

**MINUTES**  
**McLean County Unit District No. 5**  
**BOARD OF EDUCATION**  
**Regular Session**  
**January 11, 2006**

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, met in regular session on January 11, 2006, at approximately 6:00 p.m. at the District Office, 1809 West Hovey Avenue, Normal, Illinois.

- 1.0 Roll Call** Members present: Gail Ann Briggs, Meta Mickens-Baker, Martin O'Connor, John Puzauskas, Jay Reece, Steve Whittington, and Board President Scott Lay. Members absent: None.
- 2.0 Closed Session** Briggs moved, Reece seconded, to adjourn to closed session to consider the employment and compensation of specific individuals, collective negotiating matters, real property matters, and review of closed session minutes. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**
- Also present: Superintendent Dr. Alan Chapman, Assistant Superintendent of Operations/Human Resources John Pye, and Clerk of the Board Cindy Prescher.
- 3.0 Return to Public Session** At approximately 7:00 p.m., Briggs moved, Reece seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**
- Also present: Chapman, Pye, Assistant Superintendent for Curriculum and Instruction Jim Braksick, Chief Financial Officer/Treasurer Tod Altenburg, Prescher, Meghan Leiseberg, Cathy Greene, Dawn Green, Jeanette Nuckolls, Chuck Bartlett, Donna Lutkehaus, Grethe Armstrong, Zach Parton, Tom Parton, Gayla Betts, Deb Pauken, Monika Cavanagh, Karen Bergmann, Wallace Bergmann, Vickie Mahrt, Rich Schroeder, Carmen Bergmann, Lance Bergmann, Tess Losada, Taylor Pauken, Cynthia Behrens, Bruce Boswell, Jeff Monahan, and others.
- 4.0 Pledge of Allegiance** The Pledge of Allegiance was recited.
- 5.0 Focus on Students/ Good News Reports** The following were recognized:
- 5.1 Focus on Students Reports
- Students' (Lance Bergmann, Tess Losada, Zach Parton, and Taylor Pauken) testimonies at Illinois State Board of Education budget hearings
  - Voice of Democracy scholarship award recipients from Normal Community High School (Andy Lowery, Chad Bier, Justin Devore, Franklin Dodson, Stephen Donovan, Jeff Gist, Josh Kemp, and Devin Miles)
- 5.2 Good News Reports
- Cynthia Behrens, NCHS teacher
  - Cathy Greene, Director of Elementary Education
- 6.0 Public Comments** Monika Cavanagh of Bloomington addressed the Board regarding the potential movement of ESL students from Sugar Creek Elementary School.
- 7.0 Action**
- 7.1 Accept Bid for Portable Classrooms
- Altenburg noted that approval had been given at the December 14, 2005 board meeting to obtain bids for portable classroom units for Chiddix and Parkside Junior High Schools for the coming school year. He reported that pros and cons of several options were considered in bidding the temporary facilities: (1) leasing with a three-year agreement, with the option of purchasing the units at the end of the lease and (2) purchasing the units

outright in the first year. Altenburg stated that it was felt leasing the units with a three-year agreement would be the best approach for the District. He recommended the Board's acceptance of the bid from Jim's Mobile Offices for two portable classroom units at Chiddix Junior High and two portable classroom units at Parkside Junior High. In response to a board member question, Altenburg clarified that the District would have the option of purchasing the units at the end of the lease agreement, if desired. Puzauskas moved, Briggs seconded, to accept the bid for portable classroom units as recommended. (Attachment #1) Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

7.2 Adopt Proposed Board Policy Revisions

- Policy 2.40 Board Member Qualifications
- Policy 2.200 Types of Board Meetings
- Policy 2.220 Board Meeting Procedures
- Policy 4.170 Safety
- Policy 5.180 General Personnel – Temporary Illness or Temporary Incapacity
- Policy 6.60 Curriculum Content
- Policy 6.140 Education of Homeless Children
- Policy 6.340 Student Testing and Assessment Program
- Policy 7.60 Residence
- Policy 7.100 Health/Dental Examinations, Immunizations and Exclusion of Students
- Policy 7.170 Vandalism
- Policy 8.30 Visitors to and Conduct on School Property

Briggs presented 12 board policy revisions for adoption by the Board. She indicated there had been no significant changes to the proposed policies since their first reading at the previous board meeting, with the exception of Policies 1.20 and 7.240, which were removed from consideration for further review. Briggs moved, Mickens-Baker seconded, to adopt the board policy revisions as proposed. (Attachment #2) Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

**8.0 Consent Agenda**

Chapman reviewed the Consent Agenda and recommended its approval. He highlighted the request for an additional 1.0 FTE special education position due to increased student enrollment at Northpoint and Pepper Ridge Elementary Schools. Reece moved, Pazauskas seconded, to approve the Consent Agenda as presented.

8.1 Approval of the Minutes

- December 14, 2005 Regular Meeting

8.2 Personnel Matters (Attachment #3)

8.3 Overnight Trips

- NCHS Girls Varsity Basketball Team request for an overnight trip to Knightstown, Indiana on January 14 through Sunday, January 16, 2006

8.4 Other

- KJHS Pom Pon Squad request to participate in the Illinois Regional Pom Pon Competition at Richwoods High School in Peoria, Illinois on Sunday, January 22, 2006 and in the State Championship (if they qualify) on Sunday, February 19, 2006 at Illinois State University
- NCWHS request for the Normal Parks and Recreation Department's use of the school's gyms on Sunday, February 19, 2006 for an annual 2-ball competition

Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

**9.0 Reports/Discussion**

9.1 Energy Education Update

- Memorandum
- Cost Avoidance Summary – Energy Type

- Cost Avoidance Summary – Sites
- Cost Avoidance Summary – Sites Ranked by Cost/Floor Area

Bruce Boswell, the District’s energy educator, updated the Board on energy conservation progress made throughout the school system. He reported how he collects, reports, and reviews energy data. Boswell projected estimated savings in diesel fuel, electricity, natural gas, and water for the period August 1 to early December 2005 of \$147,544.18 or 11.48 percent. He credited the District’s employees and staff with the success achieved in conserving energy. Boswell reported estimated savings by energy type, site, and site ranked by cost/floor area. (Attachment #4) He indicated work would continue toward improving the District’s energy management systems and increasing awareness of ways to reduce energy consumption. It was also noted that planning was underway to better reduce energy expenses during the summer months. Puzauskas acknowledged the leadership efforts of Boswell and Jeff Monahan, supervisor of maintenance services, in reducing energy use and costs in Unit 5. Monahan remarked that a number of work projects were underway at Parkside Junior High School and some of the District’s older buildings that would improve energy efficiency at those facilities. In looking to electricity deregulation in 2007, President Lay encouraged Altenburg to work with the District’s suppliers to reduce costs.

9.2 Reports on Councils/Committees/Commissions  
None.

9.3 Enrollment Update

- Enrollment – December 21, 2005
- Enrollment Comparison – 12/05 to 12/04

Pye noted the addition of an Early Childhood class at Fox Creek Elementary School and its enrollment of 14 students in December. He remarked that average elementary class size continues to hold at 22.9. Student enrollment as of December 21 was 11,770. In one month’s time (November to December 2005), Pye indicated the elementary school enrollment increased by 42, the middle school enrollment increased by 6, and the high school enrollment increased by 9.

**10.0 Announcements**

Announcements made at the meeting:

- Reece commented that he, Superintendent Chapman, and Meghan Leiseberg attended the Annual United Way Awards Breakfast today. He noted that Chapman was recognized for his service to the organization.
- Briggs remarked that the student artwork displayed in the Unit Office was outstanding. She also made positive comments about the diversity display in the Unit Office entry.
- Mickens-Baker remarked that the next Unit 5 Citizens Advisory Council meeting would be held at 7:00 p.m. on January 18 at Grove Elementary School. In addition, she noted that the Community Connections Committee would meet on January 19 at 4:30 p.m. at the District Office, and the Glenn School Fifth Annual Diversity Fair would be held on February 14 with a theme of “Love All Around Us.” She asked board members to consider sharing a talent, expertise, occupation or other area of interest with Glenn students on the 14<sup>th</sup> during the time period of 8:45-11:00 a.m.

**11.0 Adjournment**

The meeting was adjourned at 7:55 p.m.

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Scott Lay, Board of Education President  
Community Unit School District No. 5  
McLean and Woodford Counties, Illinois

ATTEST:

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Steve Whittington, Board of Education Secretary  
*Approved:* \_\_\_\_\_

(Date)