

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Special Session
June 18, 2008

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in special session on June 18, 2008 at approximately 5:08 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Wendy Cannell, Scott Lay (entered at 5:52 p.m.), Meta Mickens-Baker, Mark Pritchett, John Puzauskas, and President Jay Reece. Members absent: None

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Operations and Human Resources John Pye, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Clerk of the Board Donna Evans, Chief Financial Officer James Gillmeister, Assistant to the Superintendent Dayna Brown, Director of Operations Joe Adelman, Dr. Jerome McKibben of McKibben Demographic Research, Rick Nolan, Jane Moore, Steve Bushue of Bushue Human Resources, Matthew Cropper of Cropper GIS, Scott Smith of PMA Financial Network, Inc., Steve Robinson of the *Normalite*, Dave McGrew, Phyllis Coulter of *The Pantagraph*, Jim Fitzpatrick of WJBC, Chuck Bartlett, and others.

Report

Cropper GIS and McKibben Demographic Research – GIS Consulting, Mapping and Demographic Analysis

Matthew Cropper and Jerome McKibben, Ph.D. presented an overview of demographic services related to mapping and redistricting. (Attachment #1) Discussion included but was not limited to the following:

- Background experience and professional training for Cropper and McKibben
- Examples of services to Champaign School District #4
- Ten year forecasts for enrollment population by grade level and by planning areas
- Differing growth rates of student populations by race – new and transferred students
- Creation of demographic maps, tables and charts
- Data is collected from various sources i.e. local, state, and federal census bureau
- Accuracy reports for recent enrollment forecasts
- Map analysis
- Examination of Unit 5 and all surrounding areas for enrollment patterns past, present, and future

Action

Adopt the Amended 2007-2008 Budget Resolutions

Gillmeister recommended the Board's approval of the amended 2007-2008 Budget Resolutions for Community Unit School District No. 5 and Mackinaw Valley Special Education Association. (Attachment #2) Pritchett moved, Briggs seconded, to adopt the Amended 2007-2008 Budget Resolutions as presented. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Approve Recommendation from the Insurance Committee for Changes to the Medical Insurance Benefits and Premium Amounts for the 2008-2009 Policy Year

Gillmeister noted that the Insurance Committee met prior to this evening's meeting and have requested that the Board allow additional time for discussion of issues related to their recommendations for the 2008-2009 policy year. The Insurance Committee has tentatively scheduled a meeting on June 25 for further discussion. It was the consensus of the Board to present two separate action items for a vote this evening. Cannell moved, Lay seconded, to approve the contribution amount as recommended by the Insurance Committee as previously reported. It was noted this recommendation is for the 2008-2009 policy year. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Puzauskas, Reece. Abstain: Pritchett. Nays: None. **Motion carried.**

Lay moved, Pritchett seconded to accept the recommendation from the Insurance Committee for the benefits for the 2008-2009 Policy Year. Further Board discussion included the amount of dollars the

District deposited into the Insurance Fund three years ago. Roll call: Ayes: None. Nays: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. **Motion failed.**

Approve Addendum to the Liability, Property, and Casualty Insurance Proposal from Cincinnati/AIG and the Van Gundy Agency for the 2008-2009

Steve Bushue, Bushue Human Resources, Inc. provided an update on the proposal for liability, property, and casualty insurance previously presented. (Attachment #3) Bushue reported on the umbrella coverage proposals. He noted that approval of property and casualty insurance policies with Van Gundy Agency were approved at the June 11 meeting. It was his recommendation that underlining coverage be included under the umbrella. Bushue discussed proposals received by American Alternate Insurance, Everest National and Allied World Assurance. He provided a breakdown of general, automotive, employers, school board legal, employee benefits, and sexual abuse and molestation liabilities coverage under the umbrella proposals. Based on all the information, it was Bushue's recommendation that the District renew coverage with Cincinnati/AIG through Van Gundy Agency previously Board approved and the alternative umbrella coverage with American Alternative/Everest National. Pritchett moved, Puzauskas seconded to approve addendum to the Liability, Property, and Casualty Insurance proposal from Cincinnati/AIG and the Van Gundy Agency for the 2008-2009 year as presented. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried**

Recess

There was a brief recess.

Budget Work Session

PMA Financial Network presented a Financial Planning Program. (Attachment #4) Discussion included but was not limited to the following:

- Governmental Accounting Standards Board – Appraisal of District fixed assets, accrual based accounting
- Equalized Assessed Valuation (EAV) Growth
- General State Aid
- EAV percent of change 2003 – 2012
- General State Aid actual and projected through 2013
- Expenditures by operating funds
- Salaries for District employees
- Health insurance costs
- Operating costs for additions to Sugar Creek Elementary School, two new elementary schools and one new middle school
- Enrollment projections
- Staffing assumptions
- Comparison of revenue and expenditures by operating fund (Educational, Operations and Maintenance, Transportation, IMRF/Social Security, and Working Cash)
- Financial projections

Adjournment

The meeting was adjourned at 8:30 p.m.

**Jay Reece, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

**John Puzauskas, Board of Education Secretary
Approved Date: August 13, 2008**