

**Minutes**  
**McLean County Unit District No. 5**  
**BOARD OF EDUCATION**  
**Regular Session**  
**August 9, 2006**

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on August 9, 2006 at 6:00 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

**1.0 Roll Call**

Members present: Gail Ann Briggs, Meta Mickens-Baker, Martin O'Connor, John Puzauskas, Steve Whittington, and presiding officer Board Vice-President Jay Reece. Members absent: Board President Scott Lay.

**2.0 Closed Session**

Briggs moved, Mickens-Baker seconded, to adjourn to closed session for the review of closed session minutes, pending litigation, and to discuss employment and compensation of specific individuals. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

Also present: Superintendent Dr. Alan Chapman, Assistant Superintendent of Operations and Human Resources John Pye, and Clerk of the Board Donna Evans.

**3.0 Return to Public Session**

At 7:08 p.m., Briggs moved, Mickens-Baker seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

Also present: Chapman, Pye, and Assistant Superintendent of Curriculum/Instruction Jim Braksick, Chief Financial Officer/Treasurer Tod Altenburg, Evans, Meghan Leiseberg, Ben Matthews, Tim Arnold, Randall Middleton, Tim Green, Rachel Hinshaw, Chuck Hartseil, Carolyn Mon, Tammy Valentine, Dawn Green, Donna Lutkehaus, Bambi Bethel, Pat Powers, and others.

**4.0 Pledge of Allegiance**

The Pledge of Allegiance was recited.

**5.0 Public Comments**

None.

**6.0 Good News Reports/Focus on Students**

CJHS Team Quest was recognized by Tim Green, Principal.

**7.0 Action**

**7.1 Action From Closed Session**

Pye recommended the Board's approval of three motions discussed in closed session prior to the public session.

Briggs moved, Puzauskas seconded to appoint Bambi Bethel as Assistant Director of Special Education effective July, 1 2006. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

Mickens-Baker moved, Briggs seconded to approve the addition of up to ten teaching assistants for the 2006-2007 school year as discussed in closed session. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

Puzauskas moved, Mickens-Baker seconded to approve a military leave for the employee discussed in closed session. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

7.2 Amend the Certification of Need For Fire Prevention and Safety Funds For Oakdale Elementary School

Randall Middleton provided information for the amendment to the Certification of Need For Fire Prevention and Safety Funds For Oakdale Elementary School. (Attachment #1) The amendment was a result of a problem that occurred when a water main pipe broke on July 5, 2006 during construction at the school. Middleton indicated that the main must be replaced before school opens in August. The estimated cost is \$47,760.00. Mickens-Baker moved, Puzauskas seconded, to amend the Certification of Need For Fire Prevention and Safety Funds For Oakdale Elementary School as presented. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

7.3 Annual Inspection Checklist for Temporary Facility For Chiddix Jr. High School and Parkside Jr. High School

Middleton presented the Annual Inspection Checklist for Temporary Facility For Chiddix Jr. High School and Parkside Jr. High School. (Attachment # 2) Briggs moved, Puzauskas seconded, to approve the Annual Inspection Checklist For Temporary Facility For Chiddix Jr. High School and Parkside Jr. High School as presented. Middleton indicated the Regional Office of Education will also evaluate the facilities on August 10, 2006. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

7.4 Approve Notice of Public Hearing on the Tentative 2006-2007 Budget

Altenburg presented the Tentative Budget for the 2006-2007 school year. (Attachment # 3) Altenburg reviewed the proposed revenues and expenditures and recommended the Board's approval of the Notice of Public Hearing on the Budget. The public hearing will be held on September 27, 2006 at 7:00 p.m. Briggs moved, Puzauskas seconded to approve the Notice of Public Hearing on the Tentative 2006-2007 Budget as presented. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

7.5 Adopt Proposed Board Policy Addition

Briggs presented Policy 6.50 Student Wellness as amended from the July 12, 2006 1<sup>st</sup> reading. (Attachment #4) Briggs moved, Mickens-Baker seconded to adopt the addition of Board Policy 6.50 Student Wellness. Pat Powers, Director of Unit 5 Food Service provided information and addressed questions from board members. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

7.6 Approve Ratification of the Revised Plat For Prairieland Elementary School Subdivision

Chapman provided board members with a copy of the letter from Frank Miles, Unit 5 attorney, regarding the revised final plat of the Prairieland School subdivision. (Attachment #5) Chapman indicated that it is Miles' recommendation to adopt the motion so that the District's approval is of the same revised plat that the Town of Normal has recently approved. Briggs moved, Puzauskas seconded to authorize, ratify, and approve the revised final plat for Prairieland School Subdivision and authorize the recording of that plat together with the Owner's Certificate and other authorizing documentation approved by the Board May 24, 2006. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

7.7 Approve Recommendation For Implementation of SAT 10

Braksick presented the recommendation to purchase SAT 10 standardized testing materials for grades one through eight for the 2006-2007 school year at an estimated cost \$133,000.00. (Attachment #6) Braksick indicated that inservices will be scheduled for building principals and teaching staff regarding interpretation of the test results. Braksick addressed questions from board members. Briggs moved, Puzauskas seconded to approve the recommendation for implementation of SAT 10 as proposed. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

## 8.0 Consent Agenda

Chapman recommended the approval of the Consent Agenda as presented. Mickens-Baker moved, Puzauskas seconded, to approve the Consent Agenda as presented.

### 8.1 Approval of Minutes

8.1.1 June 14, 2006 ~ 8:25 p.m. Closed Meeting

8.1.2 July 12, 2006 ~ 6:30 p.m. Closed Meeting

8.1.3 July 12, 2006 ~ 8:30 p.m. Closed Meeting

- 8.1.4 July 12, 2006 Regular Meeting
- 8.2 Personnel Matters (Attachment #7)
- 8.3 Payment of Bills and Payrolls Summary (Attachment #8)
- 8.4 Statement of Expenditures by Operating Fund (Attachment #9)
- 8.5 Treasurer's Report ~ June 2006 (Attachment #10)
- 8.6 Overnight Trips
  - 8.6.1 Athletic Overnight Trips for 2006-2007 (Attachment #11)
    - NCHS
    - NCWHS
    - KJHS ~ Poms
- 8.7 Other
  - 8.7.1 NCWHS Request For Sunday Use of the Pool by Normal Parks and Recreation (Attachment #12)
  - 8.7.2 KJHS Student Council Request For Donation of Sign (Attachment #13)

Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Whittington, Reece. Nays: None. **Motion carried.**

## 9.0 **Reports/Discussion**

### 9.1 Reports on Councils/Committees/Commissions/Boards

- Strategic Planning and Finance Committee ~ Puzauskas reported on committee meetings held on June 3, June 10, July 13, and August 7 to update the Strategic Plan with new information resulting from the June 3 and June 10 Special Sessions. The committee expects the revised Strategic Plan to be considered for approval at the August 23 board meeting.
- Facilities Review Committee ~ Puzauskas reported that the committee met on July 31, 2006 to discuss several issues.
- Consortium For Educational Change Committee ~ Whittington reported that committee members met on August 2 with a Consortium committee in Lisle in preparation for the upcoming district "Critical Friends" audit October 25 -27.
- Unit 5 Local Government Committee ~ Mickens-Baker reported that the next committee meeting is scheduled for September 5. Suggested agenda items should be submitted to Mickens-Baker or Reece.
- Beyond The Books Educational Foundation Board of Directors ~ Briggs reported that the Beyond The Books Educational Foundation Board of Directors will meet for a retreat on Saturday, August 12 at 7:30 a.m. to proceed with plans for the upcoming year.
- Community Connections ~ Briggs indicated that the next meeting is scheduled for Wednesday, August 16 at 6:00 p.m. Regarding Study Circles, Briggs reported that there is a meeting scheduled for 5:00 p.m. on August 10 at NCHS to continue discussion of plans for implementing the program this fall.
- Mackinaw Valley Special Education Association Council ~ Reece advised members that the next meeting is scheduled for September 20.
- Board Policy Review Committee ~ Briggs reported that the committee had recently met and identified policies for revision. Briggs indicated that additional policies will be presented for amendment after the start of the school year.

### 9.2 Five Year Operational Funds Projections

Chapman presented an updated Five Year Operational Funds Projections report. (Attachment #14) The models presented do not represent recommendations and do not reflect any decision regarding either potential new construction or potential changes in tax rates. The report offered a comparison of several additional possibilities for consideration and the financial impact of implementation.

### 9.3 Freedom Of Information Request

Chapman advised members of the Freedom of Information Request received from Daniel Lombard, July 13, 2006. (Attachment #15)

## 10.0 **Announcements made included:**

- Pye announced that the geothermal projects at Glenn and Oakdale Elementary Schools have been completed and appear to be operational. Pye also reported that room air conditioners at four elementary schools have been installed.

- Braksick reported that the ISAT scores have been received and appear to be very positive. After additional review a more complete report will be provided. Braksick felt that the initial report was very good and credited this to the District's teaching staff.
- Chapman reported on the Administrative Council retreat held on August 9 at the District Office.
- Mickens-Baker announced that the CAC New Member Orientation will be held Wednesday, August 16, 2006 at 7:00 p.m. following the Community Connections Committee meeting. All Board members are invited to attend.

#### **11.0 Adjournment**

The meeting was adjourned at 8:25 p.m.

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**Jay Reece, Board of Education Vice-President  
Community Unit School District No. 5  
McLean and Woodford Counties, Illinois**

**ATTEST:**

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**Meta Mickens-Baker, Board of Education Secretary**

Approved Date: August 23, 2006