

Normal Community High School Class of 2023 Senior Information Packet

If you have any questions, comments, or concerns please contact:

Head Senior Class Sponsors: Mrs. Freymann and Mrs. Kelly

Senior Class Board Members:

President: Ciara Wallace

Vice President: Anna Dunne

Secretary: Lauren Hirsch

Social Media Coordinator: Claire Strupp

Representatives:

AJ Chaulagain

Lauren Cutler

Tommy Felstead

Tenniyah Hamilton

Shriya Jain

Plamedie Lubika

Will Naour

Kim Novy



Google Classroom Code: [3nx4rrr](#)

MOCK AWARDS

Use this [link](#) to vote for deserving seniors!

The Mock Award voting will close at 11:59pm on Friday, April 14th.

CAP & GOWN DISTRIBUTION

FRIDAY, APRIL 14TH during all lunch hours

- Location: NCHS Atrium
- Time: All lunch hours
- Jostens Representative Troy Hall will be at school to hand out caps and gowns.
- All orders were placed online previously.
- Contact Troy at troy.hall@jostens.com with questions.

SENIOR ART WORK

FRIDAY, APRIL 14TH (due by)

- [Submission form](#)
- Have you taken one or more art classes?
- Each year artwork is chosen to be professionally framed, and put on permanent display at the school.

SENIOR SLIDESHOW

SENIOR PORTRAIT AND BABY PICTURE UPLOAD

FRIDAY, MAY 5TH (due by)

- [Google Form to Upload Picture](#)
- Students may upload one senior portrait and one baby picture.
 - baby picture should be of you at five years old or younger
- This slideshow will be shown at Grossinger Arena as families arrive at the graduation ceremony.
- As a default, the yearbook picture will be used for the presentation unless replaced by an uploaded image.

SENIOR CELEBRATION AND BIG MAC FOR BIG DECISIONS

FRIDAY, APRIL 28th (order food by MONDAY, APRIL 17TH)

- Location: Bus Lane & Auditorium
- Time: Lunch hours & 7th and 8th hour
- December graduates are not eligible to attend this event.
- Students will be excused from 7th and 8th hour to attend in the auditorium and dismissed at the conclusion of event - before 3:30
- Seniors will be treated to a free lunch including a Jimmy John's sandwich, chips, drink, and Ivy Lane cookies during their lunch hour.
 - Use this [Jimmy John Order Link](#) to choose your sandwich. Be sure to order by Monday, April 17th, otherwise you will not receive a sandwich.
- Lunch will be held outside near the bus lane with plenty of tables and lawn games.

- The counselors will be celebrating Decision Day with books, signs, and photo opportunities to recognize what each senior is doing after high school.
- Seniors are encouraged to wear college gear or another article of clothing to represent his/her plans after high school.
- During 7th and 8th hours all seniors will report to the auditorium for the presentation of the Mock Awards, vote on a 5 or 10 year reunion, present the Senior class gift and to hear from the Keynote Speaker, Mr. Feeney.

SENIOR AWARDS NIGHT

MONDAY, MAY 1st

- Location: NCHS Auditorium
- Time: 6:30pm
- Invite only. Invitations will be sent to award recipients and their parents/guardians.
- The event will be held in the school's auditorium.
- A professional photographer will be present.

SENIOR PICNIC

MONDAY, MAY 15th

- Location: Comlara Park
- Time: 9:00am-2:00pm
- The senior picnic is for seniors eligible for the May 27th commencement.
- December graduates are not eligible to attend this event.
- This activity is optional; seniors that choose not to attend are expected to attend school.
- A survey will be sent regarding attendance in early May.
- Transportation
 - Bus transportation will be provided. Students are not allowed to drive.
 - Cost: none
 - Bus assignments will be alphabetical and posted the week prior near the main office.
 - Before you board the bus, a senior sponsor teacher will check all bags, coolers, backpacks, purses and all items that you are bringing to the picnic. All drinks must be in sealed bottles, not tumblers or thermos containers. No restaurant, coffee, or fast food drinks allowed.
 - Depart school at 9:00am from the pool atrium.
 - Students are asked to report directly to the student parking lot/pool atrium at 8:45am.
 - Students that ride a school bus to school must remain in the senior cafeteria until 8:45am. Do not attend your classes or wander in the hallway.
- The school and district policies in the NCHS Student Handbook will be followed.
- In case of rain, the picnic will be canceled. No rain date is scheduled.
- The picnic is for NCHS students only. Friends are not allowed to drive out and meet you.
- Food and fun information:
 - Bring your own drinks and food. Drinks must be in sealed containers. Thermos containers are not allowed. Food cannot be delivered to the picnic.
 - Park grills can be used. You must supply the charcoal, lighter fluid, matches, paper plates and napkins, etc.
 - "Big Iron" a large charcoal grill will also be available for use. The grilling supplies will be provided and Mr. Whitman (senior class sponsor, teacher) will be available to assist.
 - Fishing is allowed with a valid fishing license.
 - Boating will not be allowed.

- o Swimming facilities will not be open.
- o Alcoholic beverages are not allowed in the park. Violators will be subject to arrest and suspension.
- o There is plenty of field space for games, bring your own equipment.
- o First aid will be available in the main pavilion.
- o There will be a special bus for any athletes who need to return to school earlier for athletic contests.
- o Before leaving your picnic area, you must pick up all food, paper products, cans, etc. Place all trash in the receptacles located throughout the park.
- Depart Comlara Park at 1:30pm.
- Upon returning to NCHS from this event, seniors are dismissed for the rest of the school day. Students should make arrangements to leave school immediately after returning as they may not enter the building until after 3:30pm.

SENIOR SUNSET

FRIDAY, MAY 19TH (rain date SATURDAY, MAY 20th)

- Location: The outside grassy area behind NCHS Pool
- Time: 7:30pm
- This is a senior only event.
- December graduates are not eligible to attend this event.
- By signing up for the event by April 24th, the first 200 seniors can receive a free T-shirt. A sign up link will be posted at a later date.
- A chance to win raffle prizes for all attendees.
- Bring your own yard games.
- NO concessions will be sold at the event.
- Outside food is allowed.
- Students should bring blankets or chairs to sit on for the movie.
- The movie (to be voted on at a later date) will be played starting at dusk.
- The Good Night Rule applies - once you leave you cannot come back.

COMMENCEMENT

SATURDAY, MAY 27TH

- Location: Grossinger Motors Arena
- Time: 2:00pm
- Graduates must report to the VIP entrance at 1:00pm for line-up off of Olive Street (near Pepsi Ice Center entrance). Doors will open at 12:45 pm for spectators.
- There will be no tickets needed for commencement & no limit on attendees.
- If you have family members with special seating needs please arrive at 1:00 pm at the VIP entrance to ensure the Arena staff can seat them appropriately.
- Bags will be checked upon entering and Grossinger only allows CLEAR bags. Metal detectors will be required to walk through upon arrival.
- Parking is available at all downtown parking garages. There are lots nearby for parking at an additional charge.
- *Please do not bring* purses, flowers, cameras, cell phones or other valuables to the staging area, as there is not an area to secure your belongings.
- Caps and Gowns must be worn for participation. No decorations are allowed on the caps or gowns.

- Air horns and other noisemakers are prohibited. Please remind your guests of this requirement. Please show respect for fellow classmates and the many friends and family members attending. Present yourself with dignity and maturity. Your Commencement should be important to you. Make it a good experience for yourself and those in the audience.
- The ceremony will be live streamed, and a link will be shared at a later date.
- Graduation images will be taken by HR Imaging and available by link on our school website as well as shop.hrimaging.com

POST GRADUATION SURVEY MONDAY, MAY 15TH (due by)

[Google Form Survey](#)

GRADUATES: Please watch parts of this [VIDEO](#) from a previous graduation to see how you will enter, receive your diploma, and exit. Best times to watch are 1:00-1:30 (entrance), 48:30-49:30 (diplomas), and 1:30:00-1:31:00 (exit).

IMPORTANT COMMENCEMENT PROCEDURAL INFORMATION

- Information
 - Those students who do not meet graduation requirements will not be allowed to participate in the graduation ceremony.
 - All students should review their academic status in EVERY course to ensure they are on track to graduate.
- Clothing
 - The ceremony is a formal occasion.
 - Males should wear a collared shirt, dress pants and dress shoes.
 - Females should wear dresses/skirts or dress pants with comfortable shoes.
- Expectations
 - No gum chewing.
 - No flowers or corsages.
 - Do not carry anything in your hands.
 - Leave all personal items with family – the Arena is an open space and security is limited.
- Caps
 - Determine the front of the cap by looking inside – write your name in your cap.
 - Wear the cap flat on your head.
 - Girls should wear the cap throughout the ceremony.
 - Boys should wear the cap into the ceremony, remove the cap for the National Anthem, and place it back on after the National Anthem.
 - No decorations or modifications to the cap will be permitted.
- Tassels
 - Tassels start on the right side of the cap.
- Day of Information Report to the staging area
 - Name cards will be on your seats .

- A senior sponsor will be taking attendance for your row, so be sure you have checked in with an adult.
- ENTERING – The students seated on the outer rows will lead their rows out to the hallway. Students will march in by 2's. Students in the left line will turn into the left rows, students in the right line will turn into the right rows. Commencement marshals and teachers will assist with the procession.
- Remain standing while the class marches in.
- Everyone stays standing for the National Anthem (males – take your caps off) and the Welcome Address (males put your caps back on).
- Band members will play their instrument for the National Anthem and then will return to their seats.
- Dr. Zbrozek will introduce speakers for the opening address, alumni speech, and scholarship recipient.
- After speeches, Dr. Zbrozek will call the marshals forward and tell the first two rows to stand.
- Dr. Zbrozek will present the graduating class to the audience.
- Dr. Zbrozek will introduce Ms. McClure and the members of the Board of Education, who will present the diplomas.
- Presentation of Diplomas
 - Please remember that the presentation of diplomas is a special event for you and each member of your class. Students, parents, and friends are asked to be respectful of this time and refrain from yelling or making loud noises during the presentation of diplomas. Noise makers, air horns, and silly string are not allowed inside the Coliseum. The staff at the Coliseum will enforce these guidelines and may ask violators to leave the building.
 - We encourage you to remind those attending graduation that we will celebrate as a class after the last name is called and their diploma is presented.
 - The first row moves toward the podium and waits for their name to be pronounced. As your name is called, proceed across the stage to receive your diploma.
 - Receive your diploma with your left hand and shake with your right hand.
 - After receiving your diploma, go back to your seat and REMAIN STANDING!
 - DO NOT SIT until the marshals cue you to sit as a row.
 - After the last row is seated, the marshals will return to their seats.
 - Stay seated for the closing address.
 - After the closing address, Dr. Zbrozek will congratulate you and inform you to move your tassel from the right side of your cap to the left.
 - YOU have now graduated!!!
 - The first row begins marching out by following the directions of the marshals.