

McLean County Unit District No. 5
Board Policy Committee
Meeting *MINUTES*
Friday, March 24, 2017 ~ 11:35 a.m. – 1:10 p.m.
Unit 5 District Office ~ 1809 W Hovey Ave; Normal IL

Board Policy 2.150 Board Committees ~

Board Policy Committee researches policy-related issues, and provides information and recommended revisions and new policies, administrative procedures and exhibits to the Board. Committee members include: Board members, Attorney for the District, District-level administrators, and others as needed.

Attending: Chairman Barry Hitchins, Secretary Gail Ann Briggs, Attorney for the District M. Curt Richardson

Reviewed Documents for Potential 2nd Reading/Consent at April 12, 2017 BOE mtg.

- 1) Policy 3.50 Administrative Personnel Other Than the Superintendent
- 2) Policy 4.80 Accounting and Audits
- 3) Administrative Procedure 4.80-AP1 Checklist for Internal Controls
- 4) Policy 4.130 Free and Reduced Price Food Services
- 5) Policy 4.150 Facility Management and Building Program
- 6) Administrative Procedure 4.170-AP5 Unsafe School Choice Option
- 7) Policy 4.175 Convicted Child Sex Offender; Screening; Notifications
- 8) Administrative Procedure 4.175-AP1 Criminal Offender Notification Laws; Screening
- 9) Policy 5.10 Equal Employment Opportunity and Minority Recruitment
- 10) Policy 5.30 Hiring Process and Criteria
- 11) Administrative Procedure 5.30-AP2 Investigations
- 12) Policy 5.260 Student Teachers
- 13) Policy 6.15 School Accountability

Input regarding Policy 7.30 Student Assignment; Intra-District Transfer; Eligibility was reviewed. Changes will be made to the document by moving the new text regarding a process for reassigning students due to capacity issues to a NEW procedure 7.30-AP1 and re-numbering the current procedure to 7.30-AP2; both the policy and procedures will be submitted for 1st Rdg. April 12.

Policies 4.80, 4.150 and 5.30 will be reviewed for potential changes as per current practice.

Documents to be discussed at the next Board Policy Committee meeting ~ April 7, 2017

Richardson will work on:

- 1) Policy 7.270 Administering Medicines to Students
- 2) Administrative Procedure 7.270-AP1 Dispensing Medication
- 3) Disclosure Resolution for a Policy and/or Procedure
- 4) Documents related to Field Trips (

Briggs will work on updates as per PRESS documents, and:

- Policy 7.240 Conduct Code for Participants in Co-Curricular Activities
- Administrative Procedure 7.240-AP1 Athletic Code of Conduct (NEW)
- 2.10 (Policy/Procedure) Board Governance / Annual Strategic Planning Calendar

Hitchins and Briggs have the (4) Parent Student Handbooks to pre-review for 1st Rdg April 12.