

John Lutes
Principal



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Dear Grove School volunteers,

Beginning with the 2009-2010 school year all school volunteers must undergo a background check. Please understand that we greatly appreciate and depend on our volunteers and this process is in place to further insure our children are provided the safest environment possible. Also, it is important to note that volunteer applicants will need to provide a social security number for verification purposes. This information will be gathered and stored using highly secure technology.

The first step in this process is to send an e-mail to Mrs. Schroeder in our office, schroedl@unit5.org , requesting to register as a volunteer. She will then e-mail you the necessary information to enter the site and complete a very simple registration process. This information will then be forwarded to our Unit Office for processing. An individual ID card will then be created and sent to Grove School for distribution. You will be notified when this occurs so you can stop by the Grove office to pick up your ID card. Please note that you will need to have this ID card each time you volunteer at school.

Please contact Mrs. Schroder in our school office at 452-1136 or schroedl@unit5.org if you do not have access to the internet or if you need assistance with this process.

Upon request, computers will be made available at Grove School for any volunteer without internet access at home.

Thank you for you cooperation

John Lutes/Principal