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*Our parking lot area will continue to be a challenge as enrollment increase and poor weather conditions occur every now and then. Following you will find helpful bits of information we have compiled from the past that may help you further understand and follow this plan.*

***NEW: Traffic using the visitor's parking lot will only be allowed to exit on to Shepard Road. This will make the Airport Road area near the parking lot an "Entrance Only" designation. Please note the new signs and arrows painted on the pavement.***

- 1. We encourage as many students as possible to ride school busses.*
- 2. Due to increased enrollment and fewer children riding busses, we expect more parking lot congestion. As much as possible, please use the following schedule for student drop-off and pick-up:*

***Last Names A-K 8:05-8:15 a.m. 3:10-3:15 p.m.***

***Last Names L-Z 8:15-8:25 a.m. 3:15-3:20 p.m.***

- 3. The student pick-up/drop-off lane is for very short term parking only. While waiting for your child, **please continue to pull forward** to ease congestion at the entrance to the visitors' parking lot. **This, more than anything, will help us to prevent back-ups on Airport Road.***
- 4. Vehicles should not park, even temporarily, along the pick-up/drop-off lane near the entrance to the visitors' parking lot. Parking in this area does not allow for a free flow of traffic necessary to keep all vehicles moving.*
- 5. When it is necessary to park and leave your vehicle, please proceed to the parking space in the visitor's parking lot. **Students must be escorted by an adult when walking to and from the visitors' parking lot.***
- 6. Students should exit and enter vehicles on the sidewalk side of the pick- up/drop-off lane.*
- 7. Please do not use the service lane, bus/daycare van lane or any part of the staff parking lot area. The service lane cuts through our playground, physical education area and walkway for students walking to and from school thus must be off limits for vehicles.*
- 8. Please be patient. As congested as it may seem, in a very short time traffic clears and you can be on your way.*

*With your cooperation we will better be able to achieve our goal of maintaining a safe and efficient school environment for students and families.*