

Skyward Family Access Information

1. A parent only has access to seeing events that are checked "Post the family access" by the teacher. If this box is not checked, parents will not be able to view it.
2. As the "Achievement" grade is averaged, parents will always have access to see the cumulative grade.
3. Present and past trimester information is displayed (including posted events, trimester grades and report card comments).
4. Comments made for an event will not be viewed. Comments made for the report cards WILL be able to be viewed.
5. A teacher is able to view what a parent sees by clicking on a child's name in the gradebook and then clicking on their name at the top of the next window. They then select "Family Access Display" and will see what a parent sees.
6. Parents may view this information with the same login and passwords they have received in the past.
7. Printing additional letters as reminders of the logins and passwords for families is a building decision.
8. Administrative assistants have the ability to look up a family login and password on an individual basis if necessary.
9. Administrative assistants may contact David Harris for help in locating this information.
10. When we get closer to the end of a grade period (generally a week before the end of the grade period), we will lock access to parents. This will allow teachers to make adjustments and prepare for the printing of the report cards without parents being able to view possible changes that are taking place.