



Towanda Elementary School

"Home of the Bulldogs"

Principal Karrah Jensen
304 South East Street Box 260
Towanda, IL 61776

Phone: 309-728-2278
Fax: 309 - 728-2963
www.unit5.org/towanda

Towanda Email Distribution List

One of the most important ways we can keep our school community involved is by implementing fast effective communication of all events, reminders, and general news. This year we will be adding one more layer on top of our already strong communication tools such as newsletters, School Reach, and our website. All families that wish to participate will be added into a school distribution list that I will access to send reminders and news. The emails will be kept private from all families. You may give your home email as well as work email addresses. Please include all addresses that you may have access to throughout a school day.

Towanda is Going Green

As part of this email communication tool, we would like to be more efficient with our monthly newsletter by allowing you to access it electronically. We have posted the newsletter on the website for several years but we would like to dramatically reduce the number of newsletters we are printing out and sending home each month. This would save us money on colored paper and toner for copier, plus help to lessen our carbon footprint and save the environment! We will send you a link to the electronic newsletter directly to your Inbox each month!

----- Detach and return to the office -----

Email Distribution List for Towanda:

Please add me to the school's list so I can receive reminders and announcements through email. Also I would like to receive the newsletter electronically and no paper copy. Here are a list of the email addresses I would like to add to the list. (Please PRINT CLEARLY)

Request for a Paper Copy of the Towanda Times (if no email access)

Please still send home a paper copy of the school newsletter.

Parent/guardian(s)' Name: _____

Youngest Student's grade: _____ Teacher's Name: _____

