

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
April 13, 2011

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on April 13, 2011 at 5:32 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Scott Lay, Wendy Maulson, Mark Pritchett, Jay Reece, and President Meta Mickens-Baker. Members absent: John Puzauskas.

Closed Session

At 5:32 p.m., Briggs moved, Lay seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees,
- Section 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives,
- Section 2(c)(9) Student disciplinary cases, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed under this act.

Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Return to Public Session

At 5:54 p.m., Briggs moved, Maulson seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Clerk of the Board Donna Evans, and attorney for the District Curt Richardson.

Action From Closed Session

Lay moved, Maulson seconded, to find student #16000359 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code and the Kingsley Jr. High School Student Handbook by bringing to and possessing at school a razor style utility knife on Tuesday, April 5, 2011, in violation of Board Policy 7.190. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None.

Motion carried

Lay moved, Pritchett seconded, to expel student #16000359 from McLean County Unit School District No. 5 effective immediately and continuing for the remainder of the 2010-2011 school year and the entire 2011-2012 school year. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None.

Motion carried

Pritchett moved, Briggs seconded, to find student #193603675 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code and the Normal Community High School Student Handbook by possessing marijuana at Normal Community High School on Friday, April 1, 2011, in violation of Board Policy 7.190. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Pritchett moved, Reece seconded, to expel student #193603675 from McLean County Unit School District No. 5 effective immediately and continuing for the remainder of the 2010-2011 school year and the entire 2011-2012 school year. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Reece moved, Pritchett seconded, to find student #001019569 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code and the Normal Community High School Student Handbook by bringing approximately 1 ½ to 2 cups of vodka to school on Tuesday, March 29, 2011, and delivering it to another Normal Community High School student who consumed it, in violation of Board

Policy 7.190. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None.

Motion carried

Reece moved, Briggs seconded, to expel student #001019569 from McLean County Unit School District No. 5 effective immediately and continuing for the remainder of the 2010-2011 school year, the entire 2011-2012 school year, and the first semester of the 2012-2013 school year. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Return to Closed Session

At 5:58 p.m., Briggs moved, Pritchett seconded, to return to closed session. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Return to Public Session

At 7:00 p.m., Briggs moved, Pritchett seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Business Manager/Treasurer Erik Bush, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Sandy Wilson, Dayna Brown, Phyllis Coulter of *The Pantagraph*, Mike Trask, Amy Nelson, Tyler Brown, Dan Lambole, Michelle Mantel of WJBC, Vickie Mahrt, Morgan Pennington, Bruce Boswell, Sandy Wilson, Sandi Kelley, Ruth Kenney, Clair Ambrose, Jen Swanson, Ebony Powers, Andrea Gordon, Katie Brown, Amy Hargesheimer, Jenna Hillesheim, Steve Robinson of the *Normalite*, Tom Eder, Mary Ahlers, Amber Collinson, Sara Whiteley, Camille Bookter, Jeff Monahan, Erika Hunt, and others.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Focus on Students and Good News Reports

- Ruth Kenney ~ NCWHS Student Performance at IHSA State Basketball Tournament
- PJHS 8th Grade Girls Volleyball State Champions Claire Ambrose, Tyler Brown, Hannah Collins, Amber Collinson, Natalie Freeman, Mackenzie Gallagher, Andrea Gordon, Krysten Holderby, Kaleigh Kauth, Shayla Kozak, Madison Moser, Amy Nelson, Jill Paska, Baylee Patrick, Morgan Pennington, Ebony Powers, Taylor Simpson, Sara Whiteley, Maddie Williams, and Coaches Sandi Kelley, Dan Ehlers, and Al Applington
- Jeff Monahan, Unit 5 Construction Coordinator ~ 2011 Governor's Environmental Hero Award

Public Comments

There were no public comments.

Reports

Citizens Advisory Council Committee Reports

Dayna Brown and Erika Hunt presented a summary of the Citizens Advisory Council report on College and Career Readiness. The complete report can be viewed on the Unit 5 website at www.unit5.org.

Actions

Accept Citizens Advisory Council Study Topic Committee Reports

With appreciation from the Board of Education to the Citizens Advisory Council, Pritchett moved, Briggs seconded, to accept the study topic committee reports as presented. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Award Bid for Window Replacement at KJHS Arends Gym

Jeff Monahan presented the bids to replace the windows at KJHS Arends Gym. (Attachment #1) Three bids were received from Kelly Glass Inc., East Moline Glass Co., and J. Spencer Construction LLC. It was his recommendation to award the bid to Kelly Glass Inc. for a base bid amount of \$64,892.00. Maulson moved, Lay seconded, to award bid for replacement of KJHS Arends Gym windows to Kelley Glass, Inc. for the base bid amount of \$64,892.00 as presented. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Consent Agenda

Cunningham reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- March 9, 2011 Closed Session
- March 9, 2011 Regular Session

Personnel Matters and Resolution Authorizing Honorable Dismissal of Educational Support Personnel (Attachment #2)

Payment of Bills and Payrolls (Attachment #3)

- April 13, 2011

Financial Reports (Attachment #4)

- Treasurer's Report
- Statement of Expenditures
- Investments Update

Authorize Business Manager/Treasurer to cancel American Express Corporate Card Agreement and to Execute an Agreement to Participate in the American Express Corporate Services Commercial Account Program

Approve Fees for Student Insurance for 2011-2012 (Attachment #5)

Accept Cooperative Paper Bid

Renew IESA and IHSA Memberships for Secondary Schools

Designate June 3, 2011 as the last day of school for 2010-2011

Approve Requests for Overnight Trips (Attachment #6)

- CJHS Team Quest State Competition April 25-26 and May 1-2, 2011 in Perryville, MO
- NCWHS Family, Career, and Community Leaders of America April 7-8, 2011 in Springfield, IL

Approve Request for Donation for Fairview Elementary School (Attachment #7)

Authorize the Use of Fire Prevention and Safety Funds for Field Special Services Center (Attachment #8)

Approve Board Policies, Administrative Procedures, and Exhibits (Attachment #9)

- Policy 2.140 Communications To and From the Board
- Policy 2.250 Access to District's Public Records
- Policy 3.50 Administrative Personnel Other Than the Superintendent
- Policy 3.60 Administrative Responsibility of the Building Principal
- Policy 4.15 Identity Protection
- Administrative Procedure 2.250-API Access To and Copying of District Public Records
- Administrative Procedure 4.15-API Protecting the Privacy of Social Security Numbers
- Exhibit 2.20-E1 Waiver and Modification Request Process
- Exhibit 2.240-E1 PRESS Issue Updates
- Exhibit 4.15-E1 Letter to Employees Regarding Protecting the Privacy of Social Security Numbers
- Exhibit 4.15-E2 Statement of Purpose for Collecting Social Security Numbers
- Exhibit 4.15-E3 Statement for Employee Manual or District Website Describing the District's Purpose for Collecting Social Security Numbers

Reece moved, Pritchett seconded, to approve the Consent Agenda as presented. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Reece, Mickens-Baker. Nays: None. **Motion carried**

Reports

Energy Education Program Update

Bruce Boswell presented the semi-annual report on the District's energy education program. (Attachment #10) Information provided included the 'first look' at the operation of two new elementary schools in relation to others in the District.

Update on Construction Projects and Capital Projects Fund 60

Monahan provided a summary of current construction projects. Discussion included but was not limited to the following:

- A few minor warranty issues at Benjamin and Cedar Ridge elementary schools are currently being reviewed
- Window shades have been ordered for Benjamin and Cedar Ridge elementary schools and should be installed next week
- Contractors will be onsite at EJHS for approximately 30 days
- Landscaping, water and sewer, asphalt, and access and security work is ongoing at EJHS

- Bids for the athletic fields at EJHS will be opened on Thursday, April 21
- Discussion is ongoing regarding the movement of staff into EJHS
- Recognition was given for Ondray Hume for his work in cleaning and preparing EJHS
- The May 11 Board meeting will be held at EJHS

The Finance Committee provided information on residual interest in construction monies remaining in the Capital Projects Fund #60. It was noted that federal law allows for the transfer of the interest monies to other District funds related to maintenance or construction of facilities. Discussion included the division of these remaining funds. Suggestions included the use of these funds for the District's long term facility plans and maintenance projects. Other options suggested were to set aside resources to secure property for future building opportunities or to pay down a portion of the District's bonded debt.

Enrollment Update

Cunningham reported on enrollment data for March. (Attachment #11) Current enrollment was reported at 13,069. The same-day comparison report shows an increase of 200 students from this time last year. Cunningham also presented pre-registration numbers for kindergarten noting that the total figures are down 4.86% from last year's spring registration; however, there was an increase in students registered at Cedar Ridge Elementary School. Administration will continue to monitor enrollment.

Freedom of Information Requests

Niehaus reported that the District had received and processed five requests for information. (Attachment # 12)

- Robert Bohanan ~ Unit 5 parent
- Vicki Brennan ~ Mukwonago, WI
- Diane Benjamin ~ Ellsworth, IL
- Edit Brady-Lunny *The Pantagraph* ~ Bloomington, IL
- Kathy Robinson AFSCME Council 31 ~ Springfield, IL

1st Reading Board Policies, Administrative Procedures, and Exhibits

Briggs presented the following policies, administrative procedures, and exhibits for first reading:

- Policy 6.150 Home and Hospital Instruction
- Policy 7.100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- Policy 7.260 Exemption From Physical Activity
- Policy 7.270 Administering Medicines to Students
- Administrative Procedure 7.220-API Electronic Recordings on School Buses
- Administrative Procedure 7.270-API Dispensing Medication

Any comments or suggestions should be addressed to Briggs by Monday, April 18. The policies, administrative procedures, and exhibits will be scheduled for Board approval at the April 27 meeting.

Board Representative Committee Meeting Reports

- Beyond the Books Educational Foundation ~ Briggs reported that applications for the Beyond the Box Grant will be posted on the web. The application deadline is Friday, July 29.
- Illinois Association of School Boards ~ The Corn Belt Division meeting is scheduled for Thursday, May 12.
- Board Policy Review Committee ~ Information on policies, administrative procedures and exhibits was reported earlier in the meeting.
- Community Connections Committee ~ The committee met on Friday, March 11. Meeting notes were previously distributed to Board members. It was noted that the District will reinstitute the "Those Who Excel" program sponsored by the Illinois State Board of Education. The deadline line for recommending potential nominees is Friday, April 15. A PTO leadership luncheon meeting is scheduled for Monday, May 16 at Sugar Creek Elementary School.
- Wellness Committee ~ The committee met on Tuesday, April 5. The committee will be reviewing the McLean County Wellness Coalition's recommendation to promote wellness in schools.
- District Core Team ~ The team met on Tuesday, April 12. Agenda items included staff, community, and student surveys; indicators and measures for the District's strategic plan goals; resource strategies to insure accountability and customer satisfaction; District growth patterns; and Core Team membership.

Announcements/Comments

- Cunningham and Bush attended the McLean County Regional Planning Commission's forum on Tuesday, April 12. The topic for the event was "How Regional Airports Can Support Community and Economic Development".
- Pritchett reported attending the World Language Department Honors Society induction ceremony at NCWHS on Thursday, March 31.
- Mickens-Baker attended the Multicultural Leadership Program's graduation ceremony. Brochures and information on the leadership program are available from Mickens-Baker.
- The Living Democracy Project of Bloomington-Normal hosted a community forum last week. The topic of discussion was "What are Schools For" and "What is the 21st Century Mission for our Public Schools". Mickens-Baker has additional resources available upon request.
- Mickens-Baker reported that there is a study circle sponsored by the League of Women Voters McLean County on the topic "The Role of the Federal Government in Public Education".
- There will be an Education Reform Summit informational meeting at 6:00 p.m. Thursday, April 14 at the Normal Public Library. The Education Reform Summit will be held in Chicago on Monday, April 18.
- Cunningham and Mickens-Baker will be participating in a panel discussion at the Rotary Conference on Saturday, April 16.
- The Global Youth Service Day will be held on Saturday, April 16.
- Niehaus reported on attending the ceremony to honor Prairieland Elementary School custodian John Burton for his role in saving the life of a student. Parents and grandparents of the student and the Normal Fire Department were in attendance.

Adjournment

The meeting was adjourned at 8:28 p.m.

**Meta Mickens-Baker, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**Gail Ann Briggs, Board of Education Secretary
Approved Date: May 25, 2011**