

## October 2020 PTO Meeting Minutes

Grove Elementary

October 15, 2020

**Welcome:** Kevin Hankis

- **Approval of September Minutes**
  - Approved
- **Approval of New Board Member** (Denise Fyfe at Second VP)
  - Per our bylaws, we can appoint someone to fill the 2<sup>nd</sup> VP role on the Executive Board.
  - We posted the opening on the facebook page, and Denise volunteered
  - Approved
- **Discussion and Approval of Updated Bylaws** (Liz Letsky)
  - Reviewed and discussed the proposed bylaw amendments individually (as noted in the document posted on the PTO site).
  - All proposed amendments passed.
- **Recap YTD Fundraise & Future Fundraisers**
  - Upcoming fundraisers:
    - Dine Outs: Jason's Deli's (Nov. 18)

**Treasurer's Report:** Sonya Kao & Kevin Hankis

- Taxes have been completed.
- Audit has been completed and everything is in order.
- Next step is to develop a budget.
- Fundraiser Update:
  - Gator Run: Made \$1300, which included a few sponsorships. Even though participation was lower, we made about the same amount. Didn't have the same overhead costs.
- Dine Out Events:
  - Portillos: Made \$187 from the dine out in September.
  - Chipotle: Made about \$83.
  - Spirit Sales: Made about \$500 from Spirit Wear in the spring
- Upcoming fundraisers:
  - Dine Outs: Jason's Deli's (Nov. 18). Will look to book some dine outs on a variety of nights.
  - Pie Sales: Came up fast but going well. Pie sales ordered are due on Oct. 22.

**Principal's Report:** Sarah Edwards

- Feedback on communications to date:
  - Appreciation for the communications, the detail and the energy
  - Communication shouldn't feel different going into this quarter. Intention is to continue sending information to both the remote and the in-person learners. Agreement that updates on how things are going will help parents if another decision needs to be made in
  - Recommending that walkers all go home before playing at the park. The car lines will wrap all the way around the building, and kids playing on the park is a safety concern.
- Halloween parties: Teachers are working together to take this on. We can't welcome any visitors into the building, so the staff will handle the parties. Still thinking through a costumer parade for the
- Fire Drills: Need to do three a year. Will plan to have the Monday/Thursday kids and Tuesday/Friday kids all go through the drills.
  - Coming up with plans to practice earthquake drills, tornado drills and evacuation drills in a more verbal way.
- Thank you for the luncheon for the teachers!
- Grove was once again named an Exemplary School!

**Teachers' Report:** N/A

**Committee Reports:**

- **Hospitality** – Sonya Kao & Liz Johnston: N/A
- **Box Tops** – Amber Patterson: Box tops are down. Picking up a lot coke caps.

- **Butterfly Garden** – Grove Girl Scout Rep (Gina Bainter): N/A
- **Room Parent / Basket Coordinator** – N/A
  - Hoping to find someone to fill this role in hopes of being able to have Family Fun Day..
- **Citizens Advisory Council (CAC)** – N/A
- **Grove Website** – Rebecca Scott: N/A
- **Script** – N/A
- **Spirit Wear** – Beth Marsh: Working with Select Screen to get an order put together. Looking at opening the online store Oct. 30 – Nov. 13. That should allow us to get everything out to families in time for the holidays. Likely adding some new items and keeping some the same as the spring.
- **Volunteer Coordinator** – Denise Fyfe: N/A
  - Will be looking for someone to fill Denise's role.
- **Book Fair** – Rebecca Scott: N/A

**Unit 5 Board Update:** Kelly Pyle

- Excited but moving carefully to get students back in the building.
- We need substitutes in lots of different areas (including teachers, food service, and First Student needs substitute bus drivers).
- Completed the audit for the district with zero findings. Really proud of our financial team and our building administrators.
- All negotiations with teachers and custodial staff have been approved.
- Superintendent continues doing 1x1s in each building.
- Still operating at a deficit (about \$12.5 million). The pandemic isn't helping due to increased costs for purchasing supplies, etc. Working with the superintendent on a plan for long-term financial stability.

**Upcoming Events:** Kevin Hankis

- **Oct. 19** – First Day of Hybrid Model
- **Oct. 28** – Late Start
- **Nov. 18** – Jason's Deli Dine Out event

**Closing:** Kevin Hankis

- Mrs. Edwards shout out to the families for all their hard work these last few months. We know it hasn't been easy.
- Shout out to Mrs. Markum for Illinois School Nurse of the Year!
- Shout out to Mrs. Wagner for helping her students transition so well through her retirement.

**Next PTO Meeting:** November 19, 6:00 p.m.