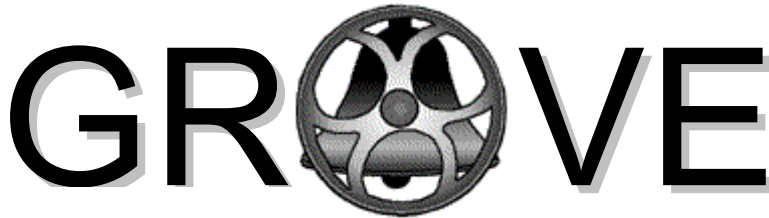


John Lutes
Principal



Phone
(309) 452-1136
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(309) 862-3072

Elementary School
1101 North Airport Road - Normal, Illinois 61761

September 2, 2009

Dear Grove Parents/Guardians:

With the continued growth at Grove School and the anticipation of traffic congestion during inclement weather, we are initiating an additional drop-off procedure in the **morning only beginning Tuesday, September 8, 2009.**

The bus lane will be open for drop off after all buses and daycare vans have departed . This will be approximately 8:20 a.m. if the buses are running on schedule. We will signal the opening of the bus lane by flying a **green flag** near the front entrance to our school building. Private vehicles may then enter the bus lane dropping off students on the **curbside nearest to the school building**. No parking will be allowed and similar to the visitors' parking lot, vehicles should pull forward to prevent congestion.

This procedure **will not be used after school** because the last bus arrives for pick-up at 3:35 p.m.

Many of you may choose to continue to use the visitors' parking lot for drop-off, but this new procedure should provide significant relief during inclement weather or when traffic is backed up on Airport Road. Please keep in mind that we will be able to maintain this procedure **only if the bus lane is used when the green flag is visible**. We must make certain that buses and daycare vans have priority in this area.

Thank you for your cooperation and please drive safely.

Sincerely,

John Lutes
Principal

