

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
March 14, 2012

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on March 14, 2012 at 6:31 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Wendy Maulson (entered at 6:35 p.m.), Meta Mickens-Baker, Mark Pritchett, Jay Reece, Mike Trask, and President John Puzauskas. Members absent: None.

Closed Session

At 6:31 p.m., Briggs moved, Trask seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and
- Section 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Roll call: Ayes: Briggs, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Return to Public Session

At 7:04 p.m., Briggs moved, Trask seconded, to return to public session. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Business Manager/Treasurer Erik Bush, Director of Operations Joe Adelman, Attorney for the District M. Curt Richardson, Clerk of the Board Donna Evans, Dayna Brown, Steve Robinson of the *Normalite*, Ryan Denham of WJBC, Phyllis Coulter of *The Pantagraph*, Tom Eder, Dave Johnson, Bruce Weldy, Sally Pyne, Nicki Maurer, Dave Bollmann, Sandy Wilson, John Maurer, Kelly Johnson, Aaron Johnson, Hannah Johnson, Ethan Johnson, Alise Johnson, Craig Bertsche, Aidan Rich, Renee Nestler, Lynette Mehall, John Pogge, Tyler McWhorter, Brooke Bollmann, Ruth Cox, Teresa Dubravec, Ella Ervin, Russ Rodriguez, Anthony Muhammad, and others.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Good News Reports

- KJHS Boys 8th Grade State Basketball Champions ~ Alex Bozarth, Dalton Cremeens, Zach Frey, Justin Gorczyca, Joe Hughes, Andrew Jennings, Damone Jones, Drew Klein, Jim Leone, Emmanuel Ndjoli, Ethan Pogge, Riley Rahuba, Aiden Rich, Josh Robinson, Kyle Shoemaker, Griffin Stiles, Kayden Stoewer, Alec Trela, Mitch Turner, Peyton Zehr and Coaches Clint Carden, Scott Vogel, Ben Matthews, Kody Hill, and Alex Lorsbach
- Benjamin Elementary School Teacher Jennifer Gibson

Public Comments

Anthony Muhammad, Normal IL ~ PJHS diorama display
Renee Nestler, Bloomington IL ~ Outsourcing for student transportation services

Reports

Citizens Advisory Council Study Topics Report

Dayna Brown and Erin Estabrook provided a summary of the 2011-2012 CAC Study Topic Reports. The reports are available on the Unit 5 website at <http://www.unit5.org/districtinformation/organizations/cac/>. Study Topics were titled:

- Alternative Methods to Finance School Construction
- Best Practices/Wellness Initiatives
- Technology as a Second Language ~ Incorporating Technology Into the K-12 Curriculum
- Social Networking ~ How Does Social Networking Fit with Learning?

Actions

Accept Citizens Advisory Council Study Topics Committee Reports

With appreciation to the Citizens Advisory Council, Trask moved, Mickens-Baker seconded, to accept the 2011-2012 Study Topics Committee Reports as presented. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Award Re-Bid for New Storage Building at Evans Jr. High School

Adelman reported that bids were received from four contractors for the Evans Jr. High storage facility project. (Attachment #1) Maulson moved, Pritchett seconded, to award the re-bid for the new storage building at George L. Evans Jr. High School to Tarter Construction, LLC for the base bid amount of \$100,000.00 as recommended. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- February 15, 2012 Closed Session
- February 15, 2012 Regular Session

Personnel Matters (Attachment #2)

Payment of Bills and Payrolls (Attachment #3)

Request for Authorization for Use of Fire Prevention and Safety Funds (Attachment #4)

- NCHS swimming pool
- CJHS ACM floor tile and adhesive abatement

Resolution Authorizing Use of Temporary Facilities (Attachment #5)

Approve Recommendation of No Change to Registration Fees for 2012-2013 from Business Manager Erik Bush

Approve Requests for Overnight Trips (Attachment #6)

- NCHS Images Winter Guard ~ March 31-April 1, 2012 in LaPorte, IN
- NCHS Future Business Leaders of America ~ IL State Leadership Conference March 30-31, 2012 in Decatur, IL

Request for Establishment of Student Activity Funds for EJHS Spirit Club, Technology Department Beta Brain, Technology Department Staff Needs, and Prairieland Chess Club

Request for Dissolution of Student Activity Fund for KJHS PTO Revolving

Approve Board Policies, Administrative Procedures, and Exhibits (Attachment #7)

- Delete Policy 2.190 Mailing Lists for Receiving Board Material
- Delete Administrative Procedure 4.170-AP6, E2 Automated External Defibrillator Incident Report
- Policy 2.100 Board Member Conflict of Interest
- Policy 2.120 Board Member Development
- Policy 2.200 Types of Board Meetings
- Policy 2.260 Uniform Grievance Procedure
- Policy 4.110 Transportation
- Policy 4.170 Safety
- Policy 5.10 Equal Employment Opportunity and Minority Recruitment
- Policy 5.30 Hiring Process and Criteria
- Policy 5.90 Abused and Neglected Child Reporting
- Policy 5.285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- Policy 6.110 Programs for Students at Risk of Academic Failure and-or Dropping Out of School and Graduation Incentives Program
- Policy 6.280 Grading and Promotion
- Policy 6.300 Graduation Requirements
- Policy 6.320 High School Credit for Proficiency
- Policy 7.70 Attendance and Truancy
- Policy 8.70 Accommodating Individuals with Disabilities
- Administrative Procedure 4.170-AP6 Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED
- Administrative Procedure 5.185-AP1 Resource Guide for Family and Medical Leave
- Administrative Procedure 7.270-AP1 Dispensing Medication
- Exhibit 2.120-E2 Website Listing of Development and Training Completed by Board Members

- Exhibit 7.270-E1 School Medication Authorization Form

Based on the request from Business Manager Erik Bush, it was the consensus of the Board to remove Item 9.6 Approve Bid for Physical Education Uniforms from the consent agenda for further discussion. Briggs moved, Pritchett seconded, to approve the Consent Agenda as amended. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.** Niehaus introduced Nikki Maurer, Associate Principal at NCHS; Bruce Weldy, Director of Elementary Education; and David Johnson, Principal at NCWHS. All three new administrative appointments will be effective July 1, 2012.

Action

Reject Bids for Physical Education Uniforms

Pritchett moved, Briggs seconded, to reject the bids for physical education uniforms as recommended. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

Reports

Enrollment Update

Cunningham provided information on monthly enrollment figures. (Attachment #8) Current enrollment is 13,314. Cunningham reported that kindergarten registration for 2012-2013 is scheduled for Tuesday, March 20.

1st Reading Board Policies, Administrative Procedures, and Exhibits

Briggs presented the following Policies, Administrative Procedures, and Exhibits for 1st reading:

- Policy 4.55 Use of Credit and Procurement Cards
- Policy 5.190 Teacher Qualifications
- Policy 5.260 Student Teachers
- Policy 6.50 School Wellness

Board members were asked to provide feedback to Briggs before spring break.

Board Representative Committee Meeting Reports

- Board Policy Review Committee ~ The committee met on Monday, March 12. Discussion included policies related to social media and staff responsibilities. The next meeting is scheduled for Monday, March 19.
- Strategic Planning and Finance Committee ~ The committee met on Friday, March 9. Discussion included the cost of the asbestos abatement project at CJHS.
- Mackinaw Valley Special Education Association Council ~ The next meeting is scheduled for Wednesday, March 21.
- District Core Team ~ Mickens-Baker reported that the Child Parent Center committee has met for initial planning and development.
- Facilities Review Committee ~ The next committee meeting is scheduled for Friday, March 16. Discussion will include the CJHS project.
- Regional Planning Commission ~ The commission met on Wednesday, March 7. District 87 Superintendent Dr. Barry Reilly spoke about cooperation between the community, Unit 5, and District 87.
- Unit 5 Foundation Board of Directors ~ The February 24 meeting was postponed due to the preparation for the relocation of CJHS staff and students.
- Community Connections Committee ~ The next committee meeting is scheduled for Thursday, March 15. The location has been changed to Cedar Ridge Elementary School.
- Beyond the Books Educational Foundation ~ The committee continues to work on putting together board members for the new year.
- Wellness Committee ~ The committee is scheduled to meet sometime prior to the April 11 Board meeting.

Announcements/Comments

- There will be a public hearing at 5:00 p.m. on April 11 at Normal Community High School. The regular Board of Education meeting will begin at 7:00 p.m.
- Bush reported that he had recently received notice from ISBE that Unit 5 is eligible to reclaim \$634,000 in Title I American Recovery and Reinvestment Act (ARRA) funds.

- Niehaus recently attended the Pearson's 1:1 Digital Conversion Symposium in New Brunswick, New Jersey.
- The NCWHS Jazz Band will host a concert on Saturday, March 17.
- Congratulations were given to KJHS for their state title win in the 7th grade volleyball tournament.
- Appreciation was given to staff, students, parents, and community members for their assistance in the recent relocation of CJHS.

Adjournment

The meeting was adjourned at 8:04 p.m.

**John Puzauskas, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**Mark Pritchett, Board of Education Secretary
Approved Date: April 25, 2012**