

## McLean County Unit District No. 5

# Board of Education Meeting Agenda

Wednesday December 14, 2011

Closed Session 6:00 p.m. Regular Session 7:00 p.m.

District Office, 1809 W. Hovey Ave., Normal, IL

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~ 6:30 P.M. SPECIAL PRESENTATION BY PRAIRIELAND COUGAR CHOIR ~

### 1.0 Roll Call

### 2.0 Closed Session

Recommended motion: Move to adjourn to closed session to discuss the following matters according to the exceptions provided in the Open Meetings Act and specified as follows:

- Section 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed

Recommended motion: Move to return to public session.

### 3.0 Regular Session

### 4.0 Pledge of Allegiance

### 5.0 Focus on Students and Good News Reports

- Oakdale Elementary School Landscaping Renovations ~ ISU Horticulture Department Staff Dr. David Kopsell and Jessica Chambers (Darrin Cooper)  
[View attachment](#)
- Steve Knuth, Retired Vice President of Quality Assurance at Electrolux (Jane Collins)  
[View attachment](#)
- Alexander Manufacturing Company's Partnership with the Unit 5 Vocational Training Center, Decker Industries (Jane Collins)  
[View attachment](#)
- Fairview Elementary School Staff ~ Family Reading Nights (James Shaw)  
[View attachment](#)
- NCWHS Teachers Tom Parton, Mary Walker, Peg Modglin, Laura Stephenson, Kristi Probst, Deann Collins, and Karen Highland ~ It Takes a Village Award (Tom Eder)  
[View attachment](#)

### 6.0 Public Comments

### 7.0 Public Hearing

#### 7.1 Truth in Taxation Hearing on the Proposed Tax Levy Increase (Erik Bush)

### 8.0 Actions

#### 8.1 Approve Resolution for Levying Taxes for Fiscal Year 2011-2012 and Authorize Certificate of Tax Levy (Erik Bush)

[View attachment](#)

Recommended motion: Move to Approve the Resolution Levying Taxes for Community Unit School District No. 5 Mclean and Woodford Counties, Illinois for the year 2011 and Authorize the filing of a Certificate of Tax Levy for the following direct annual taxes for the year 2011: corporate and special purpose property taxes in the sum of \$85,117,626; and debt service and public

building commission lease property taxes in the sum of \$18,032,710 as presented or an amount sufficient to meet legal debt service requirements.

## **8.2 Resolution Authorizing and Directing the Superintendent to Solicit Bids for Transportation Services (Gary Niehaus)**

[View attachment](#)

Recommended motion: Move to adopt the Resolution of the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, Authorizing and Directing the Superintendent to Solicit Bids for Transportation Services as presented.

## **8.3 Resolution Conditionally and Partially Abating Property Tax for Bridgestone Americas Tire Operations, LLC. (Gary Niehaus)**

[View attachment](#)

Recommended motion: Move to adopt the Resolution of the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, Conditionally and Partially Abating Property Tax for Bridgestone Americas Tire Operations, LLC as presented.

## **9.0 Consent Agenda**

### **9.1 Approval of Minutes**

- - October 12, 2011 Closed Session
- October 12, 2011 Regular Session
- October 26, 2011 Closed Session
- October 26, 2011 Regular Session
- November 9, 2011 Closed Session
- November 9, 2011 Regular Session
- November 17, 2011 Closed Session
- November 17, 2011 Special Session

### **9.2 Personnel Matters**

[View attachment](#)

- Resignations/Retirements/Releases/Terminations
- Employment
- Contract Revisions
- Leave Requests

### **9.3 Payment of Bills and Payrolls**

- Payment of Bills ~ November 15, 2011  
[View attachment](#)
- Payment of Bills ~ November 22, 2011  
[View attachment](#)
- Payment of Bills ~ December 2, 2011  
[View attachment](#)
- Payment of Bills ~ December 14, 2011

### **9.4 Treasurer's Report**

- October  
[View attachment](#)
- November  
[View attachment](#)

## 9.5 Statement of Expenditures by Operating Fund

- October  
[View attachment](#)
- November  
[View attachment](#)

## 9.6 Statement of Revenues by Operating Fund

- October  
[View attachment](#)
- November  
[View attachment](#)

## 9.7 Investments Report

- General District Funds  
[View attachment](#)
- Bond Portfolio Management Report 2008 Bond Proceeds  
[View attachment](#)
- Bond Portfolio Management Report 2009 Bond Proceeds  
[View attachment](#)

## 9.8 Approve Renewal of Service Order and Subscriber Agreement with SchoolReach, A Division of GroupCast LLC

[View attachment](#)

## 9.9 Request for Establishment of Student Activity Funds

- EJHS: School Store, IMC, Yearbook, Field Trips, Concessions, Volleyball, and Wrestling  
[View attachment](#)

## 9.10 Request for Establishment of School Convenience Accounts

- KJHS: Special Education, ESL  
[View attachment](#)

## 9.11 Request for Dissolution of Student Activity Funds or School Convenience Accounts

- Colene Hoose Elementary School: Kennedy, Gardner, Boyd, Bennett
- NCWHS: Band, Class of 2009/2010/2011, Golf, Softball, Baseball, Volleyball, and Track Invitationals, Baker Memorial, BTW, Calculators, Coca-Cola, Combo Class, Drama, Environmental Club, FHCC, Fish Club, Freshman Baseball, Hach Grant, HCC, Horticulture Class, International High School, International Relations, Niepagen Memorial, Jazz Band, Latino Block Party, Locks, Mathletes, NFL, N.O.T., Physics Club, SADD, Skating, Smoking Survey, Software, Step Club, Student Planners, Taste of Soul, WestCo, and Wildkit Camp.

## 9.12 Approve Overnight Trips

- NCHS Choir and Orchestra Trip to New York, NY May 31 - June 6, 2012  
[View attachment](#)
- NCHS and NCWHS Band, Choir and Orchestra students to attend the IL Music Educators Association State Conference for January 26-28, 2012 in Peoria IL  
[View attachment](#)

## 9.13 Secondary Course Description Book and Course Changes for 2012-2013 School Year

[View attachment](#)

**9.14 Adopt Resolution Appointing District Hearing Officer for Suspension Review and Expulsion Hearings**

[View attachment](#)

**9.15 Approve Board Policies, Administrative Procedures, and Exhibits**

- Policy 5.20 Workplace Harrassment Prohibited  
[View attachment](#)
- Policy 5.50 Drug and Alcohol Free Workplace  
[View attachment](#)
- Policy 5.90 Abused and Neglected Child Reporting  
[View attachment](#)
- Policy 5.185 Family and Medical Leave  
[View attachment](#)
- Policy 6.250 Community Resource Persons and Volunteers  
[View attachment](#)
- Policy 7.50 Student Admissions and Transfers To and From Non-District Schools  
[View attachment](#)
- Policy 7.340 Student Records  
[View attachment](#)
- Policy 8.20 Community Use of School Facilities  
[View attachment](#)
- Administrative Procedure 4.170-AP6, E3 Incident Report Procedure  
[View attachment](#)
- Administrative Procedure 7.50-AP1 Student Admissions and Transfers To and From Non-District Schools  
[View attachment](#)
- Exhibit 4.170-E1 Incident Report Form  
[View attachment](#)

Recommended motion: Move to approve the consent agenda as presented.

**10.0 Reports and Discussions**

**10.1 First Steps Towards Digital Conversion (Gary Niehaus, Sandy Wilson, NCWHS Teachers Angie Codron and April Schermann, Benjamin Elementary Teacher Jennifer Gibson, and EJHS Teacher Sean Mullins)**

**10.2 Enrollment Update (Nate Cunningham)**

- Monthly Enrollment Report  
[View attachment](#)
- Same Day Enrollment Comparison  
[View attachment](#)
- Elementary Section Ranges  
[View attachment](#)

**10.3 Freedom of Information Request (Gary Niehaus)**

- Kathy Robinson, AFSCME Council 31 Springfield, IL  
[View attachment](#)

**10.4 1st Reading Board Policies, Administrative Procedures, and Exhibits (Gail Ann Briggs)**

- Policy 6.260 Suggestions or Objections to Curriculum, Instructional Materials, and Programs  
[View attachment](#)
- Administrative Procedure 6.250-AP1 Securing and Screening Resource Persons and Volunteers  
[View attachment](#)
- Administrative Procedure 6.260-AP1 Request for Reconsideration of Instructional Materials  
[View attachment](#)
- Exhibit 6.250-E1 Volunteer Information Form and Waiver of Liability  
[View attachment](#)
- Exhibit 6.260-E1 Request for Reconsideration of Instructional Materials Form  
[View attachment](#)

#### **10.5 IASB/IASA/IASBO Joint Annual Conference ~ Board Members and Administrators' Summary Reports**

#### **10.6 Board Representative Committee Meeting Reports**

### **11.0 Announcements and Comments**

### **12.0 Adjournment**