

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
January 27, 2010

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on January 27, 2010 at 4:00 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Curriculum Hearing

Members present: Gail Ann Briggs, Wendy Maulson (entered at 4:07 p.m.), Mark Pritchett, John Puzauskas, Jay Reece, and President Meta Mickens-Baker (entered at 4:07 p.m.)

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Phyllis Coulter of *The Pantagraph*, Director of Secondary Education Sandy Wilson, Tim Franz, Rick Lee, Jennifer Ritchason, Stephanie Bishop, Kara McMahill, Karen Bohl, Deann Collins, Jeritt Williams, Don Whitman, Dave Schippert, Trevor Chapman, Wendy Davis, Terri Wilson, Barb Bush, Margherita Di Vita, Dave Weber, Cheryl Benson, Josh Fabish, Elle Marvin, Mary Walker, Sue Harrington, LeeAnn Thompson, Julie Hagler, Kevin Seuss, Dan Phelps, Ben Luginbuhl, Julie Howell, and others.

Braksick and representatives from the department's task forces reported on the curriculum process and provided a review of textbook materials.

Roll Call

At 5:02 p.m., roll call was taken. Members present: Gail Ann Briggs, Wendy Maulson, Mark Pritchett, John Puzauskas, Jay Reece, and President Meta Mickens-Baker. Members absent: Scott Lay.

Closed Session

At 5:02 p.m., Briggs moved, Pritchett seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(2) Collective negotiating matters with employees or their representatives or deliberations concerning salary schedules for one or more classes of employees,
- Section 2(c)(5) The purchase or lease of real property for use by McLean County Unit District No. 5,
- Section 2(c)(9) Student disciplinary cases,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

Return to Public Session

At 6:25 p.m., Briggs moved, Puzauskas seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources John Pye, Assistant Superintendent of Human Resources Nate Cunningham, Clerk of the Board Donna Evans, and attorney for the District Curt Richardson.

Action From Closed Session

Pritchett moved, Briggs seconded, to find student #001020535 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code on January 13, 2010, in violation of the Parkside Jr. High School Student-Parent Handbook and Board policy 7.190. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Briggs seconded, to expel student #001020535 for the remainder of the 2009-2010 school year; provided, however that student # 001020535 shall be allowed to attend school for the remainder of the school year subject to the terms of a probationary contract approved by the Superintendent. Roll call: Ayes: Briggs, Puzauskas, Reece, Mickens-Baker. Nays: Maulson, Pritchett. **Motion carried.**

Pritchett moved, Puzauskas seconded, to find student #1017344 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code on January 14, 2010, in violation of the Normal Community High School Student-Parent Handbook and Board policy 7.190. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Briggs seconded, to expel student #1017344 for the remainder of the 2009-2010 school year and the entire 2010-2011 school year. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Maulson seconded, to find student #1012524 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code on January 14, 2010, in violation of the Normal Community High School Student-Parent Handbook and Board policy 7.190. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Puzauskas seconded, to expel student #1012524 for the remainder of the 2009-2010 school year and the entire 2010-2011 school year. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Puzauskas seconded, to find student #1012523 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code on January 14, 2010, in violation of the Normal Community High School Student-Parent Handbook and Board policy 7.190. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Maulson seconded, to expel student #1012523 for the remainder of the 2009-2010 school year and the entire 2010-2011 school year. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Reece seconded, to find student #1014297 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code on January 14, 2010, in violation of the Normal Community High School Student-Parent Handbook and Board policy 7.190. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Reece seconded, to expel student #1014297 for the remainder of the 2009-2010 school year and the entire 2010-2011 school year. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Pritchett moved, Maulson seconded, to find student #001012971 engaged in gross disobedience or misconduct under Section 10-22.6 of the Illinois School Code on January 14, 2010, in violation of the Parkside Jr. High School Student-Parent Handbook and Board policy 7.190. Roll call: Ayes: Briggs, Maulson, Pritchett, Reece, Mickens-Baker. Present: Puzauskas. Nays: None.

Pritchett moved, Maulson seconded, to expel student #001012971 for the remainder of the 2009-2010 school year and the entire 2010-2011 school year. Roll call: Ayes: Briggs, Maulson, Pritchett, Reece, Mickens-Baker. Present: Puzauskas. Nays: None. **Motion carried.**

Return to Closed Session

At 6:34 p.m., Briggs moved, Pritchett seconded, to return to closed session. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

Return to Public Session

At 7:11 p.m., Briggs moved, Puzauskas seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources John Pye, Assistant Superintendent of Human Resources Nate Cunningham, Interim Chief Financial Officer/Treasurer Martin Getty, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Lisa Preston, NCWHS principal Tom Eder, Chuck Hartseil, Brennan Wiggs of WJBC, Phyllis Coulter of *The Pantagraph*, Vickie Mahrt, Director of Secondary Education Sandy Wilson, NCHS principal Jeanette Nuckolls, PJHS principal Kenneth Lee, Shari Cheli, Dianne Fazio, Ann Diaz, Bill Diaz, Vicki Mahrt, Megan McDermott, Allison Diaz, Haley Fry, Karen Rennels, Mike Trask, Nathan Rennels, Alyssa Rennels, John Rayford, Tara Satteral, Jennifer Barlow, and others.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Focus on Students and Good News Reports

- NCWHS Wind Ensemble and NCWHS Band Director Lisa Preston
- Allison Diaz, Haley Fry, and Megan McDermott ~ NCHS students ~ *Teens in Prevention*
- Sarah Ready ~ NCHS student ~ *American Red Cross Saluting our Heroes Youth Award*
- Karen Rennels ~ PJHS teacher ~ *McLean Co. Autism Society Teacher of the Year*

Public Comments

There were no public comments.

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- January 13, 2010 Closed Session
- January 13, 2010 Public Session

Payment of Bills

Approve Financial Report

- Treasurer's Report (Attachment #1)
- Statement of Expenditures (Attachment # 2)
- Investment Update (Attachment # 3)

Adoption of Board Policies and Administrative Procedures (Attachment # 4)

Amended Policies

- Policy 2.105 Ethics and Gift Ban
- Policy 2.140 Communication To and From the Board
- Policy 2.200 Types of Board Meetings
- Policy 2.250 Access to District Public Records
- Policy 4.110 Transportation
- Policy 4.120 Food Services
- Policy 4.130 Free and Reduced-Price Food Services
- Policy 4.150 Facility Management and Building Programs
- Policy 4.160 Environmental Quality of Buildings and Grounds
- Policy 5.10 Equal Employment Opportunity and Minority Recruitment
- Policy 5.30 Hiring Process and Criteria
- Policy 5.90 Abused and Neglected Child Reporting
- Policy 5.100 Staff Development Program
- Policy 5.120 Ethics
- Policy 5.230 Maintaining Student Discipline
- Policy 6.20 School Year Calendar and Day
- Policy 6.50 School Wellness
- Policy 6.60 Curriculum Content
- Policy 6.250 Community Resource Persons and Volunteers
- Policy 7.10 Equal Educational Opportunities
- Policy 7.20 Harassment of Students Prohibited
- Policy 7.180 Preventing Bullying, Intimidations, and Harassment
- Policy 8.70 Accommodating Individuals with Disabilities

Amended Administrative Procedures

- Administrative Procedure 2.250-AP1 Access to and Copying of District Public Records
- Administrative Procedure 4.110-AP2 Pre-trip and Post-trip Inspection; Bus Driving Comments
- Administrative Procedure 4.120-AP1 Food Services
- Administrative Procedure 6.60-AP1 Comprehensive Health Education Program

New Administrative Procedures

- Administrative Procedure 4.160-AP1 Environmental Quality of Buildings and Grounds
- Administrative Procedure 7.20-AP1 Harassment of Students Prohibited

Amended Exhibits

- Exhibit 2.250-E1 Written Request for District Records

New Exhibits

- Exhibit 2.250-E2 Immediately Available District Public Records

Approve 2009 Ten-Year Life Safety Surveys for Northpoint, Parkside, and Prairieland elementary schools (Attachment #5)

Approve Amendment of Certification for Fire Prevention and Safety Funds for PJHS (Attachment #6)

Maulson moved, Puzauskas seconded, to approve the Consent Agenda as presented. Roll call: Ayes: Briggs, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Reports

Transportation Call Center

Adelman and Sharri Cheli reported on the District's new transportation call center. (Attachment #7) The call center was implemented in November in an effort to provide timely responses and streamline the procedure for responding to calls.

Mid-Year Budget Report and Finance Committee Update

Getty reviewed the mid-year budget report. (Attachment #8) Discussion included but was not limited to the following:

- Review of the 2009 fiscal year Education Fund
- Mid-year review for all funds
- Revenue projections in the Education Fund including local, federal, and state revenue assumptions
- Need for quarterly budget reports and monthly updates
- Freeze on spending
- The 2008-2009 audit report did not contain an audit finding for exceeding the budgeted amount
- Building the 2009-2010 budget with assistance from the payroll department and the District's financial analyst

1st Reading of Board Policies, Administrative Procedures and Exhibits

Briggs presented the following policies, administrative procedure, ordinance, and exhibits for first reading:

Deleted Policy

- Policy 8.85 Community Resource Persons and Volunteers

Ethics Ordinance

Amended Policies

- Policy 2.220 Board Meeting Procedures
- Policy 2.230 Public Comments at Board Meetings and Petitions to the Board
- Policy 4.90 Activity Funds
- Policy 8.80 Gifts to the District
- Policy 8.95 Parental Involvement
- Policy 8.100 Relations with Other Organizations and Agencies
- Policy 8.110 Public Concerns

New Administrative Procedure

- Administrative Procedure 8.110-API Procedure for Resolving Concerns

New Exhibits

- Exhibit 4.90-E1 Request for Establishment of Student Activity Fund
- Exhibit 4.90-E2 Request for Dissolution of Student Activity Fund
- Exhibit 4.90-E3 Request for Establishment of School Convenience Account
- Exhibit 4.90-E4 Request for Dissolution of School Convenience Account
- Exhibit 8.110-E1 Concern Resolution Form

2010-2011 School Calendar

Braksick presented the proposed 2010-2011 school calendar for 1st reading. (Attachment #9) The calendar is scheduled for Board approval at the February 10, 2010 meeting.

Freedom of Information Request

Niehaus reported that the District had received and processed one request for information.

- OCE North America, Springfield IL

Board Representative Committee Meeting Reports

- Strategic Planning and Finance Committee ~ The committee met on January 22. Discussion included the mid-year budget report presented at this evening's meeting.
- Mackinaw Valley Special Education Association Council ~ The council met on January 20.
- Board Policy Review Committee ~ The administrative policy review team met on January 22. The committee will meet on January 29.
- Facilities Review Committee ~ The committee is scheduled to meet on Friday, January 29.
- Beyond the Books Educational Foundation Board of Directors ~ Briggs noted that minutes of the Foundations meetings for 2009 had been submitted as a matter of record.
- Community Connections Committee ~ The committee met on January 22. The report of that meeting was provided electronically.
- Illinois Association of School Boards ~ There will be a Cornbelt division meeting in March. More information will follow. There is a request for proposals for the IASB November conference.
- District Core Team ~ The next meeting will be on February 3 at the District Office.

Announcements/Comments

- On January 18, Board members and administrators attended a tour of Towanda Elementary School along with the Towanda village officials.
- Board members attended the Martin Luther King Awards Luncheon held on Saturday, January 16.
- Chiddix Jr. High School recently held a family night. Presentations and information provided included teen health, PBIS, community awareness, music, technology grade book, accessing Skyward, and the District's literacy program.
- Mickens-Baker and District administrators recently participated in a Professional Learning Communities visit to Stevenson High School in Lincolnshire, Illinois.
- The Youth Summit was held on January 18. Discussion for students included America's Promise and service learning. Niehaus reported on the success of the Promise Council program at Pepper Ridge Elementary School and noted that the program may expand to include Brigham, Oakdale, and Glenn Elementary schools.
- On January 25, Unit 5 administrators and Carlock Village Board representatives attended a tour of Carlock Elementary School.
- On January 26, administrators along with Representative Keith Sommer toured Parkside Jr. High School.

Adjournment

The meeting was adjourned at 9:08 p.m.

**Meta Mickens-Baker, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**Gail Ann Briggs, Board of Education Secretary
Approved Date: February 10, 2010**