

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
May 26, 2010

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on May 26, 2010 at 5:03 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Scott Lay, Wendy Maulson, Mark Pritchett, John Puzauskas, Jay Reece, and Board President Meta Mickens-Baker. Members absent: None.

Also present: Assistant Superintendent of Human Resources Nate Cunningham, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Interim Chief Financial Officer/Treasurer Martin Getty, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Dayna Brown, Dianne Fazio, Scott Smith of PMA Financial Securities, Ben Matthews, Erik Bush, Phyllis Coulter of *The Pantagraph*, and others.

Work Session on District Finances

The Finance Committee and Scott Smith of PMA Financial Securities provided a report on the District's current finances and future financial planning. (Attachment #1) Discussion included but was not limited to the following:

- Revenues from local, state and federal sources
- Equalized assessed valuation (EAV) history and growth assumptions 2006 through 2015
- Actual and projected general state aid
- Expenditures including salaries, benefits, supplies, and purchased services
- Proposed salary freeze for all administrators and support staff not currently under contract
- Tier 1 and Tier 2 reductions in central office administration, teaching staff, and district-wide programs
- Fund balances
- Interest income in Capital Projects fund
- Illinois State Board of Education's financial profile score for the District
- Property tax revenue for fiscal year 2011
- Options for obtaining additional revenue from alternative sources
- Class sizes, open attendance, and transportation
- Cuts in educational programs

Closed Session

At 6:29 p.m., Briggs moved, Puzauskas seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity,
- Section 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees,
- Section 2(c)(11) Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Return to Public Session

At 7:06 p.m., Briggs moved, Pritchett seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources Nate Cunningham, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Chief Financial Officer/Treasurer Martin Getty, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Dayna Brown, Dianne Fazio, Scott Smith of PMA Financial Securities, Ben Matthews, Erik Bush, Phyllis Coulter of *The Pantagraph*, President of Beyond the Books Educational Foundation Julie Payne and Foundation Director Sandy Slingsby, Sandy Wilson, Tom Eder, Steve Smith of the *Normalite*, Lisa Galliard, Kevin Enderlin, Jen Gibson, Abigail Gerike, Amy Schumacher, Sara Stickling, Marylynn Meredith, Jennifer Ritchason, Kevin Suess, Janine Palma, Pat Fitzgerald, Michelle Byers, Craig Montgomery, and others.

Focus on Students and Good News Reports

- Unit 5 Beyond the Books Educational Foundation Grant Award Winners
 - NCWHS ~ Barb Bush, Kevin Enderlin, Olivia Newbold, and Tom Parton
 - NCHS ~ Michelle Byers, Patricia Fitzgerald, Janine Palma, and Kevin Suess
 - CJHS ~ Lisa Galliard
 - KJHS ~ Jennifer Ritchason
 - PJHS ~ Courtney Knowles and Rexie Lanier Rexie
 - Benjamin Elementary School ~ Mary Aper, Abigail Gerike, Tracie Ghrist, Jennifer Gibson, and Tena Sprau
 - Fox Creek Elementary School ~ Amy Schumacher
 - Oakdale Elementary School ~ Sara Stickling
 - Prairieland Elementary School ~ Nathan Ford, Deb Foster, Kathryn Kalina, and Marylynn Meredith
 - Towanda Elementary School ~ Susan Steinbach

Public Comments

There were no public comments.

Action

Authorize Superintendent Niehaus and/or Designee(s) to Enter into Impact Bargaining with Unit Five Education Association Regarding Late Start Dates for Professional Development for 2010-2011

Niehaus provided information regarding the proposal for a one-hour late start for all students up to 16 times throughout the 2010-2011 school year. (Attachment #2) He noted with the cuts in the professional development programs, this proposal would help with the development of professional learning communities in all K-12 buildings. Niehaus requested the Board's approval to continue discussion with UFEA on impact bargaining of the proposal. Puzauskas moved, Briggs seconded, to authorize Superintendent Niehaus and/or designee(s) to enter into impact bargaining with Unit Five Education Association regarding late start dates for professional development for 2010-2011 as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Approve Resolution Authorizing Notice of Charges and Dismissal of Tenured Teacher

Briggs moved, Maulson seconded, to approve Resolution Authorizing Notice of Charges and Dismissal of Tenured Teacher as discussed in closed session. (Attachment #3) Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- May 12, 2010 Closed Session
- May 12, 2010 Regular Session

Payment of Bills (Summary Attachment #4)

Financial Reports (Attachment #5)

- Treasurer's Report
- Statement of Expenditures

- Investment Update

2010-2011 Student-Parent Handbooks for Elementary, Junior High, and High Schools

Bid Items (Attachment #6)

- Custodial/Maintenance Supplies, Paper Products, Toilet Tissue, and Garbage Can Liners
- Gasoline

Adoption of Board Policies and Administrative Procedures (Attachment #7)

Policies (amended)

- Policy 6.235 Access to Electronic Networks

Administrative Procedures (new)

- Administrative Procedure 6.235-AP1 Student Acceptable Use of Electronic Networks

Exhibits (new)

- Exhibit 6.235-E1 Letter to Parents/Guardians Regarding Student use of the District's Electronic Networks
- Exhibit 6.235-E2 Student Authorization of Acceptable Use of Electronic Networks
- Exhibit 6.235-E3 Online Privacy Statement
- Exhibit 6.235-E4 Keeping Yourself and Your Kids Safe on Social Networks

Puzauskas moved, Pritchett seconded, to approve the Consent Agenda as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.** It was also noted that the adopted policy, administrative procedure, and exhibits related to acceptable use of electronic networks pertain to student use only at this time. The committee will review these policies as they relate to staff and other users.

Reports

Board Representative Committee Meeting Reports

- Facilities Review Committee ~ The committee will meet on Friday, May 28. Discussion will include progress on construction and summer activities.
- Community Connections Committee ~ The committee is not scheduled to meet until after the next Board meeting.
- Board Policy Review Committee ~ The committee will meet with a team of administrators (A-Team) on Wednesday, June 2.
- District Core Team ~ The team will meet on Wednesday, June 2. Discussion will include the strategic plan assessments.
- Strategic Planning and Finance Committee ~ The committee met on Friday, May 21 in preparation for tonight's finance report.

Announcements/Comments

- The June 23, 2010 regular Board of Education meeting has been cancelled.
- Graduation will be held on Saturday, May 29 at the U.S. Cellular Coliseum. Ceremonies will be at 2:00 p.m. for Normal Community West High School and at 6:00 p.m. for Normal Community High School.
- Niehaus recently met with Towanda and Carlock town officials, Towanda and Carlock elementary school principals, and community members to discuss bus lanes and traffic issues at both schools.
- Board members and administrators attended the Promise Council activities at Pepper Ridge on Tuesday, May 25.
- Board members and administrators attended the Unit 5 Adapted Learning Program's annual graduation ceremonies on Tuesday, May 25.
- Congratulations were offered to CJHS, KJHS, and PJHS students who recently participated in the state track tournament.

Return to Closed Session

At 7:57 p.m., Briggs moved, Pritchett seconded, to return to closed session. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Return to Public Session

At 8:58 p.m., Briggs moved, Pritchett seconded to return to public session. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Adjournment

The meeting was adjourned at 8:58 p.m.

**Meta Mickens-Baker Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**Gail Ann Briggs, Board of Education Secretary
Approved Date: June 9, 2010**