

**Minutes**  
**McLean County Unit District No. 5**  
**BOARD OF EDUCATION**  
**Regular Session**  
**April 14, 2010**

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on April 14, 2010 at 5:06 p.m. at Normal Community West High School, 501 N. Parkside Road, Normal, Illinois.

**Roll Call**

Members present: Gail Ann Briggs, Scott Lay, Wendy Maulson (entered at 5:16 p.m.), Mark Pritchett, John Puzauskas, Jay Reece, and Board President Meta Mickens-Baker. Members absent: None.

**Closed Session**

At 5:06 p.m., Briggs moved, Pritchett seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(9) Student disciplinary cases,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probably or imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

Roll call: Ayes: Briggs, Lay, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

**Return to Public Session**

At 5:39 p.m., Briggs moved, Reece seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources John Pye, Assistant Superintendent of Human Resources Nate Cunningham, Clerk of the Board Donna Evans, and attorneys for the District, Dennis Triggs, Curt Richardson, and William Kohlhase.

**Action From Closed Session**

Pritchett moved, Lay seconded, to find student #352322684 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code by possession a controlled substance at Normal Community West High School on Tuesday, April 6, 2010 in violation of Board Policy 7.190. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

Pritchett moved, Puzauskas seconded, to expel student #352322684 from McLean County Unit District No. 5 for a period of two years effective immediately. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

**Return to Closed Session**

At 5:40 p.m. Briggs moved, Pritchett seconded, to return to closed session. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

**Return to Public Session**

Briggs moved, Puzauskas seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

A reception to honor the National Board Certified Teachers was held from 6:30 p.m. to 7:00 p.m.

At 7:07 p.m., the Board resumed the public session.

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources John Pye, Assistant Superintendent of Human Resources Nate Cunningham, Interim Chief Financial

Officer/Treasurer Martin Getty, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Phyllis Coulter of *The Pantagraph*, Vickie Mahrt, Steve Robinson of the *Normalite*, David Vo, Desiree Trujillo, Dayna Brown, Tom and Juli Dierks, Ruth Jerome, Therese White, Susan Turner, Maureen Baines, Mark Robinson, Laura Diamond, Kristin Techmansla, Sylvia Techmansla, Steve Dieter, Kacie Quick, Liz Quick, Randall Middleton of Middleton Associates, Inc., Ben Matthews, Karrie Ruestman, Sally Cummins, Shannon Hedman, Marcia Rossi, Lacie Whittington, Libby Noreross, Rhett Felix, Julie Hagler, Nicole Mackinson, Melodie and Daniel Keefe, Debbie Page, Julie Bennett, George Van Winkle, Richard Ach of Turner Construction Company, Jeanette Nuckolls, Scott and Cherie Froelich, Amy Schumacher, Representative Dan Brady, Regional Office of Education Superintendent Mark Jontry, Kristen Dentor, Raina Evans, Brad Burns, Julie Burns, Josh Burns, Myrali Adala, Carla Hansen, Susan Schafer, John Lutes, Carrie Chapman, Alan Chapman, Matt Chapman, Kathie Chapman, Bruce Weldy, Mike Trask, Cindy Wonderchek, Carmen Bergmann, John Bergmann, Jeff Monahan, David Hancock, Ed Heineman, John Lutes, Kevin Enderlin, David Schippert, Amy Feeney, David Feeney, Amy Scott, Energy Education Manager Bruce Boswell, Paul Smith, and others.

### **Focus on Students and Good News Reports**

- National Board Certified Teachers were presented certificates by Jim Braksick, Representative Dan Brady, and Regional Office of Education Superintendent Mark Jontry. Teachers recognized included:
  - Eugene Field Special Services: Carrie Chapman
  - NCHS: John Bergmann, Amy Feeney, David Feeney, Donald Froelich, Amy Scott, Jonathan Scott, Hilary Smith, and Don Whitman
  - NCWHS: Kevin Enderlin, Nicole Mackinson, and David Schippert
  - Brigham Elementary School: Dawn Watson
- Joshua Burns (NCHS Student) ~ *IHSA All-State Academic Team*
- Illinois State Board of Education ~ *Academic Excellence Schools*
  - Colene Hoose Elementary School
  - Fox Creek Elementary School
  - Grove Elementary School
  - Northpoint Elementary School
  - Prairieland Elementary School

### **Public Comments**

- Lori Spencer, Bloomington IL ~ Board resolution on proposed gravel pit at Fox Creek subdivision
- Brian Hug, Bloomington IL ~ Board resolution on proposed gravel pit at Fox Creek subdivision
- David Hancock, Bloomington IL ~ Board resolution on proposed gravel pit at Fox Creek subdivision
- Mike Kucy, Bloomington IL ~ Board resolution on proposed gravel pit at Fox Creek subdivision
- P.J. Bourn, Danville IL ~ Issue at grandchild's elementary school
- Fania Bourn, Bloomington IL ~ Issue at child's elementary school

### **Report**

Outgoing Citizens Advisory Council President Paul Smith presented the 2009-2010 CAC Study Topic Committee Reports as follows: (Attachment #1)

- Best Practices
- Dropouts
- Literacy
- Information Security
- Green Initiative
- Co-curricular Activities and Elementary Students

### **Action**

#### Accept CAC Study Topic Committee Reports

Briggs moved, Pritchett seconded, to accept the six study topics with appreciation to the Citizens Advisory Council as presented. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

#### Adopt Board Resolution for Proposed Fox Creek Gravel Pit Variance

It was noted that Board members had received comments from staff, students, and community members regarding the proposed gravel pit near the Fox Creek subdivision. Maulson moved, Lay seconded, to adopt

the Resolution for Proposed Fox Creek Gravel Pit Variance as presented. Board members stated their personal and professional opinions as representatives of the Board of Education. Discussion included appropriate venues for Board opinions and input regarding McLean County zoning matters. Roll call: Ayes: Maulson, Mickens-Baker. Nays: Briggs, Lay, Puzauskas, Reece. Abstain: Pritchett. **Motion did not pass.**

**Award Bid for Colene Hoose Elementary School Building Renovations**

Middleton reported the District had received four bids from Associated Constructors, Johnston Contractors Inc., Bishop Brothers inc., and Felmley-Dickerson Co. (Attachment #2) It was his recommendation to award the bid to Associated Constructors. Puzauskas moved, Pritchett seconded, to award the bid for Colene Hoose Elementary School building renovations to Associated Constructors for a base bid amount of \$747,895.00 as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.** Additional alternate bids for a handicap lift and heating, ventilation, and air conditioning for the Hoose renovation will come before the Board at the April 28 meeting.

**Award Bid for Carlock Elementary School Building Renovations**

Middleton reported the District had received four bids from Bishop Brothers Inc., SCI General Contractors, Venovich Construction Co., and J. Spencer Construction LLC. (Attachment #3) It was his recommendation to award the bid to J. Spencer Construction, LLC. Pritchett moved, Reece seconded, to award the bid for Carlock Elementary School building renovations to J. Spencer Construction, LLC. for a base bid amount of \$59,643.00 as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.** It was noted that an additional alternate bid for an ADA approved handicap lift will come before the Board at the April 28 meeting.

**Award Bid for Brigham Elementary School Building Renovations**

Middleton reported the District had received four bids from Bishop Brothers Inc., SCI General Contractors, Associated Constructors, and J. Spencer Construction LLC. (Attachment #4) It was his recommendation to award the bid to SCI General Contractors. Pritchett moved, Lay seconded, to award the bid for Brigham Elementary School Building Renovations to SCI General Contractors for a base bid amount of \$348,940.00 as recommended.

No roll call vote was taken on this motion.

Briggs moved, Reece seconded to amend the motion to award the bid for Brigham Elementary School Building Renovations to SCI General Contractors for a total bid of \$348,940.00. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.** It was noted that an additional alternate bid for an ADA approved handicap lift will come before the Board at the April 28 meeting.

Roll call vote on the motion as amended: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

**Award Bid for KJHS Partial Reroof and PJHS Kitchen Reroof**

Middleton reported that bids were received from Union Roofing Company, Inc., Kehrer Brothers Construction Inc., and Advanced Sheet Metal and Roofing. (Attachment #5) It was his recommendation to award the bid to Union Roofing Company, Inc. Puzauskas moved, Briggs seconded, to award the bid for Kingsley Jr. High School partial reroof, alternate No. 1 for Parkside Jr. High School kitchen reroof, and alternate No. 3 for Kingsley Jr. High School metal flashing extension for perimeter edge to Union Roofing Company, Inc. for a total contract amount of \$656,438.00 as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

**Consent Agenda**

Niehaus reviewed and recommended approval of the Consent Agenda.

**Approval of Minutes**

- March 20, 2010 Closed Session
- March 10, 2010 Regular Session
- March 31, 2010 Closed Session
- March 31, 2010 Special Session

Personnel Matters (Attachment #6)

- Resignations/Terminations/Retirements
- Employment
- Contract Revisions
- Leave Requests

Payment of Bills and Payrolls (Summary Attachment #7)

Financial Reports

- Treasurer's Report (February) (Attachment #8)
- Statement of Expenditures (February) (Attachment #9)
- Investment Update (Attachment #10)

Adoption of Board Policies and Administrative Procedures (Attachment #11)

Policies (amended)

- Policy 8.30 Visitors to and Conduct on School Property

Administrative Procedure (amended)

- Administrative Procedure 4.60-AP1 Purchases

Administrative Procedure (new)

- Administrative Procedure 4.170-AP6 Plan for Responding to a Medical Emergency at a Physical Fitness Facility

Exhibit (new)

- Exhibit 4.170-AP6,E1 School Staff AED Notification Letter

Exhibit (amended)

- Exhibit 4.170-AP6,E2 Automated External Defibrillator Incident Report

Requests for Approval for Overnight Trips (Attachment #12)

- PJHS Student Council State Convention
- CJHS Team Quest State Finals
- NCWHS National Speech Tournament

Approve Student Fees, Student Insurance, and Lunch Prices for 2010-2011 (Attachment #13)

Membership Renewals (Attachment #14)

- IHSA for NCHS and NCWHS
- IESA for CJHS, KJHS, and PJHS

Designate May 27, 2010 as the last day of school for 2009-2010

Adopt Staff Appreciation Proclamation (Attachment #14)

Accept Cooperative Paper Bids (Attachment #15)

Change Date for Organization of the Board to April 28, 2010 Meeting

Pritchett moved, Briggs seconded, to approve the Consent Agenda as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.** Carmen Bergmann was recognized as the new principal for Prairieland Elementary School

## Reports

Construction Update

Richard Ach presented a monthly update on the District's current construction projects. (Attachment #16)

54 Month Energy Conservation/Savings Progress Report

Boswell reported on the District's energy progress report. (Attachment #17) Discussion included but was not limited to the following:

- Cost savings summary for District buildings including actual cost and percent saved
- Geo-thermal vs. non-geo elementary school comparisons
- Overall savings by month for 5 year period
- Cumulative greenhouse gas reduction equivalents

Finance Committee Report

Getty provided a brief update on the District's financial situation. He noted budget projections and figures are constantly changing. It was reported that the local Equalized Assessed Valuation (EAV) was lower than anticipated. This will affect the current and next year budgets. Getty will present a third quarter budget report with a tentative amended budget at the April 28 meeting. The District will initiate a tax anticipation warrant in the amount of \$23 million and a resolution and line of credit agreement will also be presented for Board approval at the April 28 meeting.

### 1<sup>st</sup> Reading Board Policies, Administrative Procedures, and Exhibits

Briggs presented the following policies, administrative procedures, and exhibits for first reading:

Policies (amended)

- Policy 4.30 Revenue and Investments
- Policy 4.60 Purchases and Contracts
- Policy 4.90 Activity Funds
- Policy 4.170 Safety
- Policy 5.20 Workplace Harassment Prohibited
- Policy 6.300 Graduation Requirements

Administrative Procedure (new)

- Administrative Procedure 6.300-API Posthumous Diploma or Recognition

Exhibit (new)

- Exhibit 6.00-E1 Application for a Diploma for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict

### Enrollment Update and Staff Numbers

Cunningham and Pye provided updated enrollment information. It was reported that total enrollment as of March 31 was at 12,869. Information from kindergarten registration indicated a total of 859 students had completed registration. Also provided was a comparison of staff numbers for each position at all District facilities for the 2008-2009 and 2009-2010 school years. (Attachment # 18)

### Board Representative Committee Meeting Reports

- Three Tiered Busing Committee ~ The committee met on Wednesday, April 7. A summary will be presented to the Board at the April 28 meeting.
- Facilities Review Committee ~ The committee will meet Friday, April 16.
- Community Connections Committee ~ The committee will meet Friday, April 30.
- Beyond the Books Educational Foundation Board of Directors ~ It was reported that grant applications have been distributed to 18 readers. A decision on grant winners will be made by May 6. It was also noted that the annual report will be posted on the Unit 5 website soon.
- Illinois Association of School Boards ~ A request for resolutions has been sent to the membership. The submission deadline is Wednesday, June 23.
- District Core Team ~ The team met on Wednesday, April 7. Topics of discussion included the District mission statement, long range and strategic planning, growth and financial challenges.
- McLean County Regional Planning Commission ~ The commission met on Wednesday, April 7. Discussion relative to Unit 5 included the proposed gravel pit near the Fox Creek subdivision and proposed road construction in the GE and Towanda Barnes area.
- Unit 5 and Local Government Committee ~ The recent committee meeting included discussion about crossing guards and school resource officers.
- Strategic Planning and Finance Committee ~ The committee will meet on Wednesday, April 21. Agenda items include interviews for audit service providers, the proposed tax anticipation warrant and the tentative amended budget.

### **Announcements/Comments**

- Normal Community West High School recently hosted a meeting of the Consortium for Educational Change.
- Mickens-Baker attended the graduation ceremony for the Multi-Cultural Leadership Program.
- Global Youth Service Day will be Friday, April 23.
- The dedications for Benjamin and Cedar Ridge elementary schools will be held on Sunday, September 19.

### **Adjournment**

The meeting was adjourned at 9:42 p.m.

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**Meta Mickens-Baker Board of Education President  
Community Unit School District No. 5  
McLean and Woodford Counties, Illinois**

**ATTEST:**

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**Gail Ann Briggs, Board of Education Secretary**

**Approved Date: May 12, 2010**