

McLean County Unit District No. 5

Board of Education Meeting Agenda

Wednesday August 10, 2011

Closed Session 6:30 p.m. Regular Session 7:00 p.m.

District Office, 1809 W. Hovey Ave., Normal, IL

1.0 Roll Call

2.0 Closed Session

Recommended motion: Move to adjourn to closed session to discuss the following matters according to the exceptions provided in the Open Meetings Act and specified as follows:

- Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity
- Section 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees
- Section 2(c)(11) Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed

Recommended motion: Move to return to public session.

3.0 Regular Session

4.0 Pledge of Allegiance

5.0 Public Comments

6.0 Actions

6.1 Approve 2011-2012 Salaries for District Substitutes and Specific Classes of Employees (Nate Cunningham)

[View attachment](#)

- Certified Teacher Substitute
- Teaching Assistant Substitute
- Custodial/Maintenance Substitute
- Educational Office Personnel Substitute
- Food Service Substitute
- Homebound Teachers
- Noon-Hour Supervisors

Recommended motion: Move to approve the 2011-2012 salaries for District substitutes and for specific groups of employees as presented.

6.2 Authorize Treasurer to Execute Lease Purchase Schedule to Master Lease Agreement with Dell Financial Services L.L.C. (Erik Bush)

[View attachment](#)

Recommended motion: Move to authorize Unit 5 Treasurer Erik Bush to execute the Lease Purchase Schedule No. 810-4405635-507 to Master Lease Agreement No. 4405635 with Dell Financial Services L.L.C. as presented.

7.0 Consent Agenda

7.1 Approval of Minutes

- June 8, 2011 Closed Session
- June 8, 2011 Regular Session
- June 22, 2011 Regular Session

7.2 Personnel Matters

[View attachment](#)

- Resignations/Retirements/Releases/Terminations
- Employment
- Contract Revisions
- Leave Requests

7.3 Payment of Bills and Payrolls

- Payment of Bills ~ July 27, 2011
[View attachment](#)
- Payment of Bills ~ August 3, 2011
[View attachment](#)
- Payment of Bills ~ August 10, 2011

7.4 Treasurer's Report ~ June 2011

[View attachment](#)

7.5 Statement of Expenditures by Operating Fund ~ June 2011

[View attachment](#)

7.6 Statement of Revenues by Operating Fund ~ June 2011

[View attachment](#)

7.7 Investments Report ~ June 2011

- General District Funds
[View attachment](#)
- Bond Portfolio Management Report 2008 Bond Proceeds
[View attachment](#)
- Bond Portfolio Management Report 2009 Bond Proceeds
[View attachment](#)

7.8 Board Policies, Administrative Procedures, and Exhibits

- Policy 1.10 District Legal Status
[View attachment](#)
- Policy 1.20 District Organization, Operations, and Cooperative Agreements
[View attachment](#)
- Policy 2.10 District Governance

[View attachment](#)

- Policy 3.10 Goals and Objectives
[View attachment](#)
- Policy 4.30 Revenue and Investments
[View attachment](#)
- Policy 5.40 Communicable Disease and Chronic Infectious Disease
[View attachment](#)
- Policy 5.50 Drug- and Alcohol-Free Workplace
[View attachment](#)
- Policy 6.110 Programs for Students at Risk of Academic Failure and-or Dropping Out of School and Graduation Incentives Programs
[View attachment](#)
- Policy 6.140 Education of Homeless Children
[View attachment](#)
- Administrative Procedure 4.80-AP1 Checklist for Internal Controls
[View attachment](#)
- Administrative Procedure 5.40-AP1 Communicable Disease and Chronic Infectious Disease
[View attachment](#)
- Administrative Procedure 5.100-AP1 Staff Development Program
[View attachment](#)
- Administrative Procedure 6.120 Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities
[View attachment](#)
- Administrative Procedure 7.40-AP1 Placement of Nonpublic School Students Transferring into the District
[View attachment](#)
- Administrative Procedure 8.90-AP1 Inflatables
[View attachment](#)
- Exhibit 3.30-E1 Organizational Chart for Administration
[View attachment](#)
- Exhibit 4.45-E1 Letter Requesting Payment of Fees
[View attachment](#)
- Exhibit 4.170-E3 Emergency Medical Information for Students Having Special Needs or Medical Conditions Who Ride School Buses
[View attachment](#)
- Exhibit 7.15-E3 Consent to Record Conversation
[View attachment](#)
- Exhibit 7.340-E2 Using a Photograph or Video Recording of a Student
[View attachment](#)
- Exhibit 8.90-E1 Inflatable Request Form
[View attachment](#)

Recommended motion: Move to approve the consent agenda as presented.

8.0 Reports and Discussions

8.1 Budget Update 2011-2012 (Erik Bush)

8.2 1st Reading Board Policies, Administrative Procedures, and Exhibits (Gail Ann Briggs)

- Policy 5.130 Responsibilities Concerning Internal Information
[View attachment](#)
- Policy 7.275 Orders to Forgo Life-Sustaining Treatment
[View attachment](#)
- Policy 7.300 Co-Curricular Athletics
[View attachment](#)
- Administrative Procedure 6.30-AP1 Kindergarten Program
[View attachment](#)
- Exhibit 4.170-E4 Letter to Parents Regarding Student Safety
[View attachment](#)
- Exhibit 5.130-E1 Acknowledgement Concerning Internal and Confidential Information
[View attachment](#)
- Exhibit 7.300-E1 Agreement to Participate in Co-Curricular Athletic Activities
[View attachment](#)
- Exhibit 7.300-E2 Concussion Information
[View attachment](#)

8.3 Board Representative Committee Meeting Reports

9.0 Announcements and Comments

10.0 Adjournment