

Board of Education Meeting Agenda

Wednesday, August 12, 2009

Public Session ~ 7:00 p.m. Closed Session 6:00 p.m.

Location: District Office, 1809 W. Hovey Ave., Normal, Illinois

Times are subject to change.

6:00 p.m. 1.0 Roll Call (Meta Mickens-Baker)

6:00 p.m. 2.0 Closed Session

Adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(2) Collective negotiating matters with employees or their representative or deliberations concerning salary schedules for one or more classes of employees,
- Section 2(c)(5) The purchase or lease of real property for use by McLean County Unit district No. 5,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

7:00 p.m. 3.0 Open Session (Please turn all cell phones off or to silence mode)

7:00 p.m. 4.0 Pledge of Allegiance

7:05 p.m. 5.0 Public Comments

Persons addressing the Board should be guided and constrained by Board Policy 2.230 found in the "Welcome to Your Unit 5 Board of Education Meeting" brochure available by the sign-in sheet at board meetings. Following Public Comments, those who desire to leave should feel free to do so.

Invitation to the public to remain for the business portion of the meeting or to depart.

7:20 p.m. 6.0 Action

7:20 p.m. 6.1 Approve Notice of Public Hearing on the 2009-2010 Budget (Jim Gillmeister)

7:25 p.m. 6.2 Approve Resolution to Designate Interest Accumulated During Fiscal Year and All Prior Fiscal Years (Jim Gillmeister)

7:30 p.m. 6.3 Approve Resolution Authorizing the Loan of Funds from the Working Cash Fund to Other Funds as Allowed by Statute (Jim Gillmeister)

7:35 p.m. 6.4 Action From Closed Session

6.4.1 Approve Personnel Salaries and Benefits for 2009-2010 for Specific Classes of Employees (John Pye/Nate Cunningham)

- Technology
- OT/PT
- OTA/PTA
- Medical Personnel
- Title I Support
- Transportation Exempt
- Custodial/Maintenance Exempt
- Food Service
- EOP Exempt

- Substitutes
- Classified SAMS

7:45 p.m. 7.0 Consent Agenda (Gary Niehaus)

Items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. If a board member so requests, any item will be removed from the Consent Agenda and considered as the first item after action on the Consent Agenda.

7.1 Personnel Matters

- 7.1.1 Staffing Needs
- 7.1.2 Resignations/Retirements/Terminations
- 7.1.3 Employment
- 7.1.4 Contract Revisions
- 7.1.5 Leave Requests

7.2 Payment of Bills and Payrolls

7.3 Financial Reports

- Investment Update

7.4 Approval of Minutes

- July 8, 2009 Closed Session
- July 8, 2009 Public Session

7.5 Other

7.5.1 Adopt Board Policies, Procedures, and Exhibits

- Policy 2.165 Protection from Suit and Liability Insurance (formerly Hold Harmless)
- Policy 4.140 Waiver of Student Fees
- Policy 5.130 Responsibilities Concerning Internal Information
- Policy 5.160 Release of Information
- Policy 5.170 Copyright
- Administrative Procedure 5.130-AP1 Email Retention
- Administrative Procedure 5.170-AP3 Instructional Materials and Computer Programs Developed Within the Scope of Employment
- Administrative Procedure 8.25-AP1 Advertising and Distributing Materials in School Provided by Non-School Related Entities
- Exhibit 4.140-E1 Application for Fee Waiver
- Exhibit 4.140-E2 Response to Application for Fee Waiver, Appeal, and Response to Appeal
- Exhibit 8.30-E3 Informing Parents About Offender Community Notification Laws

Approve Format Changes for Board Procedures and Exhibits

- Administrative Procedure 1.20-AP1 Checklist for Handling Intergovernmental Agreement Requests
- Administrative Procedure 2.170-AP1 Qualification Based Selection
- Administrative Procedure 2.200-AP1 Types of School Board Meetings
- Administrative Procedure 2.250-AP1 Access To and Copying of District Public Records
- Administrative Procedure 2.250-AP2 Protocols for Record Preservation and Development of Retention Schedules
- Administrative Procedure 3.30-AP1 Organizational Chart
- Administrative Procedure 3.70-AP1 Succession Plan
- Exhibit 2.20-E1 Waiver and Modification Request Process
- Exhibit 2.80-E1 Board Member Code of Conduct
- Exhibit 2.120-E1 Guidelines for Serving as a Mentor to a New Board Member
- Exhibit 2.125-E1 Board Member Expense Voucher
- Exhibit 2.240-E1 *PRESS* Issue Updates

- Exhibit 2.250-E1 Written Request for District Records
- Exhibit 2.250-E2 Response to Request for District Record Inspection
- Exhibit 2.250-E3 Inspection Report for District Records

- 7.5.2 Approve Request for Overnight Trips ~ NCHS Athletic Events
- 7.5.3 Approve Request for Donation ~ NCHS Red Maple Tree from Class of 1953
- 7.5.4 Approve Extension of Contract for Consulting Services with Margie Jobe
- 7.5.5 Approve Letters of Agreement for Consulting Services with Custom Training Services
 - HR Department
 - Operations Department and Food Service Employees
- 7.5.6 Approve Request for Sunday Use of Oakdale Elementary School – Boy Scout Reception

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| 7:55 p.m. | 8.0 | Reports / Discussion |
| 7:55 p.m. | 8.1 | Recommendation from the Redistricting Committee (Gary Niehaus) |
| 8:30 p.m. | 8.2 | Construction Update (Richard Ach) |
| 8:50 p.m. | 8.3 | Freedom of Information Request ~ Midwest Region Foundation for Fair Contracting, Inc. (Gary Niehaus) |
| 8:55 p.m. | 8.4 | Proposal ~ Installation of Data/Structured Cabling for New Building Construction and Additions (Gary Niehaus) |
| 9:05 p.m. | 8.5 | Transportation Update (Joe Adelman) |
| 9:10 p.m. | 8.6 | Board Representative Committee Meeting Reports (Board Members) |
| 9:15 p.m. | 9.0 | Announcements |
| 9:15 p.m. | 10.0 | Adjournment |