

January 26, 2023

Dear Company (both cast and crew) and parents of company:

Please be aware that beginning with Tech Sunday, all dates are **REQUIRED**, no exceptions.

1. Parents

- Please:

- go to the Facebook page and join the “Normal Community High School Theatre” group, **PLUS**
- join the Remind 101 group for important and emergency text updates by texting @nchsthe to the number 81010.,
- Volunteer slots are currently all filled up, which is exciting! It takes a lot of support to do these long hours, and we appreciate your help.

- We offer **professional head shots** of the actors, group shots of the crew, live action photos of the dress rehearsal, and posed production shots for sale. If you would like any of these, please go to our website **www.unit5.org/nchstheatre** and follow the links. (NOTE: headshots will soon be up, but production and dress rehearsal shots won't be there until after the opening weekend shows...)
- Cast parties are held at company member houses after the show, so approximately 9 pm to midnight. You can host a full spread or have people bring potluck, but it's the kind of party that the sponsors attend so rest assured it will be appropriate and will end at midnight. There are parties 2/3, 2/4, 2/10, and 2/11. Please contact Keogh or Vern if you are interested.

2. Students - Tech week hours

Day	Date	Time	What	Who	Dinner
Saturday	Jan 28	9am - 5pm	Technical work	Volunteer crews, all welcome	No
Sunday	Jan 29	Noon - 6pm	Cue to Cue	Everyone except makeup	No
Monday & Tuesday	Jan 30 & 31	3:30 - 6:30pm	Rehearsals w/ Tech	Everyone (possible hair crew?)	No
Wednesday - Friday	Feb 1 - 3	5 - 10pm	Dress Rehearsals & Opening Night	Everyone	Yes
Saturday	Feb 4	2 - 10pm	Production Shots & Show	Everyone	Yes
Sunday - Wednesday	Feb 5 - 8	**GET SOME REST**			
Thursday	Feb 9	3:30 - 6:30	Pick-up rehearsal	Everyone (possible hair & makeup)	No
Friday	Feb 10	5 - 10pm	Show	Everyone	Yes
Saturday	Feb 11	5 - 10pm	Closing Night	Everyone	No
Sunday	Feb 12	Noon - 5pm	Strike	Everyone	No

3. And finally...

If you are bringing in **costume** pieces, please have them in **before** Tech Sun. Do you have your **makeup kit** from the Alamo II yet? Don't wait, or you might get the wrong skin tone!

That's a lot of information, but we think it's everything. We hope this leads to fewer surprises and less stress. Please let us know if you have any questions. Vern's cell is (309) 303-2303, and Keogh's is (309) 532-3350, and while we can't answer calls, we will respond to voicemail and texts. As always, you can reach us at vernonk@unit5.org, & keoghm@unit5.org.

Thank you all, parents and students alike, for your hard work and patience. This is a very time-consuming hobby, but we think you are going to be pleased with the end result. You are going to be very proud of this show.

Thank you

Vern & Keogh