

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
August 11, 2010

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on August 11, 2010 at 7:00 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Scott Lay, Wendy Maulson, Mark Pritchett, John Puzauskas, Jay Reece, and President Meta Mickens-Baker. Members absent: None.

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Business Manager/Treasurer Erik Bush, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Michelle Mantel of WJBC, Phyllis Coulter of *The Pantagraph*, Vickie Mahrt, Steve Robinson of the *Normalite*, Dayna Brown, Jeff Monahan, Richard Ach of Turner Construction Company, Dianne Fazio, Berny Chiaro, Carol Frericks, Brianna Jacobs, Wes Caldwell, Dan Lamboley, Mike Collins, Nicole Albertson, Sandy Jacobs, David Jacobs, Mary Ahlers, Ryan Zic, Dr. Raymond Price, Dr. Janet Gaffney, Jennifer Stork, Rexie Lanier, Jon Hull, Ben Matthews, and others.

Public Comments

There were no public comments.

Action

Approve Negotiated Contract with Unit Five Support Professionals Association

Cunningham highlighted and recommended the Board's approval of the contract with the Unit Five Support Professionals Association. (UFSPA) (Attachment #1) Pritchett moved, Puzauskas seconded, to approve the negotiated contract with Unit Five Support Professionals Association effective July 1, 2010 as presented. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Approve Salaries and Benefits for 2010-2011 for Specific Classes of Employees

Cunningham presented salary information for specific employee groups including Occupational and Physical Therapists, Occupational and Physical Therapists Assistants, Medical Personnel, Food Service, Substitutes, and Noon Hour Supervisors. (Attachment #2) Briggs moved, Maulson seconded, to approve the salaries and benefits for 2010-2011 for specific classes of employees as presented. Roll call: Ayes: Briggs, Lay, Maulson, Puzauskas, Reece, Mickens-Baker. Nays: None. Abstain: Pritchett. **Motion carried.**

Approve Bid for Lease Purchase of Buses

Adelman provided information on the lease purchase for additional school buses. (Attachment #3) Bids were received from Midwest Transit and Central States. Puzauskas moved, Briggs seconded, to award the bid for lease purchase for 19 buses to Midwest Transit for a total cost of \$263,754.00 per year for five years as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Report

Bush presented the 2010-2011 preliminary budget. (Attachment #4) Discussion included but was not limited to the following:

- National, regional, and local employment rates
- Property values
- New construction
- State of Illinois behind in payments to District – District owed \$3.13 million
- Goal – Fiscal responsibility
- Board direction – Present a balanced budget
- Total reductions in all operational funds
- Tier one and two expense reductions

- Cuts in teaching assistants, reading improvement staff, professional development, mentoring program and textbook purchases
- Expense increases include contractual salaries for UFEA and employee health insurance
- Revenue assumptions
- Legal requirements and changes for use of Tort Funds
- Rebuilding District accounting system
- Cap use of substitutes and overtime in all facilities
- Grade level staffing
- Late start days will offer professional development

Action

Approve Notice of Public Hearing

A public hearing on the tentative budget will be held at 7:00 p.m. on September 22, 2010 at the Unit 5 District Office, 1809 W. Hovey, Normal. Maulson moved, Briggs seconded, to approve the Notice of Tentative Budget and Public Hearing for 2010-2011 as presented. (Attachment #5) Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.** The tentative budget will be on display at the District Office beginning August 12, 2010.

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- June 9, 2010 Closed Session
- July 14, 2010 Regular Session

Personnel Matters (Attachment #6)

- Resignations/Terminations/Retirements
- Employment
- Contract Revisions
- Leave Requests

Payment of Bills and Payrolls (Summary Attachment #7)

- July 21, 2010
- July 29, 2010
- August 4, 2010
- August 11, 2010

Financial Reports (Attachment #8)

- Treasurer's Report ~ June
- Statement of Expenditures ~ June
- Investment Update ~ General District Funds
- Investment Update ~ Construction Bonds Proceeds

Board Policies, and Exhibit (Attachment #9)

- Policy 4.10 Fiscal and Business Management
- Policy 6.120 Education of Children With Disabilities
- Policy 7.200 Suspension Procedures
- Administrative Procedure 3.30-AP1
- Administrative Procedure 6.120-AP1 Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities
- Administrative Procedure 6.120-AP2 Access to Classrooms and Personnel
- Exhibit 4.170-E3 Emergency Medical Information for Students Having Special Needs or Medical Conditions Who Ride School Buses
- Exhibit 6.120-AP1,E1 Notice to Parents-Guardians Regarding Section 504 Rights
- Exhibit 6.120-AP1,E2 Special Education Required Notice and Consent Forms
- Exhibit 6.120-AP2,E1 Request to Access Classroom(s) or Personnel for Special Education Evaluation and-or Observation Purposes
- Exhibit 4.170-E5 Annual School Safety Review (Deleted)

Briggs moved, Reece seconded, to approve the Consent Agenda as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.** Niehaus introduced Dan Lamboley as the new Principal of Parkside Jr. High School and announced that Robin Musson will be the new Assistant Principal at Normal Community High School.

Reports

The Emerging Story of a Literacy Initiative in an Edge District

Dr. Janet Gaffney and Dr. Raymond Price of the University of Illinois at Urbana-Champaign presented a summary of their study on Unit 5's successful literacy initiative. (Attachment #10) It was noted that Unit 5 will be invited to participate and become a partner district with the University of Illinois to study science education. This partnership will offer additional resources to Unit 5 staff and students.

Construction Update

Richard Ach presented a monthly update and aerial photographs of the District's current construction projects. (Attachment #11)

1st Reading Board Policies, Administrative Procedures, and Exhibits

Briggs presented the following policies, administrative procedures, and exhibits for first reading:

- Policy 2.160 Board Attorney
- Policy 4.140 Waiver of Student Fees
- Policy 5.40 Communicable Disease and Chronic Infectious Disease
- Policy 5.190 Teacher Qualifications
- Policy 6.140 Education of Homeless Children
- Policy 6.280 Grading and Promotion
- Policy 8.80 Gifts to the District
- Administrative Procedure 2.200-AP1 Types of School Board Meetings
- Administrative Procedure 2.260-AP1 Guidelines for Investigating Complaints and Allegations of Misconduct
- Administrative Procedure 4.110-AP1 School Bus Post-Accident Checklist
- Administrative Procedure 4.140-AP1 Fines, Fees, and Charges-Waiver of Student Fees
- Administrative Procedure 6.140-AP1 Education of Homeless Children
- Administrative Procedure 5.40-AP1 Communicable Disease and Chronic Infectious Disease
- Exhibit 4.140-E1 Application for Fee Waiver
- Exhibit 4.140-E2 Response to Application for Fee Waiver, Appeal, and Response to Appeal
- Exhibit 8.30-E1 Letter to Parent Regarding Visits to School by Child Sex Offenders
- Exhibit 8.30-E2 Child Sex Offender's Request for Permission to Visit School Property
- Exhibit 4.60-E1 Notice to Contractors

Unit 5 Strategic Plan 2010-2015

Mickens-Baker reported on the mission, vision, values and commitments of the District's Strategic Plan. (Attachment #12) The District Core Team has been working on the Plan for four years and will present it to the Board for approval at the August 25 meeting. Discussion included Board Policy No. 1.30 District Philosophy and Mission Statement and how it relates to the Strategic Plan. Board members were asked to provide feedback to Mickens-Baker by Monday, August 16. Additional discussion will be scheduled prior to the Board voting to approve the Plan.

Board Representative Committee Meeting Reports

- Board Policy Review Committee ~ Any questions and comments about the policies scheduled for approval at the next meeting should be directed to the committee by Monday, August 16. The committee will also review the Board policy on vision and philosophy and how it relates to the District's Strategic Plan. The committee meeting scheduled for Thursday, August 12 has been cancelled. The next scheduled meeting will be Thursday, August 26.
- Strategic Planning and Finance Committee ~ The committee met on Thursday, August 5. Discussion included the tentative budget presented this evening. It was noted that the District's new auditing firm was completing a field visit this week.
- McLean County Regional Planning Commission ~ The commission met on Wednesday, August 4. Reece reported that there was no discussion of items relative to Unit 5. It was also noted that on Thursday, August 26 there will be a meeting with the City of Bloomington to discuss the location of a potential east side elementary school.
- Beyond the Books Educational Foundation Board of Directors ~ Briggs reported that there were a large amount of applications being downloaded from the website for the Beyond the Box \$10,000

grant. The coordinating committee is scheduled to meet on Thursday, August 12 and a Board of Directors retreat is scheduled for Monday, August 23.

- Community Connections Committee ~ The committee met on Friday, August 6. Discussion included website development, Citizens Advisory Council, and dedications for the new schools. Congratulations were given to Dayna Brown for the recent publication of the Unit 5 *Pride*.
- District Core Team ~ The team will meet on Wednesday, October 6.

Announcements/Comments

- Opening activities for teachers are scheduled for October 19. Board members were invited to attend the programs. The welcome at NCWHS will begin at 8:00 a.m. and 10:00 a.m. at NCHS.
- Braksick reported that a parent meeting was held on Tuesday, August 10 at Pepper Ridge Elementary School regarding the State of Illinois' Choice School option. Another meeting will be held at Fairview Elementary School on Thursday, August 12.
- The "Back to School" event will be held on Thursday, August 12 at ISU Horton Field House beginning at 4:00 p.m.

Adjournment

The meeting was adjourned at 9:40 p.m.

**Meta Mickens-Baker Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

Gail Ann Briggs, Board of Education Secretary

Approved Date: August 25, 2010