

PrairieLand Morning Student Drop-off Guidelines

A school parking lot is a dangerous place due to the amount of traffic and the constant potential for a small child to dart out in front of a car. When driving on school property, all drivers must drive cautiously. At no time is it acceptable to use a cell phone or to allow yourself to be otherwise distracted while driving on school property. Our children deserve your complete attention.

- Drop off may be done either in **front** or **rear** – whichever is most convenient for you.
- Drop off no earlier than **8:10 a.m.** – there is no adult supervision until 8:10.
- The Henry Street entrance will be blocked off at Raab Road at **8:00 a.m.**. After that, use the east entrance to access either the front or rear student drop off lanes, or the parking lot.
- The right hand driveway lane is for access to rear drop off and rear parking lot only.
- The left hand driveway lane is for access to front drop off and front parking lot only.
- At **8:20 a.m.**, the rear drop off lane will be blocked to allow students safe access to the portable classrooms.
- On “**Outside**” days, the children line up outside in the back and may not enter through the front of the school until **8:25 a.m.** Prior to 8:25, students dropped off in front will walk along the front of the school and go around the west side.
- On “**Inside**” days, the children may enter through the front or rear of the school and will line up in the gym.
- Once the first bell has rung at **8:25 a.m.**, children may enter directly through the front of the building.
- Drivers, please stay in your car so we can keep traffic moving. We all love our children very much, but if everyone gets out to give hugs, it prohibits traffic from flowing smoothly.
- If you need to leave your vehicle – or if you prefer to give those start of the day hugs, you must park in a designated parking spot and escort your child to the building. On those off days when your child is having a tough morning, please pull into a parking spot to console and comfort them so as not to delay all the cars behind you.
- Parking lot aisles may **not** be used as parking spaces or pick up/drop off places.
- **Bus lane may be used for drop off** as long as no buses are present.

Front Procedures

- The drop off lane is the lane closest to the sidewalk. Children may not be dropped off in the parking lot.
- Pull all the way forward in the striped lane before letting children out. As much as possible, have children exit from the passenger side directly onto the sidewalk.
- Once you have dropped off your child – **IN THE FRONT** - you may use the passing lane to exit.

Rear Procedures

- The drop off lane is the lane closest to the cones. Children may not be dropped off in the parking lot.
- Please pull as far **forward** as possible before letting children out. As much as possible, have children exit from the driver’s side directly into the coned off safety area. Do not unload until your vehicle is on the striped lane.
- **After your children have exited, please STAY IN THE LEFT HAND DROP OFF LANE. Do not pull into the passing lane when dropping off.** Using the passing lane creates a tremendous amount of congestion and there is no way for drivers to safely view children exiting on the right or walkers in the parking lot.
- If you have parked in the parking lot, **please walk down to the crossing guard** to cross your child.

Prairieland Afternoon Student Pick-up Guidelines

A school parking lot is a dangerous place due to the amount of traffic and the constant potential for a small child to dart out in front of a car. When driving on school property, all drivers must drive cautiously. At no time is it acceptable to use a cell phone or to allow yourself to be otherwise distracted while driving on school property. Our children deserve your complete attention.

- Children in grades **K-1** will exit the building through the **front doors**.
- Children in grades **2-5** will exit the building through the **rear doors** (the west entrance on the rear blacktop)
- Siblings/children in carpools should exit the building with the oldest children in their group walking through the inside of the building to meet those younger children.
- Henry Street will be blocked off at Raab Road no later than **3:00 p.m.** - after that, use the east entrance to access either the front or rear student pick up lanes, or the parking lot.
- The right-hand driveway lane is for access to the rear pick up and parking areas and should never be blocked: no parking, stopping.
- The left-hand driveway lane is for access to the pick up lane directly in front of the school and for the front parking lot.
- Bus lane may be used for pick up after 3:20 and as long as no buses are present. **Buses always have the right of way in the bus lane over passenger cars.**
- **Never pass a bus while it is in the bus lane, even if the stop arm is not extended.**
- Parking lot aisles may not be used as parking spaces or pick up places. Children may not walk unattended through the parking lot.
- If you need to leave your vehicle, you must park in a designated parking spot and walk to the building to pick up your child(ren).
- Each car entering the pick up lanes should pull as far forward as possible before allowing children to get into the vehicle.
- Once children have gotten into the vehicle, you may use the passing lane to exit. In the afternoon, this applies to both the front and rear.

Front Procedures

- The pick up lane is the lane closest to the sidewalk – this applies to both the lane in front of the school and the bus lane.
- As much as possible, children should enter the vehicles directly from the sidewalk (the right-hand side of the vehicle)

Rear Procedures

- The rear pick up lane will be blocked at the back of the school– until approximately **2:30 p.m.** Do not drive around the barricades. **Please – never drive on the playground when our students are present.**
- The pick up lane is the lane closest to the cones. Once children are in the vehicle, you may use the passing lane in the afternoon. Do not load students until your vehicle is on the striped pick up lane.
- **Always use extreme caution when driving through our three crosswalks in the rear and west side of the building.**