

**Minutes**  
**McLean County Unit District No. 5**  
**BOARD OF EDUCATION**  
**Regular Session**  
**January 11, 2012**

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on January 11, 2012 p.m. at 6:30 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

**Roll Call**

Members present: Gail Ann Briggs, Wendy Maulson, Meta Mickens-Baker, Mark Pritchett, Jay Reece, Mike Trask, and President John Puzauskas. Members absent: None.

**Closed Session**

At 6:30 p.m., Briggs moved, Trask seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body
- Section 2(c)(9) Student disciplinary matters, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed under this Act.

Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None.

**Motion carried.**

**Return to Public Session**

At 6:59 p.m., Briggs moved, Trask seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None.

**Motion carried.**

Maulson moved, Briggs seconded, to find student #373108063 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code and the Normal Community West High School Student-Parent Handbook by possessing drug paraphernalia with marijuana residue in it at Normal Community West High School on Wednesday, January 4, 2012, a violation of Board Policy 7.190. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Trask, Reece, Puzauskas. Nays: None. **Motion carried**

Mickens-Baker moved, Pritchett seconded, to expel student #373108063 from McLean County Unit School District No. 5 effective immediately and continuing for the remainder of the 2011-2012 school year and the entire 2012-2013 school year. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Trask, Reece, Puzauskas. Nays: None. **Motion carried**

The Board took a short recess.

At 7:05 p.m., the Board resumed public session. Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Business Manager/Treasurer Erik Bush, Director of Operations Joe Adelman, Attorney for the District M. Curt Richardson, Clerk of the Board Donna Evans, Dayna Brown, Steve Robinson of the *Normalite*, Ryan Denham of WJBC, Phyllis Coulter of *The Pantagraph*, Vickie Mahrt, Ray Cunningham, Kelvin Tarrance, Lynette Mehall, Jim Stonecipher, Dan Lamboley, Renee Nestler, Darren Sampson, Michele Sampson, Jim Hayek, Deb Hayek, Mboka Mwilambwe, Susy Marcum, Tiffany Brown, Corey Ostling, Liz Betancourt, Diana Campbell, Charita Jeffery, Mark Robinson, Bill Radford, and others.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Focus on Student and Good News Reports**

- PJHS Python Band presents at the Midwest International Band and Orchestra Conference

- Fox Creek Elementary School students William Kafer, C.J. Lewis, and Kacie Quick ~ Chicago Bears Punt, Pass, and Kick Competition
- KJHS 8<sup>th</sup> Grade Girls Basketball State Champions Emma Brown, Bria Frenchwood, Lauren Harrigan, Bailey Larsen, Hallie Martin-Chadwick, Maya Mwilambwe, Caley Oltman, Elexis Schwartzentruber, Kendall Sosa, Chante Stonewall and coaches Corey Ostling and Lindsey Annerino.

### Public Comments

The following addressed the Board regarding transportation issues including contracting and outsourcing for student bus services:

- Liz Betancart, Bloomington IL
- Dianna Campbell, Bloomington IL
- Renee Nestler, Bloomington IL
- Charita Jeffery, Bloomington IL
- Bill Radford, Normal IL

### Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

#### Approval of Minutes

- November 30, 2011 Closed Session
- November 30, 2011 Special Session

#### Personnel Matters (Attachment #1)

#### Payment of Bills and Payrolls (Attachment # 2)

- December 16, 2011
- December 19, 2011
- January 5, 2012
- January 11, 2012

#### Approve Overnight Trips (Attachment #3)

- NCHS Speech Team ~ Invitational Tournament in Bolingbrook, IL Jan 20-21, 2012

#### Approve License Agreement with U.S. Cellular Coliseum for 2012 High School Graduation Ceremonies (Attachment #4)

#### Approve School District Library Grant Program (Attachment #5)

#### Approve Letter of Understanding between the Board of Education and Unit Five Educational Association regarding Eugene Field Special Services Coordinator (Attachment #6)

#### Approve Board Policies, Administrative Procedures, and Exhibits (Attachment #7)

- Policy 6.260 Suggestions or Objections to Curriculum, Instructional Materials, and Programs
- Administrative Procedure 6.250-API Securing and Screening Resource Persons and Volunteers
- Administrative procedure 6.260-API Request for Reconsideration of Instructional Materials
- Exhibit 6.250-E1 Volunteer Information Form and Waiver of Liability
- Exhibit 6.260-E1 Request for Reconsideration of Instructional Materials Form

#### Approve Member Service Agreement with Envision Payment Solutions (Attachment #8)

Pritchett moved, Trask seconded, to approve the Consent Agenda as presented. Roll call: Ayes: Briggs, Maulson, Mickens-Baker, Pritchett, Reece, Trask, Puzauskas. Nays: None. **Motion carried.**

### Reports

#### Enrollment Update

Cunningham reported on monthly enrollment figures. (Attachment #8) Total enrollment as of December 20, 2011 was 13,288.

#### Actual Enrollment 1996-2011 and Projected Enrollment 2012-2020

Niehaus provided an update on enrollment trends and projections through 2020. (Attachment #9) Niehaus reported that administration continues to watch growth on the east side of the District specifically Benjamin Elementary School attendance areas. Niehaus reported that high school enrollment is also a concern noting that in 2014 growth will be 3.4 percent and by the year 2015 both high schools will be over capacity. Administration will continue to monitor growth to determine the need for possible redistricting as well as additional schools.

#### Wellness Report

Dayna Brown and Susy Marcum reported on the Wellness Committee's goals for 2011-2012. (Attachment #10) It was reported that Unit 5 is far ahead of national statistics on adopting the USDA National School Lunch Program's recommended changes to District initiatives and programs. The committee continues to engage parents, students, and staff and hopes to exceed the number of wellness teams in Unit 5. In accordance with Board policy, the committee is asking each school to offer more nutritious foods throughout the school day including in the lunchroom, vending machines, fundraisers and concession stands. Brown also reported that one of the Citizens Advisory Council's study topics is on the topic of wellness and nutrition.

#### 1<sup>st</sup> Reading Board Policies, Administrative Procedures, and Exhibits

Briggs presented the following policies, administrative procedures, and exhibits for 1st reading. These will be scheduled for 2nd reading and adoption at the January 25, 2012 regular meeting.

- Policy 2.250 Access to District's Public Records
- Policy 3.60 Administrative Responsibility of the Building Principal
- Policy 5.200 Terms and Conditions of Employment and Dismissal
- Policy 5.240 Suspension
- Policy 6.60 Curriculum Content
- Policy 6.150 Home and Hospital Instruction
- Policy 6.190 Co-Curricular Activities
- Policy 7.190 Student Discipline
- Administrative Procedure 2.250-AP1 Access to and Copying of District Public Records
- Administrative Procedure 5.240-AP1 Suspension
- Exhibit 2.250-E3 Recurrent Requester Notification

#### Board Representative Committee Meeting Reports

- Board Policy Review Committee ~ The next meeting is scheduled for Monday, January 23.
- Community Connections Committee ~ The committee met on Monday, January 9 at EJHS. Discussion included but was not limited to the Unit 5 website, PTO leadership luncheon, staff appreciation, and District policy on renaming facilities.
- Beyond the Books Educational Foundation Board of Directors ~ The next meeting is scheduled for Thursday, January 12.
- Wellness Committee ~ The committee will meet on Thursday, January 19.
- Superintendent Evaluation Committee ~ The committee met on Wednesday, January 11. Discussion included a staff and administrator evaluation instrument.
- Facilities Review Committee ~ The next committee meeting is scheduled for Friday, January 27.

#### **Announcements/Comments**

- The PTO leaders will meet with Dr. Niehaus and Board members at 11:30 a.m. on Thursday, January 26, 2012 at the District Office.
- The Citizens Advisory Council meeting is scheduled for January 18, 2012 at Colene Hoose Elementary School.
- Adelman reported that painting was completed at NCWHS over the winter break.
- Administrators received training on Tuesday, January 10 by Dr. Rich Voltz titled "Becoming and iAdministrator."

#### **Adjournment**

The meeting was adjourned at 8:02 p.m.

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**John Puzauskas, Board of Education President  
Community Unit School District No. 5  
McLean and Woodford Counties, Illinois**

**ATTEST:**

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**Mark Pritchett, Board of Education Secretary  
Approved Date: February 8, 2012**