

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
May 24, 2006

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, met in regular session on May 24, 2006, at approximately 6:00 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

1.0 Roll Call

Members present: Gail Ann Briggs, Meta Mickens-Baker, Martin O'Connor, John Puzauskas (entered at 6:15 p.m.), Jay Reece, Steve Whittington (entered at 6:08 p.m.) and Board President Scott Lay.

Also present: Superintendent Dr. Alan Chapman, Assistant Superintendent of Operations/Human Resources John Pye, Clerk of the Board Cindy Prescher, and Donna Evans (Clerk of the Board as of July 1, 2006).

2.0 Closed Session

At 6:06 p.m., Briggs moved, Mickens-Baker seconded, to adjourn to closed session to review closed session minutes and to consider real property matters, collective negotiating matters and the employment and compensation of specific individuals. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Reece, Lay. Nays: None. **Motion carried.**

3.0 Return to Public Session

At 7:05 p.m., Briggs moved, Mickens-Baker seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

Also present: Chapman, Pye, Assistant Superintendent of Curriculum/Instruction Jim Braksick, Chief Financial Officer/Treasurer Tod Altenburg, Prescher, Evans, Meghan Leiseberg, Chuck Bartlett, Cathy Greene, Sandy Slingsby, Vickie Mahrt, Jeanette Nuckolls, Dawn Green, Shelly Erickson, Scott Myers, Jennifer Hamilton, Aaron Chaon, Matt Harr, Chuck Fisher, Gretchen Snow, Dave Hirst, Donna Lutkehaus, Madison Moser, Matt Beer, Holly Beer, Samantha Rodgers, Ben Matthews, Joe Hinderliter, Jennifer Coppersmith, Erin Coppersmith, Lynette Mehall, Barb Diemer, and others.

4.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

5.0 Focus on Students ~ Good News Reports

The following were recognized:

5.1 **Focus on Students**

- Unit 5 Young Authors and Student Judges
- Tanner Tattini, Hudson Student
- Matt Beer, Jason Boyer, Sachet Montgomery and Samantha Rogers, NCHS Students
- Reed Baer, Erica Matheis, Kelsey Shrier and Baylor Wagehoft, Carlock Students

5.2 **Good News Reports**

- Beyond the Books Grant Recipients, Secondary Schools
- Delta Kappa Gamma Society International Initiates
- Gretchen Snow, NCHS Teacher
- Nancy Wilsey, Northpoint Teacher
- Joe Hinderliter, Carlock Custodian
- Gail Ann Briggs, Board of Education Member

6.0 Public Comments

None.

7.0 Action

7.1 **Action From Closed Session**

- Revised Cedar Ridge Agreement

O'Connor moved, Briggs seconded, to adopt the Resolution regarding the revised Cedar Ridge Agreement and Unit 5's acceptance of the donation by Cedar Ridge, LLC of a 10.18 acre tract as outlined in the Agreement (Exhibit A), contingent upon approval of a Subdivision Plan substantially as depicted in the Plan (Exhibit B) and authorize the Board President and Secretary to execute the revised Agreement acknowledging the commitments set forth therein on this date. (Attachment #1) Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

- Resolution Regarding Carden Park/Prairieland School Property Trade

Briggs moved, Reece seconded, to adopt the Resolution regarding the Carden Park/Prairieland School property trade and authorize the Board President and Secretary to execute such conveyance documents as may be necessary to effect the exchange including specified deeds. (Attachment #2) Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

7.2 Approve Recommended Courses for Curriculum Study and/or New Textbook Adoption for 2007

Braksick provided the Board with the Curriculum Study and New Textbook Adoptions recommendations for 2007. (Attachment #3) Department leaders evaluated the status of the instructional materials and curriculum outlines for each of the courses in their department. The recommendations were evaluated and prioritized. During the summer and fall of 2006, task forces for each course will research these recommendations and final curriculum guides and textbook recommendations will be provided to the Board for approval in February 2007 and implemented for the 2007-2008 school year. Braksick provided a breakdown and highlights of the task force recommendations by elementary, middle and high schools. Reece moved, Mickens-Baker seconded, to approve the recommended Courses for Curriculum Study and/or New Textbook Adoption for 2007. Braksick indicated that the plan for curriculum study and new textbook adoption will take into consideration District test scores and No Child Left Behind. Braksick stated that the alignment of the curriculum is the first item of concern. The District will also focus on the assessment plans for all grade levels. Dollar and student figures are estimates and will be adjusted when the District has the actual numbers. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

7.3 Approve the Unit 5 Group Health Insurance Plan Options and Benefit Changes for 2006-2007

Altenburg stated that the District's Insurance Committee met on April 20, May 4, and May 11. Based on Blue Cross Blue Shield's expected claims and costs, the recommended premium represents a 6.9% increase. The committee did not propose any plan changes or benefit modifications for 2006-2007. Altenburg recommended that the Board of Education accept the Insurance Committee's proposed changes in premiums effective July 1, 2006 for the 2006-2007 school year. (Attachment #4) Puzauskas moved, Reece seconded, to approve the Unit 5 Group Health Insurance Plan Options and Benefit Changes for 2006-2007 as recommended. Altenburg addressed questions from the Board. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

7.4 Authorize Administration to Issue a Request For Qualifications for Architectural Services

Chapman advised that the District is working on a process that will allow the search for potential service providers for all aspects of architectural services, including routine operational services, Life Safety evaluation and planning, and potential new construction. Chapman indicated that consideration will be given to awarding all services to one vendor or dividing services among two or more vendors if desirable. (Attachment #5) It is anticipated that it will take approximately three months before a final recommendation can be made to the Board. Reece moved, Mickens-Baker seconded, to authorize the Administration to issue a Request For Qualifications for Architectural Services as presented. Chapman indicated the District is looking to research what the market has to offer in comparison to what is available with the District's current architectural vendors in order to make the best business decision regarding the need for future services. Issuing a request for qualifications for services has been consistent with past District procedures. Roll call: Ayes: Briggs, Mickens-Baker, Puzauskas, Reece, Whittington, Lay. Nays: O'Connor. **Motion carried.**

8.0 **Consent Agenda**

Chapman reviewed the Consent Agenda and recommended its approval. Mickens-Baker moved, Reece seconded, approve the Consent Agenda as presented.

- 8.1 Approval of the Minutes
 - May 10, 2006 Regular Meeting
- 8.2 Donation
 - NCWHS Booster Club donation of trees for landscaping the baseball field outfield area (Value @ \$3,000.00)
- 8.3 Other
 - Approve the Sr. High Student-Parent Handbook changes for 2006-2007 (Attachment #6)

Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None.
Motion carried.

9.0 Reports ~ Discussion

9.1 Reports on Councils/Committees/Commissions/Board

- Strategic Planning and Finance Committee ~ Whittington announced that the committee has been preparing the agenda for the June 3 planning session.
- Unit 5/Local Government Committee ~ Mickens-Baker indicated that the next meeting will be held on June 6 at the IEA office.
- Community Connections Committee ~ Briggs reported that the committee met May 24 to discuss Study Circles. The next meeting is scheduled for Tuesday, June 13. The Study Circles Planning Committee will meet May 30 and June 8 to discuss future plans.

9.2 Extended Day Guided Study Programs

Cathy Greene reported to the Board that every Unit 5 school offered Extended Day Guided Study Programs for students with identified needs. (Attachment #7) This program was supported by funds from the Title V Federal Grant (\$27,000.00) and a State Farm Grant (\$27,000.00).

9.3 Strategic Plan Progress Report

Chapman shared with the Board the Strategic Plan Progress report and indicated that this report focuses on the results of the activities of each of the 5-year objectives. (Attachment #8) This report as well as the January Strategic Plan Progress Report will be shared with all of the participants involved in the June 3 planning and review session.

9.4 1st Reading: Proposed Board Policy Revisions

- 9.4.1 Policy 6.100 Using Animals in the Educational Program
- 9.4.2 Policy 6.180 Extended Instructional Programs
- 9.4.3 Policy 6.190 Co-Curricular Activities
- 9.4.4 Policy 6.300 Graduation Requirements
- 9.4.5 Policy 6.320 High School Credit for Proficiency

Briggs presented the proposed board policy revisions and noted changes in the format. (Attachments #9 - #13) Members were asked to direct any concerns and/or questions to Briggs prior to the June 14 regular board meeting at which time these policies will appear for adoption.

10.0 Announcements

- Braksick reported on the late arrival of the SAT 10 test scores for the District.
- Briggs reported on the challenges that are faced at Glenn Elementary School regarding the preparation for the Life Safety work scheduled to start on May 31.
- Reece commented that he, Chapman and Vickie Mahrt had recently met with Prairieland and Northpoint Elementary School staffs.
- Chapman noted the Legislative Forum with District 87 and state legislators scheduled for 7:00 p.m., Wednesday, May 31 at the McLean County Farm Bureau Auditorium in Bloomington.
- Pye indicated that the portable classrooms have been delivered to Parkside Junior High School and the classrooms for Chiddix Junior High School will be arriving soon.
- Lay announced the conclusion of the school visits for this year and offered the Board's appreciation to Dr. Chapman and Vickie Mahrt.

11.0 Closed Session

A second scheduled closed session was not needed.

12.0 Return to Public Session

(Not needed)

13.0 Adjournment

The meeting was adjourned at 8:55 p.m.

**Scott Lay, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

Meta Mickens-Baker, Board of Education Secretary

Approved Date: _____