

# **Board of Education Meeting Agenda**

**Wednesday, November 11, 2009**

**Closed Session 5:00 p.m. Public Session 7:00 p.m.**

**Location: District Office, 1809 W. Hovey Ave., Normal, Illinois**

**1.0 ROLL CALL** (Clerk of the Board)

**2.0 CALL FOR MOTION TO ADJOURN TO CLOSED SESSION** (John Puzauskas, Acting President)

Recommended Motion: Move to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(2) Collective negotiating matters with employees or their representative or deliberations concerning salary schedules for one or more classes of employees,
- Section 2(c)(5) The purchase or lease of real property for use by McLean County Unit District No. 5,
- Section 2(c)(9) Student disciplinary cases,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

**3.0 RETURN TO PUBLIC SESSION** (Please turn all cell phones off or to silence mode)

Recommended motion: Move to come out of closed session and return to public session.

**4.0 PLEDGE OF ALLEGIANCE** (John Puzauskas)

**5.0 FOCUS ON STUDENTS AND GOOD NEWS REPORTS**

- White House Celebration of Music ~ CJHS student Shelby Bays and NCWHS students Sam Birsa and Brandon Churchill (Tim Green/Tom Eder)
- Illinois School Board Member's Day (Gary Niehaus)

**6.0 PUBLIC COMMENTS**

Persons addressing the Board should be guided and constrained by Board Policy 2.230 found in the "Welcome to Your Unit 5 Board of Education Meeting" brochure available by the sign-in sheet at board meetings. Following Public Comments, those who desire to leave should feel free to do so.

**Invitation to the public to remain for the business portion of the meeting or to depart.**

**7.0 REPORT**

**7.1 PRELIMINARY TAX LEVY** (Jim Gillmeister)

**8.0 ACTION ITEMS**

**8.1 ADOPT RESOLUTION FOR ESTIMATED AMOUNT NECESSARY TO BE LEVIED FOR THE YEAR 2009** (Jim Gillmeister)

Recommended motion: Move to adopt the resolution for estimated amount necessary to be levied for the year 2009 as presented.

**8.2 APPROVE DATE AND NOTICE OF PUBLICATION FOR TRUTH IN TAXATION HEARING** (Jim Gillmeister)

Recommended motion: Move to set the date of December 9, 2009, 7:00 p.m. at the Unit 5 District Office, 1809 W. Hovey Avenue, Normal for a public hearing to approve a proposed property tax levy increase.

**8.3 APPROVE NEGOTIATED CONTRACT BETWEEN THE UNIT 5 BOARD OF EDUCATION AND UNIT FIVE EDUCATION ASSOCIATION (Gary Niehaus)**

Recommended motion: Move to approve the negotiated contract between the Unit 5 Board of Education and the Unit Five Education Association.

**8.4 ACTION FROM CLOSED SESSION ~ STUDENT DISCIPLINARY CASE**

Recommended motion: As determined by the Board previously in public session.

**9.0 CONSENT AGENDA (Gary Niehaus)**

Items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. If a board member so requests, any item will be removed from the Consent Agenda and considered as the first item after action on the Consent Agenda.

**9.1 Personnel Matters**

- Resignations/terminations/retirements
- Employment
- Contract revisions
- Leave requests

**9.2 Payment of bills and payrolls**

**9.3 Adopt Board policies, administrative procedures, and exhibits**

**New Policy**

- Policy 4.55 Use of Credit and Procurement Cards

**Amended Policies**

- Policy 4.50 Payment Procedures
- Policy 4.80 Accounting and Audits
- Policy 4.90 Activity Funds
- Policy 6.310 Credit for Alternative Courses and Programs and Course Substitutions

**Administrative Procedure**

- Administrative Procedure 4.75-AP1 Energy Conservation Guidelines
- Administrative Procedure 5.120-AP1 Statement of Economic Interests for Employees
- Administrative Procedure 5.170-AP1 Copyright Compliance
- Administrative Procedure 5.170-AP2 Seeking Permission to Copy or Use Copyrighted Works

**9.4 Approve semi-annual review of closed session minutes dated May 1, 2009 through September 30, 2009**

**9.5 Approve destruction of audio recordings of closed session meetings dated November 1, 2007 through March 31, 2008**

**9.6 Approve Secondary Course Description Book and Course Changes for 2010-2011**

**9.7 Approve request for donation from Bloomington Normal Girls Softball Association**

Recommended Motion: Move to approve the Consent Agenda as presented.

**10.0 REPORTS AND DISCUSSION**

**10.1 Construction Update (Richard Ach/Jeff Monahan)**

**10.2 1<sup>st</sup> Reading Board policies, administrative procedures, and exhibits (Gail Ann Briggs)**

**Amended Policies**

- Policy 2.20 Powers and Duties of the Board

- Policy 2.40 Board Member Qualifications
- Policy 2.110 Qualifications, Term, and Duties of Board Officers
- Policy 3.40 Superintendent
- Policy 4.30 Revenue and Investments
- Policy 4.40 Incurring Debt
- Policy 4.100 Insurance Management
- Policy 4.110 Transportation
- Policy 4.140 Waiver of Student Fees

**New Administrative Procedures**

- Administrative Procedure 5.100-AP1 Staff Development Program

**Amended Administrative Procedures**

- Administrative Procedure 4.110-AP2 Post-Trip Inspection and Bus Driving Comments

**New Exhibits**

- Exhibit 6.310-E1 Application for Off Campus and Correspondence Courses and Summer School
- Exhibit 6.310-E2 Application for Physical Education Exemption

**Amended Exhibit**

- Exhibit 4.140-E1 Application for Fee Waiver

**10.3 Enrollment Update (John Pye)**

- Enrollment ~ October 31, 2009
- Comparison Report
- Section Ranges

**10.4 Transportation Report**

**10.5 Board representative committee meeting reports (Board Members)**

**11.0 ANNOUNCEMENTS**

**12.0 ADJOURNMENT**