



NORMAL COMMUNITY HIGH SCHOOL

3900 East Raab Road | Normal, Illinois 61761 | Phone (309) 557-4401 | Website: www.unit5.org/NCHS

August 2022

Dear College Admissions and Scholarship Committees,

The purpose of this letter is to provide you with some changes in grading and reporting that are taking effect with the 2022-2023 school year.

Weighted Grading System

Prior to this August, the district operated on a 5 point weighted grading system for determining grade point average, but we have moved to a 4 point weighted grading scale starting with the 2022-2023 school year. This change is due to many college and university requirements to indicate students' GPA on a 4 point scale, along with the state requirement to report student academic achievement using a 4 point scale. In making the change to a 4 point weighted grading system, the district also decided to weight Dual Credit courses (non CTE) the same as Honors and AP courses, and to remove the Base Level weight category. The 4 point weighted grading system below will replace the 5 point weighted system that is currently being used.

Standard Level		A=4	B=3	C=2	D=1	F=0
Honors Level	[H]	A=5	B=4	C=3	D=2	F=0
Advanced Placement Level	[AP]	A=5	B=4	C=3	D=2	F=0
Dual Credit Level	[DC]	A=5	B=4	C=3	D=2	F=0
Dual Credit Career Technical Education	[CTE]	A=4	B=3	C=2	D=1	F=0

Due to this change to a 4 point weighted grading system, please know that student transcripts have been adjusted. For students in the class of 2023 and beyond, their transcripts will begin to use the 4 point weighted grading system after September 15th. If students in the class of 2023 submitted an application prior to September 15th, their transcript and/or reported GPA will likely reflect our old 5.0 GPA scale. If you need a student to submit their updated transcript to reflect the 4.0 GPA transcript, please have them contact their high school counselor.

Please let us know if you have additional questions. Thank you for your support as we make this transcript transition.

Thank you,

McLean County District Unit No. 5 and NCHS School Counselors

COUNSELING DEPARTMENT

Mrs. Addie Ince, *A-Ch* | Mr. Ryan Short, *Ci-G* | Ms. Carlie Newton, *H-K*

Mrs. Jenn Giermann, *L-O* | Mrs. Kristi Chase, *P-Sm* | Mrs. Shonna Harden, *Sn-Z* | Mrs. Karrin Hawkins, *CCRC*