2013 were presented for 1st reading. This included the early learning program and all elementary, junior high, and high schools. Comments can be addressed to the policy review committee.

Board Representative Committee Meeting Reports

- Facilities Review Committee ~ The next meeting is scheduled for Friday, April 13. Discussion will include the asbestos abatement and renovations at CJHS.
- Beyond the Books Educational Foundation Board of Directors ~ It was reported that grant applications are due on Friday, April 13. Grant nominations are scheduled for approval the first part of May. Committee members continue to review by-laws and the election process.
- Unit 5 Educational Foundation ~ The committee will meet Thursday, April 12. Nine directors will be named to the foundation.
- Wellness Committee ~ The next committee meeting is scheduled for Thursday, April 12.
- Mackinaw Valley Special Education Association Council ~ The council continues discussion on the dissolution of the association.

Announcements/Comments

- Mickens-Baker attended the Multi-Cultural Leadership Program graduation ceremonies. Carrie Broquard and Henry Walker participated in the program. Mickens-Baker noted that Broquard and

Walker expressed their appreciation to the Board for the opportunity to attend the event. It was also reported that Michael Donnelly received the 2012 alumni award.

- Mickens-Baker attended the 2012 ACT-SO program competition. Unit 5 gold medal winners in the competition were Jamie Loving, Carley Williams, and Malike Woods.
- Niehaus reported that the CJHS bids on the asbestos abatement and renovations will be submitted on Thursday, April 12. Board members requested additional information on finances involving the abatement.
- The Unit 5 Staff Appreciation Program will be held at 6:00 p.m. on Thursday, May 17 at ISU Bone Student Center.

Adjournment

The meeting was adjourned at 9:06 p.m.

**John Puzauskas, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**Mark Pritchett, Board of Education Secretary
Approved Date: May 9, 2012**