

**McLean County Unit District No. 5****Board of Education Meeting Agenda****Wednesday, April 14, 2010****Closed Session 5:00 p.m. Reception 6:30 p.m. Public Session 7:00 p.m.****Location: Normal Community West High School Senior Cafeteria, 501 N. Parkside Rd., Normal, Illinois****1.0 ROLL CALL** (Clerk of the Board)**2.0 CALL FOR MOTION TO ADJOURN TO CLOSED SESSION** (Board President)

Recommended Motion: Move to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees
- Section 2(c)(9) Student disciplinary cases,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

**~ RECEPTION FOR NATIONAL BOARD CERTIFIED TEACHERS ~  
NCWHS Main Cafeteria**

**3.0 RETURN TO PUBLIC SESSION** (Please turn all cell phones off or to silence mode)

Recommended motion: Move to come out of closed session and return to public session.

**4.0 PLEDGE OF ALLEGIANCE** (Board President)**5.0 FOCUS ON STUDENTS AND GOOD NEWS REPORTS**

- National Board Certified Teachers (Gary Niehaus and Jim Braksick)
  - Eugene Field Special Services: Carrie Chapman
  - NCHS: John Bergmann, Amy Feeney, David Feeney, Donald Froelich, Amy Scott, Jonathan Scott, Hilary Smith, and Don Whitman
  - NCWHS: Kevin Enderlin, Nicole Mackinson, and David Schippert
  - Brigham Elementary School: Dawn Watson
- Joshua Burns (NCHS Student) ~ *IHSA All-State Academic Team* (Jeanette Nuckolls)
- Illinois State Board of Education ~ *Academic Excellence Schools* (Gary Niehaus and Jim Braksick) [http://www.ilhonorroll.niu.edu/scripts/awards.asp?searchStr=\\*%&awtype=E&year=2009&so=name](http://www.ilhonorroll.niu.edu/scripts/awards.asp?searchStr=*%&awtype=E&year=2009&so=name)
  - Colene Hoose Elementary School (Ed Heineman)
  - Fox Creek Elementary School (Mark Robinson)
  - Grove Elementary School (John Lutes)
  - Northpoint Elementary School (Bruce Weldy)
  - Prairieland Elementary School (Cindy Wondercheck)

**6.0 PUBLIC COMMENTS**

Persons addressing the Board should be guided and constrained by Board Policy 2.230 found in the "Welcome to Your Unit 5 Board of Education Meeting" brochure available by the sign-in sheet at board meetings. Following Public Comments, those who desire to leave should feel free to do so.

**Invitation to the public to remain for the business portion of the meeting or to depart.**

**7.0 REPORTS****7.1 CAC STUDY TOPIC COMMITTEE REPORTS** (Dayna Brown)

- Best Practices

- Dropouts
- Literacy
- Information Security
- Green Initiative
- Co-curricular Activities and Elementary Students

## **8.0 ACTION ITEMS**

### **8.1 ACCEPT CAC STUDY TOPIC COMMITTEE REPORTS (Meta Mickens-Baker)**

Recommended Motion: With appreciation from the Board of Education to the Citizens Advisory Council, I move to accept the study topic committee reports as presented.

### **8.2 AWARD BID FOR COLENE HOOSE ELEMENTARY SCHOOL BUILDING RENOVATIONS (Randy Middleton and Jeff Monahan)**

Recommended motion: Move to award the bid for Colene Hoose Elementary School building renovations to Associated Constructors for a base bid amount of \$747,895.00 as recommended.

### **8.3 AWARD BID FOR CARLOCK ELEMENTARY SCHOOL BUILDING RENOVATIONS (Randy Middleton and Jeff Monahan)**

Recommended motion: Move to award the bid for Carlock Elementary School building renovations to J. Spencer Construction, LLC for a base bid amount of \$ 59,643.00 as recommended.

### **8.4 AWARD BID FOR BRIGHAM ELEMENTARY SCHOOL BUILDING RENOVATIONS (Randy Middleton and Jeff Monahan)**

Recommended motion: Move to award the bid for Brigham Elementary School building renovations to SCI General Contractors for a base bid amount of \$343,900.00 as recommended.

### **8.5 AWARD BID FOR KJHS PARTIAL REROOF PJHS KITCHEN REROOF (Randy Middleton and Jeff Monahan)**

Recommended motion: Move to award the bid for KJHS Partial reroof, Alternate No. 1 for PJHS kitchen reroof, and Alternate No. 3 for KJHS metal flashing extension for perimeter edge to Union Roofing Co, Inc. for a total contract amount of \$656,438.00 as recommended.

### **8.6 ADOPT BOARD RESOLUTION FOR PROPOSED FOX CREEK GRAVEL PIT VARIANCE (Meta Mickens-Baker)**

Recommended motion: As determined by the Board.

## **8.7 ACTION FROM CLOSED SESSION**

### **8.7.1 Student Disciplinary Case**

Recommended motion: As determined by the Board.

## **9.0 CONSENT AGENDA (Gary Niehaus)**

Items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. If a board member so requests, any item will be removed from the Consent Agenda and considered as the first item after action on the Consent Agenda.

### **9.1 Approval of Minutes**

- March 10, 2010 Closed Session
- March 10, 2010 Regular Session
- March 31, 2010 Closed Session

- March 31, 2010 Special Session

## 9.2 Personnel Matters

- Resignations/Terminations/Retirements
- Employment
- Contract Revisions
- Leave Requests

## 9.3 Payment of Bills and Payrolls

- March 29, 2010 (Bills)

### Summary of Bills by Fund - March 29, 2010

Fund	Expenses
Mackinaw Valley Special Ed	\$3,401.91
Educational	\$416,850.77
IMRF	\$0.00
Life Safety	\$0.00
Operations/Maintenance	\$114,886.09
Transportation	\$60,226.03
Capital Projects (formerly Site and Construction)	\$212,008.92
Tort Immunity	\$1,936.00
Debt Service (formerly Bond and Interest)	\$0.00
<b>TOTAL</b>	<b>\$809,309.72</b>

- April 14, 2010 (Bills and Payrolls)

## 9.4 Financial Reports

- Treasurer's Report ~ February
- Statement of Expenditures ~ February
- Investment Update
  - 2009 Construction Bonds Proceed
  - General District Funds

## 9.5 Adopt Board Policies, Administrative Procedures, and Exhibits

### Policies (amended)

- Policy 8.30 Visitors to and Conduct on School Property

### Administrative Procedure (amended)

- Administrative Procedure 4.60-AP1 Purchases

### Administrative Procedure (new)

- Administrative Procedure 4.170-AP6 Plan for Responding to a Medical Emergency at a Physical Fitness Facility

### Exhibit (new)

- Exhibit 4.170-AP6,E1 School Staff AED Notification Letter

### Exhibit (amended)

- Exhibit 4.170-AP6,E2 Automated External Defibrillator Incident Report

## 9.6 Requests for Approval for Overnight Trips

- PJHS Student Council State Convention
- CJHS Team Quest State Finals for 6<sup>th</sup> grade team and 7<sup>th</sup>/8<sup>th</sup> grade team
- NCWHS National Speech Tournament in Kansas City, MO

**9.7 Approve Student Fees, Student Insurance, and Lunch Prices for 2010-2011**

**9.8 Membership Renewals**

- IHSA for NCHS and NCWHS
- IESA for CJHS, KJHS, PJHS

**9.9 Designate May 27, 2010 as the last day of school for 2009-2010**

**9.10 Adopt Staff Appreciation Proclamation**

**9.11 Accept Cooperative Paper Bids**

**9.12 Change Date for Organization of the Board to April 28, 2010 Meeting**

Recommended Motion: Move to approve the Consent Agenda as presented.

**10.0 REPORTS AND DISCUSSION**

**10.1 Construction Update** (Richard Ach and Jeff Monahan)

**10.2 Energy Education Program** (Bruce Boswell)

- Update
- Cost savings summary
- Cost summary geo-thermal
- Overall savings by month and percentage
- Cost Avoidance Program

**10.3 Finance Committee Report** (Gary Niehaus, Martin Getty, Scott Lay, and Wendy Cannell)

**10.4 1<sup>st</sup> Reading Board policies, administrative procedures, and exhibits** (Gail Ann Briggs)

**Policies (amended)**

- Policy 4.30 Revenue and Investments
- Policy 4.60 Purchases and Contracts
- Policy 4.90 Activity Funds
- Policy 4.170 Safety
- Policy 5.20 Workplace Harassment Prohibited
- Policy 6.300 Graduation Requirements

**Administrative Procedure (new)**

- Administrative Procedure 6.300-AP1 Posthumous Diploma or Recognition

**Exhibit (new)**

- Exhibit 6.00-E1 Application for a Diploma for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict

**10.5 Enrollment and Staff Numbers** (Nate Cunningham and John Pye)

- Enrollment ~ March 31, 2010
- Comparison Report
- Section Ranges
- Kindergarten registration
- Staff Numbers Comparison
  - 2008-2009
  - 2009-2010

**10.6 Board Representative Committee Meeting Reports** (Board Members)

**11.0 ANNOUNCEMENTS**

**12.0 ADJOURNMENT**