

**Minutes**  
**McLean County Unit District No. 5**  
**BOARD OF EDUCATION**  
**Regular Session**  
**April 22, 2009**

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on April 22, 2009 at approximately 5:05 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

**Roll Call**

Members present: Gail Ann Briggs, Wendy Cannell (entered at 5:29 p.m.), Scott Lay, Mark Pritchett, John Puzauskas, and President Jay Reece. Members absent: Meta Mickens-Baker.

**Closed Session**

At approximately 5:05 p.m., Briggs moved, Pritchett seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(2) Collective negotiating matters with employees or their representatives or deliberations concerning salary schedules for one or more classes of employees,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

Roll call: Ayes: Briggs, Lay, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried**

**A reception for former Unit 5 Superintendent George L. Evans and former Unit 5 Board members was held from 6:00 p.m. to 7:00 p.m.**

**Return to Public Session**

At 7:03 p.m., Briggs moved, Pritchett seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Cannell, Lay, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources John Pye, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Chief Financial Officer James Gillmeister, Director of Operations Joe Adelman, Clerk of the Board Donna Evans, Dayna Brown, Jim Fitzpatrick of WJBC, Adam Nielsen, Jeanette Nuckolls, CAC 2008-2009 President Mark Kotte, George L. Evans, Harriet Evans, Mike Evans, Sharon Evans, Jeanine Evans, Megan Maas, Jan Hood, Tim Arnold, Tom Eder, Randy Middleton of Middleton Associates, Inc., Jeff Monahan, Chuck Bartlett, Steve Robinson of the *Normalite*, Andy Turner, Jane Collins, Jen Marcello, Shae Wesley, Phyllis Coulter of *The Pantagraph*, and others.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Focus on Students and Good News Reports**

- Recognition of former Unit 5 Superintendent George L. Evans and former Board of Education members
- Prairieland Cougar Chess Club Members Tanner Gillam, Kyle Johnson, Alyssa Johnson, Trevin Kafer, Tori Kafer, Connor Kennedy, John-Charles Micklich, Katelyn Morley, Drake Nielsen, Rebekah Nielsen, Timmy O'Brien, Justin Obrien, and Jordan Walker
- Unit 5 Special Olympics' Young Athletes Program
- NCHS Athletic Director Andy Turner ~ Illinois Athletic Directors Association *Athletic Director of the Year*
- NCWHS Teacher Jane Collins ~ Council for Exceptional Children's 2009 *Ivy Dean Cook Teacher of the Year Award*

**Public Comments**

There were no public comments.

## Report

Mark Kotte presented the 2008-2009 CAC Study Topic Committee Reports as follows: (Attachment #1)

- New to a School
- Best Practices
- Charter and Magnet Schools
- Customer Service
- Information Sharing – The Internet
- School Safety and Security

## Action

### Accept CAC Study Topic Committee Reports

Pritchett moved, Cannell seconded, to accept with appreciation from the Board of Education to the Citizens Advisory Council the study topic committee reports as presented. Roll call: Ayes: Briggs, Cannell, Lay, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

### Accept Bids for Construction Project for Renovations at Fairview Elementary School

Middleton presented information on the bids for renovation work at Fairview Elementary School. (Attachment #2) He noted that the District had received nine bids. It was his recommendation to award the bid to Johnston Contractors, Inc. for the base amount of \$521,700.00. Pritchett moved, Lay seconded, to approve bids for construction project for renovations at Fairview Elementary School as recommended. Roll call: Ayes: Briggs, Cannell, Lay, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

### Accept Bids for Construction Site Work for Portable Classrooms at Colene Hoose Elementary School

Middleton presented information on the bids for construction of concrete slabs for two portable classrooms at Colene Hoose Elementary School. (Attachment #3) It was his recommendation to award the general work contract to Felmley-Dickerson Co. for the bid amount of \$28,735.00. Briggs moved, Puzauskas seconded, to approve bids for construction site work for portable classrooms at Colene Hoose Elementary School as recommended. Roll call: Ayes: Briggs, Cannell, Lay, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

## Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda. Recognition was given to Sarah Edwards who will be the principal at Pepper Ridge Elementary School (Fall 2009) and Marlys Bennington who will be the principal at Benjamin Elementary School (Fall 2010).

### Personnel Matters (Attachment #4)

- Resignations/Retirements/Terminations
- Employment
- Contract Revisions
- Leave Requests

### Payment of Bills (Attachment #5)

### Financial Reports

- Treasurer's Report (Attachment #6)
- Statement of Expenditures (Attachment #7)
- Investment Update (Attachment #8)

### Approval of Minutes

- March 11, 2009 Closed Session
- March 11, 2009 Regular Session
- March 18, 2009 Closed Session
- March 18, 2009 Special Session

### Other

- Approve Software Assignment Agreement between McLean County Unit District no. 5, Bloomington District 87, Integrity Technology Solutions, Inc., and Integrity Schools (Attachment #9)
- Approve Letter of Understanding on the Middle School Schedule (Attachment #10)
- Approve Staff Appreciation Proclamation (Attachment #11)

- Approve Request for Overnight Trip ~ KJHS Student Participation in Germany's Young Learner's Course (Attachment #12)

Puzauskas moved, Briggs seconded, to approve the Consent Agenda as recommended. Roll call: Ayes: Briggs, Cannell, Lay, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

### **Reports/Discussion**

#### Board Representative Committee Meeting Reports

- Facilities Review Committee ~ It was noted that the committee is looking into the use of performance based contracts in regards to renovation work at KJHS. The committee will continue to meet over the summer.
- District Continuous Improvement Team ~ Cannell reported that the committee continues to meet. Discussion included a combination of topics on process and vision.

### **Announcements/Comments**

- Puzauskas talked with the McLean County Clerk and it was reported that she had sent the appropriate documentation to the Treasurer for the District's tax extension.
- Niehaus noted that the Meet and Greets will continue over the next month. The meetings with staff have been very successful.
- Niehaus reported that the District is currently negotiating with UFEA.
- There will be a special Board meeting on April 29 at 4:45 p.m. for organization of the new Board.
- The Staff Appreciation Banquet will be on Wednesday, April 29 at the ISU Bone Student Center.

### **Adjournment**

The meeting was adjourned at 7:55 p.m.

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**Jay Reece, Board of Education President  
Community Unit School District No. 5  
McLean and Woodford Counties, Illinois**

**ATTEST:**

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**John Puzauskas, Board of Education Secretary  
Approved Date: May 13, 2009**