

**McLean County Unit District #5  
Staff Photo Release Form  
(Web/Internet Images Only)**

I understand that by filling out and signing this form I grant permission for the public release of my likeness on Unit 5 websites as needed for the duration of one school year. The images release shall be of a professional nature and used for informational purposes only. Images may be of either a group or singular nature, moving or still.

Further, I understand that this form authorizes those who are involved in web publishing efforts the right to publish my likeness in electronic form as often as needed.

Finally, by filling out and signing this form I acknowledge that, if at any time, I determine that I do not my likeness published on Unit 5 web pages it is my responsibility to contact my Homebase principal and have this form revoked.

**Images shall be published ONLY for informational purposes.**

**Staff Member Name (Printed):** \_\_\_\_\_

**Staff Member Homebase:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Valid for School Year:** \_\_\_\_\_

**Staff Member's Signature:** \_\_\_\_\_

**Note:** It is recommended that staff members utilizing this form to authorize the release of their images on Unit 5 public websites keep a copy of this form for their personal records. Staff members are advised that those people involved in web publishing efforts will do their utmost to uphold the standards set forth in the District Web Publishing Guidelines

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**Office Use Only**

**Received and Filed On:** \_\_\_\_\_ **By (Initials):** \_\_\_\_\_

*Form must be kept on File in the Homebase administrative offices for one school year.*