

McLean County Unit District No. 5

# Board of Education Meeting Agenda

Wednesday, September 23, 2009

Closed Session 5:00 p.m. Public Session 7:00 p.m.

Location: Location: District Office, 1809 W. Hovey Ave., Normal, Illinois

Times are subject to change.

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5:00 p.m. 1.0 Roll Call (Meta-Mickens-Baker)

5:00 p.m. 2.0 Closed Session

**Recommended Motion:** Move to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(2) Collective negotiating matters with employees or their representatives or deliberations concerning salary schedules for one or more classes of employees,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent, and
- Section 2(c)(9) Student Disciplinary Cases.

6:00 p.m. 3.0 Action From Closed

3.1 Student Disciplinary Matter

**Recommended Motion:** As determined by the Board.

6:00 p.m. 4.0 Return to Closed Session

**Recommended Motion:** Move to return to closed session.

7:00 p.m. 5.0 Open Session (Meta Mickens-Baker)

**Recommended Motion:** Move to come out of closed session and return to public session.

7:00 p.m. 6.0 Pledge of Allegiance

7:05 p.m. 7.0 Focus on Students/ Good News Report

- Unit 5 Nurses (Gary Niehaus)

7:15 p.m. 8.0 Public Comments

Persons addressing the Board should be guided and constrained by Board Policy 2.230 found in the "Welcome to Your Unit 5 Board of Education Meeting" brochure available by the sign-in sheet at board meetings. Following Public Comments, those who desire to leave should feel free to do so.

**\*\*\* Invitation to the public to remain for the business portion of the meeting or to depart.**

7:25 p.m. 9.0 Public Hearing on Proposed Budget for 2009-2010 (Jim Gillmeister)

- McLean County Unit District No. 5

- Mackinaw Valley Special Education Association

7:40 p.m. 10.0 Reports

7:40 p.m. 10.1 District Policy on Student Assignment, Intra-District Transfer, and Attendance Exceptions (John Pye/Nate Cunningham)

7:50 p.m. 11.0 Action

7:50 p.m. 11.1 Approve Administrative Procedures and Exhibits Relative to Board Policy 7.30 Student Assignment and Intra-District Transfer (John Pye/Nate Cunningham)

**Recommended Motion:** Move to approve the Administrative Procedures and Exhibits relative to Board Policy 7.30 Student Assignment and Intra-District Transfer as recommended.

7:55 p.m. 11.2 Adopt the 2009-2010 Budget Resolution for McLean County Unit District No. 5 (Jim Gillmeister)

**Recommended Motion:** Move to adopt the Budget Resolution for Community Unit School District No. 5 McLean and Woodford Counties, Illinois as presented.

8:05 p.m. 11.3 Adopt the 2009-2010 Budget Resolution for Mackinaw Valley Special Education Association (Jim Gillmeister)

**Recommended Motion:** Move to adopt the Budget Resolution for Mackinaw Valley Special Education Association as presented.

8:15 p.m. 12.0 Consent Agenda (Gary Niehaus)

Items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. If a board member so requests, any item will be removed from the Consent Agenda and considered as the first item after action on the Consent Agenda.

**12.1 Payment of Bills**

**12.2 Financial Reports**

- Treasurer's Report ~ August
- Statement of Expenditures ~ August
- Investment Update

**12.3 Other**

12.3.1 Approve Request for Overnight Trips

- NCWHS Band
- NCWHS FFA

12.3.2 Approve ISBE Annual Recognition of Schools

12.3.3 Approve Lease for P.E. Department's Fitness Equipment for District High Schools

12.3.4. Approve Contract Agreement with Luksander, Inc. S-Corp. for Transportation Department Consultant

12.3.5 Approve posting of District Administrative Salaries as Required by Public Act 94-0434

12.3.6 Adoption of Board Policies

**Policies (amended)**

- Policy 4.45 Insufficient Fund Checks
- Policy 4.60 Purchases and Contracts
- Policy 4.70 Resource Conservation
- Policy 4.75 Energy Management Conservation
- Policy 4.110 Transportation
- Policy 4.130 Free and Reduced-Price Food Services

- Policy 4.155 Naming or Renaming of Facilities and School and District Symbols
- Policy 4.160 Hazardous and Infectious Materials

**Policies (new)**

- Policy 4.180 Pandemic Preparedness

**Administrative Procedures (new)**

- Administrative Procedure 4.55-AP1 Controls for the Use of District Credit and Procurement Cards
- Administrative Procedure 4.110-AP1 School Bus Post-Accident Checklist
- Administrative Procedure 4.110-AP2 Post-Trip Inspection and Erratic Driving Reports

**Exhibits (new)**

- Exhibit 4.45-E1 Letter Requesting Payment of Fees
- Exhibit 4.55-E1 Cardholder's Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards
- Exhibit 4.55-E2 Telephone/Fax/Internet Credit Card Purchase Pre-Approval

**Format Changes**

- Exhibit 8.25-E1 Request for Flyer Approval

**Recommended Motion:** Move to approve the Consent Agenda as presented.

<b>8:25 p.m.</b>	<b>13.0</b>	<b>Reports / Discussion</b>
<b>8:30 p.m.</b>	<b>13.1</b>	<b>1<sup>st</sup> Reading of Board Policies, Administrative Procedures and Exhibits (Gail Ann Briggs)</b>
		<p><b>Policies (amended)</b></p> <ul style="list-style-type: none"> <li>• Policy 2.260 Uniform Grievance Procedure</li> <li>• Policy 4.150 Facility Management and Building Programs</li> <li>• Policy 4.170 Safety</li> <li>• Policy 7.30 Student Assignment and Intra-District Transfer</li> </ul> <p><b>Administrative Procedures (new)</b></p> <ul style="list-style-type: none"> <li>• Administrative Procedure 2.260-AP1 Guidelines for Investigating Complaints and Allegations of Misconduct</li> <li>• Administrative Procedure 2.260-AP2 Nondiscrimination Coordinator and Complaint Manager</li> <li>• Administrative Procedure 4.45-AP1 Insufficient Fund Checks</li> <li>• Administrative Procedure 4.70-AP1 Resource Conservation</li> <li>• Administrative Procedure 4.170-AP2 Criminal Offender Notification Laws</li> <li>• Administrative Procedure 4.170-AP3 School Bus Safety Rules</li> </ul>
<b>8:35 p.m.</b>	<b>13.2</b>	<b>Report on Pepper Ridge Elementary School AYP Choice Status (Jim Braksick)</b>
<b>8:45 p.m.</b>	<b>13.3</b>	<b>Board Representative Committee Meeting Reports (Board Members)</b>
<b>8:55 p.m.</b>	<b>14.0</b>	<b>Announcements/Comments</b>
<b>9:00 p.m.</b>	<b>15.0</b>	<b>Adjournment</b>