

Board of Education Meeting Agenda

Wednesday, December 9, 2009

Closed Session 6:00 p.m. Public Session 7:00 p.m.

Location: District Office, 1809 W. Hovey Ave., Normal, Illinois

Highlighted = ? or TBD

1.0 ROLL CALL (Clerk of the Board)

2.0 CALL FOR MOTION TO ADJOURN TO CLOSED SESSION (Meta Mickens-Baker)

Recommended Motion: Move to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(2) Collective negotiating matters with employees or their representative or deliberations concerning salary schedules for one or more classes of employees,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

3.0 RETURN TO PUBLIC SESSION (Please turn all cell phones off or to silence mode)

Recommended motion: Move to come out of closed session and return to public session.

4.0 PLEDGE OF ALLEGIANCE (Meta Mickens-Baker)

5.0 FOCUS ON STUDENTS AND GOOD NEWS REPORTS

- Ashley Layfayette ~ PJHS student (Ken Lee)
- >>>>>>>>>>>>>>>>>>>>>> ~ Grove Elementary School student (?)
- Lindsay Gendron ~ NCHS student (Andy Turner)

6.0 PUBLIC COMMENTS

Persons addressing the Board should be guided and constrained by Board Policy 2.230 found in the "Welcome to Your Unit 5 Board of Education Meeting" brochure available by the sign-in sheet at board meetings. Following Public Comments, those who desire to leave should feel free to do so.

Invitation to the public to remain for the business portion of the meeting or to depart.

7.0 PUBLIC HEARING ON PROPOSED TAX LEVY FOR YEAR 2009 (Meta Mickens-Baker/Martin Getty)

8.0 REPORTS/DISCUSSION

8.1 Finance Committee and PMA Report to the Board (Scott Smith/Bob Lewis)

8.2 Construction Update and Security System Upgrade (Richard Ach/Stan Walczynski/Loren Baele/Jeff Monahan)

9.0 ACTION ITEMS

9.1 ACCEPT BIDS FOR UNIT 5'S SECURITY SYSTEMS UPGRADE (Richard Ach/Stan Walczynski/Loren Baele/Jeff Monahan)

- Bid Package #1 Low Voltage Systems
- Bid Package #2 Electrical
- Bid Package #3 Temperature Control Monitoring Systems

Recommended motion: Move to approve award of bid package #1 low voltage systems for Unit 5 security systems upgrade to **insert name** in the amount of **\$\$\$\$** as recommended.

Recommended motion: Move to approve award of bid package #2 electrical for Unit 5 security systems upgrade to **insert name** in the amount of **\$\$\$\$** as recommended.

Recommended motion: Move to approve award of bid package #3 temperature control monitoring system for Unit 5 security systems upgrade to **insert name** in the amount of **\$\$\$\$** as recommended.

9.2 APPROVE RESOLUTION FOR LEVYING TAXES AND AUTHORIZING CERTIFICATE OF TAX LEVY FOR THE YEAR 2009 (Martin Getty)

- Resolution of Tax Levy 2009
- Certificate of Tax Levy 2009

Recommended motion: Move to approve the resolution levying taxes for Community Unit School District No. 5 McLean and Woodford Counties, Illinois and authorizing the filing of a Certificate of Tax Levy for the following direct annual taxes for the year 2009: corporate and special purpose property taxes in the sum of \$79,358,161 and debt service and public building commission lease property taxes in the sum of \$16,436,152 as presented.

9.3 APPROVE NOTICE OF PUBLICATION FOR ADOPTED TAX LEVY FOR YEAR 2009 (Martin Getty)

Recommended motion: Move to approve the notice of publication for the adopted tax levy for year 2009 as presented.

9.4 APPROVE PARAMETERS RESOLUTION (? TBD) (PMA/Chapman & Cutler will provide)

Recommended motion: ? TBD

9.5 ADOPT RESOLUTION AUTHORIZING UNIT 5 TO OBTAIN LINE OF CREDIT (Martin Getty)

Recommended motion: Move to adopt the resolution authorizing McLean County Unit District No. 5 to establish a revolving line of credit with Commerce Bank and granting Martin Getty the authority to enter into the transaction and sign on behalf of the District as presented.

9.6 APPROVE LEASE FOR TEMPORARY FACILITIES (John Pye/Joe Adelman)

Recommended motion: Move to approve the lease for temporary facilities for the 2010-2011 school year as recommended.

9.7 ADOPT RESOLUTION AUTHORIZING DONATION OF PROPERTY OWNED BY MCLEAN COUNTY UNIT DISTRICT NO. 5 FOR USE BY THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION (Neil Finlen)

Recommended motion: Move to adopt the resolution authorizing the donation of described property to-wit on FAU Route 6406 (US 150), County of McLean, Parcel No. 5DD0014, owned by McLean County Unit District No. 5 to the State of Illinois for use by the Department of Transportation for highway purposes as presented.

10.0 CONSENT AGENDA (Gary Niehaus)

Items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. If a board member so requests, any item will be removed from the Consent Agenda and considered as the first item after action on the Consent Agenda.

10.1 Personnel Matters

- Resignations/terminations/retirements
- Employment
- Contract revisions
- Leave requests

10.2 Payment of bills and payrolls

10.3 Approve Financial Reports

- Treasurer's Report (October)
- Statement of Expenditures (October)
- Investment Update

10.4 Approval of minutes

- October 28, 2009 Closed Session
- October 28, 2009 Public Session
- November 3, 2009 Special Session
- November 11, 2009 Closed Session
- November 11, 2009 Public Session

10.5 Adopt Board policies, administrative procedures, and exhibits

Amended Policies

- Policy 2.20 Powers and Duties of the Board
- Policy 2.40 Board Member Qualifications
- Policy 2.110 Qualifications, Term, and Duties of Board Officers
- Policy 3.40 Superintendent
- Policy 4.30 Revenue and Investments
- Policy 4.40 Incurring Debt
- Policy 4.100 Insurance Management
- Policy 4.110 Transportation
- Policy 4.140 Waiver of Student Fees

New Administrative Procedures

- Administrative Procedure 5.100-AP1 Staff Development Program

Amended Administrative Procedures

- Administrative Procedure 4.110-AP2 Post-Trip Inspection and Bus Driving Comments

New Exhibits

- Exhibit 6.310-E1 Application for Off Campus and Correspondence Courses and Summer School
- Exhibit 6.310-E2 Application for Physical Education Exemption

Amended Exhibit

- Exhibit 4.140-E1 Application for Fee Waiver

10.6 Approve request for donation

- Fox Creek Elementary School ~ PTO donation for Memorial Flower Garden

10.7 Approve appointment and contract agreement with Martin Getty as Interim Chief Financial Officer and Treasurer for the District

10.8 Approve appointment of I.M.R.F. authorized agent ~ Martin Getty, Unit 5 Interim Chief Financial Officer

10.9 Approve ISBE School Improvement Plans for NCWHS and Pepper Ridge Elementary School

10.10 Approve Resolution authorizing Jim Braksick, Assistant Superintendent of Curriculum/Instruction to obtain credit card account with Commerce Bank for use on the District's behalf

Recommended Motion: Move to approve the Consent Agenda as presented.

11.0 REPORTS AND DISCUSSION

11.1 Special Education Department Update (Michelle Lamboley/Chuck Hartseil)

- 11.2 **Update on Reading Recovery Program** (Carol Frericks)
- 11.3 **1st Reading Board policies, administrative procedures, and exhibits** (Gail Ann Briggs)
TBD
Amended Policies
- Policy
- New Administrative Procedures**
- Administrative Procedure
- New Exhibits**
- Exhibit
- 11.4 **Ventures in Excellence Process** (Nate Cunningham)
- 11.5 **School Library Grant Report** (Jim Braksick)
- 11.6 **Enrollment Update** (John Pye)
- Enrollment ~ November 30, 2009
 - Comparison Report
 - Section Ranges
- 11.7 **Transportation Update** (Gary Niehaus/Joe Adelman/Nate Cunningham)
- 11.8 **Illinois Freedom of Information Act Request** (Gary Niehaus)
- Caroline E. Borden ~ Hinshaw & Culbertson LLP, Peoria IL
- 11.9 **Board representative committee meeting reports** (Board Members)

12.0 ANNOUNCEMENTS

13.0 ADJOURNMENT