

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
June 11, 2008

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on June 11, 2008 at approximately 6:03 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Wendy Cannell, Scott Lay, Meta Mickens-Baker, Mark Pritchett, John Puzauskas, and President Jay Reece. Members absent: None.

Closed Session

At approximately 6:03 p.m., Briggs moved, Pritchett seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(11) Litigation against, affecting or on behalf of McLean County Unit District No. 5 which has been filed and is pending before a court or administrative tribunal, or is probable or is imminent,
- Section 2(c)(2) Collective negotiating matters with employees or their representatives or deliberations concerning salary schedules for one or more classes of employees, and
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried**

Return to Public Session

At 7:05 p.m., Briggs moved, Pritchett seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Operations and Human Resources John Pye, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Clerk of the Board Donna Evans, Chief Financial Officer James Gillmeister, Jim Fitzpatrick of WJBC, Sue Merrick, Director of Elementary Education Kurt Swearingen, Susann Marcum, Cathy Merrick, Stasi Myers, Tom Patten, Den Patten, Cathy Thomas, Phyllis Coulter of *The Pantagraph*, Dayna Brown, Steve Robinson of the *Normalite*, Dawn Green, Emily Irwin, Dave Sage, and others.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Good News Reports

- Education Support Professionals Leader for Tomorrow ~ Tonya Lee-Webb

Public Comments

Public comments were made by the following:

- Abbey Krall ~ Normal Community West High School student ~ Cross Country Coach
- Carianna Cottone ~ Normal Community West High School student ~ Cross Country Coach
- Erick Miner ~ 31 Crooked Creek, Bloomington ~ Cross Country Coach

Action From Closed Session

Appointment of Unit 5 Director of Operations

Puzauskas moved, Lay seconded, to approve appointment of Joe Adelman as Unit 5 Director of Operations effective July 1, 2008 as recommended. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Action From Closed Session

Approve Personnel Salaries and Benefits for 2008-2009 for Specific Classes of Employees

Pye presented information regarding the salaries and benefits for the following employee groups:

- Technology
- Food Service
- Certified Administrators
- Non-certified Administrators

Briggs moved, Cannell seconded, to approve personnel salaries and benefits for 2008-2009 for specific classes of employees as discussed in closed session. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Puzauskas, Reece. Abstain: Pritchett. Nays: None. **Motion carried.**

Action

Approve Contract with Unit 5, District 87, and Integrity Technology for Data Warehouse and Educator Portal Development

Gillmeister reported on the development of the project that would allow District 87 and Unit 5 to share data for students and to develop ways of using this information pertaining to student performance via the data warehousing technology and custom design portal. Gillmeister noted that the total cost of the contract will be divided equally between District 87 and Unit 5. Gillmeister expressed appreciation to State Farm Insurance Companies on their involvement and support of the project. Items discussed included the warranty and support agreement, licensing terms and conditions, and legal terms and conditions which govern the development of the custom software and educator portal. Gillmeister noted that the contract is not fully complete due to an issue related to warranty language. He noted that there will be further discussion on the proposed language related to this part of the contract. Gillmeister reported that the contract has been reviewed by Dennis Triggs, attorney for the District. Lay moved, Pritchett seconded to approve the contract between Unit 5, District 87 and Integrity Technology for the Data Warehouse and Educator Portal Development contingent to parties agreeing to the warranty language. Reece noted for the record that the final contract will be brought back before the Board upon completion of the warranty language portion of the contract. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried**

Action

Approve Recommendation from the Insurance Committee for Changes to the Medical Insurance Benefits and Premium Amounts for 2008-2009 Policy Year

Gillmeister reported that the Insurance Committee has been meeting on a regular basis and has made a series of recommendations regarding changes to the benefits offered under the District's insurance plan. In addition, the committee has reviewed the proposal for the renewal from Blue Cross Blue Shield for the amount of the District's contribution. Insurance rates have been tentatively set based on those changes. Gillmeister noted that one issue is still under discussion between the District and the Insurance Committee and it was his recommendation to postpone Board action at tonight's meeting. Cannell moved, Pritchett seconded, to move Item 7.3 Approve Recommendation from the Insurance Committee for Changes to the Medical Insurance Benefits and Premium Amounts for 2008-2009 Policy Year to the June 18 Board meeting. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried**

Action

Approve Bids for 2008-2009 Fiscal Year for Liability, Property and Casualty Insurance

Steve Bushue of Bushue Human Resources, Inc. presented a summary of the expiring and renewal coverage with the District's current carriers in comparison with proposals received for the 2008-2009 fiscal year. Proposals were received from The Van Gundy Agency, Mesirow Financial, Ramza Insurance Group, Mid-America Insurance, and Wells Fargo. Bushue provided a summary of all proposals presented. (Attachment #1) Bushue recommended that the District renew coverage with Cincinnati/AIG through Van Gundy Agency, Inc. Lay moved, Puzauskas seconded to approve bids for 2008-2009 Fiscal Year for Liability, Property, and Casualty Insurance as presented. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Action

Cancel June 25, 2008 and July 23, 2008 Board Meetings

Mickens-Baker moved, Briggs seconded, to cancel the June 25, 2008 and July 23, 2008 Board of Education Meetings. Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.**

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda. Lay requested removal for further discussion of Item 8.1.3 regarding the matter of naming the cross country coach for Normal Community West High School. Reece noted that the item will be removed for further discussion and requested a motion for a vote on the remaining items presented on the Consent Agenda. Briggs moved, Pritchett seconded, to approve the Consent Agenda as amended.

Personnel Matters (Attachment #2)

- Resignations/Retirements/Terminations
- Employment
- Contract Revisions
- Leave Requests

Payment of Bills and Payroll by Fund (Summary Attachment #3)

Approval of Minutes

- May 14, 2008 Closed
- May 14, 2008 Regular

Other

- Designate Commerce Bank as the Depository for All District Funds
- Appoint Donna Evans as Clerk of the Board for the Period July 1, 2008 to June 30, 2009
- Adopt Resolution Stating Prevailing Rate of Wages (Attachment #4)
- Accept Bids (Attachment #5)
 - Trays
 - Bread
 - Milk
 - Gasoline/Diesel Fuel
 - Natural Gas
 - Custodial Supplies
 - Paper Towels/Toilet Tissue
- Request for Sunday Use of Facility ~ CJHS / Normal Police Department

Roll call: Ayes: Briggs, Cannell, Lay, Mickens-Baker, Pritchett, Puzauskas, Reece. Nays: None. **Motion carried.** Pye introduced Michelle Lamboleay as the new Assistant Director of Special Education.

Action

Personnel Matters Item 8.1.3 (Add Steve Destri, NCWHS, Head Coach Cross Country, Effective 05/30/08)
Board members reported that they had received communication from parents, students, and community members in support of the District's current head cross county coach for Normal Community West High School. There was further discussion regarding the District's procedure for posting and hiring Schedule B (coaching) positions and also the Illinois High School Association rules and recommendations. Mickens-Baker moved, Reece seconded, to approve the appointment of Steve Destri as Cross Country Coach at Normal Community West High School. Roll call: Ayes: Briggs, Cannell, Mickens-Baker, Puzauskas, Reece. Nays: Lay, Pritchett. **Motion carried.**

Reports/Discussion

Presentation by William Wetzel ~ proposed gravel extractions/subdivision located near Fox Creek Elementary School

William Wetzel of the law firm of Livingston, Barger, Brandt & Schroeder, provided background information about a proposed development located northeast of Fox Creek Elementary School. (Attachment #6) Wetzel noted that information and a general description drawing will be provided as the project moves on. Questions and concerns can be addressed to Wetzel at the law firm, 115 W. Jefferson Street, Bloomington, (309) 828-5281.

Response to Intervention (RtI)

Swearingen provided an update on the District's three year plan for Response to Intervention. (Attachment #7) Discussion included but was not limited to the following:

- Core instruction and curriculum expectations
- Strategic interventions and supplements to core curriculums
- Task forces for Math, Science, Social Studies, and Literacy

- Progress monitoring
- Individualized interventions
- CORE teams ~ staff representatives at each school
- Professional development activities ~ focusing on literacy instruction

District Wellness Committee Update

Susann Marcum, District Wellness Committee representative, and Swearingen presented the Committee's recommendations and goals. (Attachment #8) Items discussed included but was not limited to the following:

- USDA guidelines for school lunch programs and expansion of the breakfast program
- Increase the number of wellness teams to implement building wellness plans based on District goals
- Increased nutrition education and offering more nutritious foods at all times including vending machines, concession stand, fundraisers, special treats, etc.
- Staff wellness programs
- Review of policies, functions, and goals of the committee

Enrollment Report, Comparison Report

Pye presented the enrollment report as of May 30. (Attachment #9) Total enrollment was 12,407. Pye reported that all students in open attendance areas have been assigned to their schools. Attendance exceptions will be considered after registration is completed in August.

Freedom of Information Report

Niehaus reported that since the last Board meeting the District had received and processed the following Freedom of Information Request:

- Ian Schwartz, WHOI TV, Creve Coeur, IL (Attachment #10)

Board Representative Committee Meeting Reports

- District Continuous Improvement Team ~ Cannell reported that the committee had met Monday, June 9. Discussion included information on the professional learning communities' plans and processes and shared decision making.
- Strategic Planning and Finance Committee ~ On Wednesday, June 18 the committee will work with PMA Financial Network to provide additional information on the forecasting models, budget, tax revenue assumptions, and plans for the future. The special meeting and work session will be open to the public.
- Architectural Services Executive Committee ~ Puzauskas reported that the committee will meet on June 17 at 4:30 p.m. with the referendum steering committee to provide an update on the design work of new facilities.
- Beyond the Books Educational Foundation Board of Directors ~ Briggs reported that the annual meeting will be held on June 12. The Board will elect new officers for the 2008-2009 year.
- Community Connections Committee ~ The committee will be scheduling a meeting within the next few weeks.

Announcements/Comments

- Briggs reported that representatives of the referendum steering committee will meet on June 17 to plan and discuss their presentation for the Illinois Association of School Boards annual fall conference. The presentation will be on Saturday, November 22 at 1:30 p.m.
- Gillmeister reported that the first disbursement of tax collections will be wired to the District's accountant.
- Dayna Brown, Assistant to the Superintendent, was introduced and welcomed to the District.
- Niehaus reported that representatives from Cropper GIS and McKibben Demographic Research will provide a special report to the Board at the June 18 special meeting.

- Mary Ahillen was recognized for her achievements at Parkside Jr. High School. Ahillen's resignation was accepted as part of this evening's Consent Agenda.
- Cannell reported that the Unit 5 Summer Band Concert will be held on June 12.

Adjournment

The meeting was adjourned at 9:53 p.m.

**Jay Reece, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

John Puzauskas, Board of Education Secretary

Approved Date: August 13, 2008