

Benjamin PTO Meeting Notes

Monday – April 3rd, 2023 – 5:30 PM

Hosting at Benjamin Elementary IMC and Google Meetings

- President – Candace Free
 - Vote on PTO Submissions for 2023/2024 School Year
 - Confirmation to stay in existing role
 - Solicitation for fulfilling open roles
- Vice President – Rachel Duffield
 - No additional updates
- Secretary Report – Jen Kirkpatrick
 - Need to submit March and April meeting minutes
- Treasurer Report – Jordan Carpenter – not in attendance
 - Cash Accounts Starting Balance \$ 22,566.08
 - Current Year Net Asset Inc./Dec. \$16,812.81
 - Ending Balance \$ 39,378.89
- Principal Report – Mrs. Bozarth
 - April Newsletter will be finalized and sent out this week
 - Will send a last minute Wednesday post for Carnival pre-orders
- Teacher Report – Mrs. Staver
 - Teacher request for air compressor and air hose for blowing up balls and summer cleaning \$154; sent to Candace and Jordan

Committee Reports

- Dine to Donate – Rhendy Bradshaw – not in attendance
- Carnival – Rachel Duffield
 - Parking is very challenging – neighborhood residents should walk
 - Principle spot raffled
 - Parking Lot attendants...to assist with managing parking
 - PTO Booth – raise awareness, sell shirts
 - 278+ wristbands sold
 - \$1700 worth sold+ 6 pack of raffle tickets
 - \$2300 for food sales
 - \$3200 worth of sponsorship
 - 107+ Red Noses – spirit week
 - Share the link for the Carnival Site - Julie K is the strategist for marketing the Carnival
 - Do a pole on how the proceeds from the Carnival could be used
 - Tesla will possibly be onsite
 - Zoo lady – face painting
 - Gym – inflatables

- Games will be held each of the Common Areas
- Photo Booth – Balloon Family
- Spirit Week
 - Tu - Sports
 - Wed - Teacher's fav color
 - Thur - Crazy hair hat day
 - Fri - Red Nose – Spirit Wear
- Still in need of more volunteers – all time slots need volunteers!
- In need of A LOT of Candy for games
- Thursday – Envelop packing party
- PTO booth, giving away an iPad – Facebook like and pin
 - Need PTO staff to work the booth in a rotation
- Hospitality - Callie Olivares / Holly Carpenter – not in attendance
 - May 8th – 12th - Need volunteers for teacher appreciation week
- Room Parent Coordinator & Volunteer Coordinator – April Steigerwald – not in attendance
 - Kids baskets will be on display in the IMC room
- Spirit Wear – Kelly Smoak – not in attendance
 - Will have a table at the Carnival
 - Candace to confirm the delivery date for the last Spirit Wear order that was in March
- School Directory & Bear-ly Used Spirit Wear– Julie Heinold – not in attendance
- Grounds Committee – Mark Fetzer – not in attendance
- Supply Kits – Agnieszka Rosinski – not in attendance
- Unraiser – Julie Heinold – no updates until next school year
- Fun Run – Jen Kirkpatrick – no updates until next school year
- Old Business
- New Business
 - 5th Grade recognition – yard card, t-shirt order for keepsake?, flash night?, lanyards?, family picnic?,
 - Need to define plan, keepsake, recognition and date finalized
- Motion to adjourn

Please watch the [PTO Facebook Page](#) for 2022-2023 School Year or reach out to benjaminelementarypto@gmail.com for questions!

PTO Board, Committee and Parent Meetings:

- May 8: Meeting Minutes only – Cancelled meeting