

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
August 25, 2010

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on August 25, 2010 at 6:00 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Wendy Maulson, Mark Pritchett, John Puzauskas, Jay Reece, and President Meta Mickens-Baker. Members absent: Scott Lay.

Closed Session

At 6:00 p.m., Briggs moved, Puzauskas seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(11) Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, and
- Section 2(c)(12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudice, or the review or discussion of claims, loss or risk management information, record, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member.

Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

Return to Public Session

At 7:08 p.m., Briggs moved, Pritchett seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Business Manager/Treasurer Erik Bush, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Vickie Mahrt, Carol Frericks, Steve Robinson of the *Normalite*, Phyllis Coulter of *The Pantagraph*, Michelle Mantel of WJBC, Mike Trask, Mary Ahlers, Chuck Hartseil, Chet Egge, NCHS Principal Jeanette Nuckolls, Kevin Suess, Sharon Parker, Logan Beckman, Jeff Christopherson, Ron Spencer, Angela Hitchins, Assistant to the Superintendent Dayna Brown, and others.

Focus on Students and Good News Reports

- NCHS Teacher Jeff Christopherson ~ State of Illinois 2010 Chemistry Teacher of the Year
- NCHS Teacher Kevin Suess ~ National Geographic's Grosvenor Teacher Fellowship Award

Public Comments

- Ron Spencer, Bloomington IL ~ Cedar Ridge Elementary School class sizes
- Chet Egge, Normal IL ~ Hudson Elementary School class sizes
- Angela Hitchins, Bloomington IL ~ Cedar Ridge Elementary School class sizes

Report

Preliminary Enrollment Report

Cunningham presented enrollment figures and stressed that the numbers are preliminary as schools continue to enroll students. (Attachment #1) He noted that enrollment numbers should begin to stabilize after Labor Day. Discussion included larger class sizes, open attendance areas and effects of District budget reductions in relation to student enrollment and staffing. Niehaus will meet with Cedar Ridge Elementary School staff on Thursday, August 26 to discuss class sizes at their facility.

Unit 5 Strategic Plan 2010-2015

Mickens-Baker, Niehaus, and Reece provided an explanation of the process for the development of the 2010-2015 Strategic Plan. (Attachment #2) Mickens-Baker noted that District Core Team members have worked on the Strategic Plan for over three years. The process included discussion with and input from representatives of the District's individual building core teams.

Action

Adopt Unit 5 Strategic Plan 2010-2015

Maulson moved, Pritchett seconded, to adopt the mission, vision and values/commitments statements as part of the McLean County Unit District No. 5 Strategic Plan 2010-2015 as presented. (Attachment #3) Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- August 11, 2010 Regular Session

Payment of Bills and Payrolls (Summary Attachment #4)

- August 3, 2010
- August 12, 2010
- August 16, 2010
- August 19, 2010
- August 25, 2010

Financial Reports (Attachment #5)

- Treasurer's Report
- Statement of Expenditures
- Investment Update

Change September 8, 2010 Board of Education public meeting to begin at 6:00 p.m.

Renew Agreement with Illinois State University for Professional Development School (Attachment #6)

Award Bid for Dust Mops to Aramark

Board Policies, Administrative Procedures, and Exhibits (Attachment #7)

- Policy 2.160 Board Attorney
- Policy 4.140 Waiver of Student Fees
- Policy 5.40 Communicable Disease and Chronic Infectious Disease
- Policy 5.190 Teacher Qualifications
- Policy 6.140 Education of Homeless Children
- Policy 6.280 Grading and Promotion
- Policy 8.80 Gifts to the District
- Administrative Procedure 2.200-API Types of 1 School Board Meetings
- Administrative Procedure 2.260-API Guidelines for Investigating Complaints and Allegations of Misconduct
- Administrative Procedure 4.110-API School Bus Post-Accident Checklist
- Administrative Procedure 4.140-API Fines, Fees, and Charges ~ Waiver of Student Fees
- Administrative Procedure 6.140-API Education of Homeless Children
- Administrative Procedure 5.40-API Communicable Disease and Chronic Infectious Disease
- Exhibit 4.140-E1 Application for Fee Waiver
- Exhibit 4.140-E2 Response to Application for Fee Waiver, Appeal, and Response to Appeal
- Exhibit 8.30-E1 Letter to parent Regarding Visits to School by Child Sex Offenders
- Exhibit 8.30-E2 Child Sex Offender's Request for Permission to Visit School Property
- Exhibit 4.60-E1 Notice to Contractors

Briggs moved, Pritchett seconded, to approve the Consent Agenda. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Reports

Freedom of Information Requests

Niehaus reported that the District had received and processed one request for information (Attachment #8)

- Thomas P. Bley Bloomington, IL

1st Reading Board Policy, Administrative Procedure, and Exhibit

Briggs presented the following policy, administrative procedure, and exhibit for first reading:

- Policy 2.30 School District Elections
- Administrative Procedure 6.120-AP3 Service Animal Access Requests
- Exhibit 6.120-AP3,E1 Request for a Service Animal to Accompany a Student in School Facilities

Any comments should be submitted to the committee by Monday, August 30.

Board Representative Committee Meeting Reports

- Beyond the Books Educational Foundation ~ Briggs reported that the “Beyond the Box” grant applications are due on Monday, August 30.
- Board Policy Review Committee ~ The committee will not meet as scheduled on August 26 and September 9. Policy information will be reviewed via flash drives. The next meeting is scheduled for September 23.
- Facilities Review Committee ~ The committee will meet on Friday, August 27. Niehaus reported on the improvements to the bus lanes and parking availability at Hudson and Towanda elementary schools. It was noted that the security system upgrade is ongoing throughout the District.

Announcements/Comments

- The Promise Council at Cedar Ridge Elementary School hosted a 100 Caring Adults – Back to School assembly for the student body on Tuesday, August 24.
- Braksick reported that 58 students applied for Choice Schools. Twenty-six of those applications were accepted. Unit 5 will continue to provide transportation for those students.
- Brown reported on the District’s 1st day exclusion of students based on immunization requirements. She noted that District-wide only 38 students were excluded from attending school as of Wednesday, August 25.

Adjournment

The meeting was adjourned at 8:36 p.m.

**Meta Mickens-Baker Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**Gail Ann Briggs, Board of Education Secretary
Approved Date: September 8, 2010**