

# SUBSTITUTE TEACHER

## SIGN UP DAY

Thursday, May 2nd

12:30- 3:00 Turn in Sub Paperwork

3:00 - 6:00 Short-Term Sub Training\*

Heartland Community College

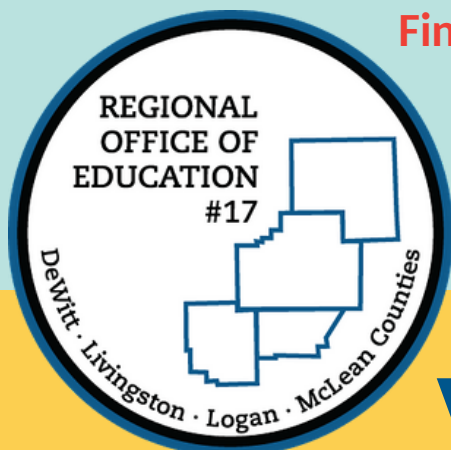
Astroth Education Center

1500 W. Raab Road Normal, IL 61761

### WHAT TO BRING:

- Bring official/sealed transcripts showing your bachelor's degree (SUB).
- Bring official/sealed transcripts showing 60 hours of college credit hours (STS).
  - If you are applying for the STS - plan on staying for the training from 3-6.
- Completed Substitute Authorization Packet (will also be available on site).
  - Credit card to pay for SUB OR STS application and registration fees.
  - Photo ID .
  - \$60 Cash/Check or Debit Card for fingerprinting.

**Fingerprinting will be available on site.**



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