

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
August 22, 2007

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on August 22, 2007 at approximately 6:30 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

1.0 Roll Call

Members present: Gail Ann Briggs, Wendy Cannell, Scott Lay, Meta Mickens-Baker, Mark Pritchett, John Puzauskas, and Board President Jay Reece. Members absent: None.

2.0 Closed Session

At approximately 6:34 p.m., Briggs moved, Pritchett seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(2) Collective negotiating matters with employees or their representatives and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed..

Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

The closed session was exited at approximately 7:02 p.m.

3.0 Return to Public Session

At 7:08 p.m., Briggs moved, Mickens-Baker seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Operations and Human Resources John Pye, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Clerk of the Board Donna Evans, Chief Financial Officer James Gillmeister, Meghan Leiseberg, Vicki Mahrt, Bambi Bethel, Directory of Technology Loren Baele, Rita Gyires, Director of Secondary Education Dawn Green, Director of Elementary Education Kurt Swearingen, David Schumacher, Steve Robinson of the *Normalite*, Phyllis Coulter of *The Pantagraph*, Pam Isaacs, Chuck Bartlett, Michelle Glatt, Kari Hennenfent, Donna Lutkehaus, Cathy Weiss, Elizabeth Tomera, Ben Matthews, and others.

4.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

5.0 Focus on Students/Good News Reports

- 2007 Grand Challenge Award for Classroom Videoconferencing (Michelle Glatt, Rita Gyires, Kari Hennenfent, Pam Isaacs, and David Schumacher)
- Smart Board Installation (Rick Hoepner and Woody Morton)

6.0 Public Comments

There were no public comments

7.0 Action

7.1 Approve Notice of Public Hearing on the Tentative 2007-2008 Budget

Gillmeister presented the Tentative Budget for the 2007-2008 school year. (Attachment # 1) The public hearing will be held on September 26, 2007 at 7:00 p.m. Mickens-Baker moved, Lay seconded to approve the Notice of Public Hearing on the Tentative 2007-2008 Budget as presented. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

7.2 Adopt Proposed Board Policy Revisions

Briggs reviewed the policy revisions, addition and deletions as proposed for adoption and noted she had not received any suggested changes since their first reading at the last regular board meeting. Briggs moved, Cannell seconded, to approve the Board Policy changes as recommended.

- Board Policy 2.170 ~ Procurement of Architectural Engineering and Land Surveying Services
- Board Policy 4.10 ~ Fiscal and Business Management
- Board Policy 4.40 ~ Incurring Debt
- Board Policy 4.120 ~ Food Service
- Board Policy 6.60 ~ Curriculum Content
- Board Policy 6.145 ~ Migrant Students
- Board Policy 6.160 ~ Limited English Proficient Students
- Board Policy 6.340 ~ Student Testing and Assessment Program
- Board Policy 7.130 ~ Student Rights and Responsibilities
- Board Policy 7.190 ~ Student Discipline
- Board Policy 7.270 ~ Administering Medicines to Students
- Board Policy 8.30 ~ Visitors to and Conduct on School Property
- Board Policy 8.60 ~ Exclusive Bargaining Representative Agent (Delete)
- Board Policy 8.85 ~ Community Resource Persons and Volunteers

Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

7.3 Change the Dates for Board of Education Meetings

Briggs moved, Pritchett seconded, to change and/or cancel the dates for Board meetings as listed below:

- Cancel the December 26, 2007 Regular Board Meeting
- Change the January 9, 2008 Regular Board Meeting to January 16, 2008
- Change the January 23, 2008 Regular Board Meeting to January 30, 2008
- Cancel the March 26, 2008 Regular Board Meeting

Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

7.4 Authorize Lease/Purchase Agreement For Wheelchair Accessible School Buses

Pye reported that as a result of a recent accident, a Unit 5 wheelchair bus used for special education students had sustained significant damage. The loss of the bus will require a replacement bus for a minimum of three to four months. Administration requested the Board's approval for an emergency lease arrangement for a replacement bus. (Attachment #2) Puzauskas moved, Pritchett seconded, to authorize lease/purchase agreement for a wheelchair accessible school bus as presented. Pye reported that the lease arrangement will be for one year at a cost of \$12,704. At the end of the lease agreement, Unit 5 will have an option to purchase the bus. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

8.0 **Consent Agenda**

Niehaus reviewed the Consent Agenda. Puzauskas moved, Pritchett seconded, to approve the Consent Agenda as presented.

8.1 Approval of Minutes

- July 11, 2007 ~ Closed Session
- July 11, 2007 ~ Regular Session
- July 25, 2007 ~ Special Session
- August 8, 2007 ~ Closed Session
- August 8, 2007 ~ Regular Session
- August 11, 2007 ~ Special Session

8.2 Payment of Bills and Payrolls

8.2.1 Bill Listing

8.2.2 Payroll Report

8.2.3 Statement of Expenditures by Operating Fund

8.3 Treasurer's Report ~ July 2007 (Attachment #3)

8.4 Personnel Matters

- 8.4.1 Staffing Need ~ 1 FTE for Parkside Elementary (Attachment #4)
- 8.5 Other
 - 8.5.1 Request for Sunday Use of Facility ~ NCWHS (Attachment #5)
 - 8.5.2 Request for Donation Approval ~ Fox Creek Elementary School Playground (Attachment #6)

Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

9.0 Reports/Discussion

9.1 New Teacher Mentoring Program

Dawn Green and Kurt Swearingen reported on the New Teacher Mentoring Program. Unit 5's New Teacher Induction Program is designed to acquaint new teachers with the people, policies and resources of the District. The program includes a three-day orientation which was held August 15, 16, and 17.

9.2 Registration and Enrollment Report

Pye provided statistics on open attendance noting that 117 students had been placed. He also indicated that there were 176 attendance exceptions requests to date. One hundred seven were approved, 69 were denied and one withdrew their request. Currently there are 252 elementary sections with 89 under the class size range, 153 within range, and ten sections over the range. Pye reported that as of August 22 the preliminary enrollment figure was at 12,479.

9.3 Board Representative Committee Meeting Reports

- Unit 5/Local Government Committee ~ Mickens-Baker reported that the next meeting will be on Tuesday, September 4. Any agenda items should be sent to either Lay or Mickens-Baker.
- Architectural Services Executive Committee ~ Puzauskas reported that the committee met on August 17 and the focus continues to be on sufficient classroom space for year 2015. Discussion included building two additional elementary schools, an expansion at Sugar Creek Elementary School, and refurbishing and renovation of the District's existing buildings. Briggs noted that invitations had been sent to community and District representatives to attend the August 23 Workshop.
- Consortium for Education Change Continuous Improvement Team ~ Mickens-Baker noted that the next meeting is scheduled for September 6 at the IEA office.
- Facilities Review Committee ~ Pritchett noted the committee met on Friday, August 17. Discussion included the donation of playground items for Fox Creek Elementary School. Pritchett reported that he had taken a tour of District facilities with Jeff Monahan, Supervisor of Maintenance Services.
- Community Connections Committee ~ Pritchett announced that the committee met on August 15 with the new CAC officers to discuss CAC study topics for 2007-2008.

10.0 Announcements/Comments

- Reece noted that he will be attending the Joint Review Board of the Normal TIF District on September 20, 3:00 p.m.
- Briggs provided copies of information from IASB regarding guidance for Board members' communications, including email use.
- Pritchett reported that there will be a McLean County Chamber of Commerce elected officials reception on August 23.
- Pritchett noted that the CAC new member orientation is September 5.
- Braksick reported that the contract with U.S. Cellular Coliseum for the 2008 NCHS and NCWHS graduation ceremonies will be presented at the September 12 Board meeting. Graduation will be held on Saturday, May 31.
- Braksick noted that ISAT scores for the spring 2007 testing had arrived. Information will be out to parents within the next week.
- Board members and administration expressed appreciation to all District staff for a great start to the new school year.
- Board members thanked all Unit 5 administrators for their attendance at the Back to School Event held at Horton Field House last week.

11.0 Adjournment

The meeting was adjourned at 8:18 p.m.

**Jay Reece, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

John Puzauskas, Board of Education Secretary

Approved Date: September 12, 2007