

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
January 17, 2007

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on January 17, 2007 at 6:01 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

1.0 Roll Call

Members present: Gail Ann Briggs, Meta Mickens-Baker, Martin O'Connor, John Puzauskas, Jay Reece, Steve Whittington, and Board President Scott Lay. Members absent: None.

2.0 Closed Session

Briggs moved, Puzauskas seconded, to adjourn to closed session to discuss:

- Salary schedules for one or more classes of employees according to Section 2(c)(2) of the Open Meetings Act,
- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District according to Section 2(c)(1) of the Open Meetings Act, and
- to review closed session minutes according to Section 2(c)(21) of the Open Meetings Act.

Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None.

Motion carried.

Also present: Superintendent Dr. Alan Chapman, Assistant Superintendent of Operations and Human Resources John Pye, and Clerk of the Board Donna Evans.

3.0 Return to Public Session

At 7:08 p.m., Briggs moved, Mickens-Baker seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

Also present: Chapman, Pye, Assistant Superintendent of Curriculum/Instruction Jim Braksick, Chief Financial Officer/Treasurer Tod Altenburg, Evans, Michele Steinbacher from *The Pantagraph*, Charles Bartlett, Meghan Leiseberg, Mark Pritchett, Lynette Mehall, Mary Ahillen, Pam Kuchenmeister, Erica Kuchenmeister, Jason Klokkenga, Vicki Buerkett, Tracy Freeman, Matt Freeman, Natalie Freeman, Danielle Freeman, Mary Watterson, Dave Watterson, Trena Loomans, Wendy Satchwell, Vickie Mahrt, Michelle Pilon, Dawn Green, and others.

4.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

5.0 Public Hearing on the Amended Budget for 2006-2007

Altenburg presented the proposed Amended Budget for 2006-2007 for Community Unit School District No. 5, McLean and Woodford Counties, Illinois. (Attachment #1) Altenburg stated that notice of the public hearing was published in the December 15, 2006 edition of *The Pantagraph* and has been on display for public inspection since December 13, 2006. No one in the audience addressed the Board regarding the proposed amended budget for 2006-2007.

6.0 Public Comments

None.

7.0 Good News Reports

- NCWHS National Board Certification ~ Amy Smith, Tracy Freeman and Trena Loomans
- PJHS National Board Certification ~ Vicki Buerkett
- KJHS National Board Certification ~ Michelle Pilon and Mary Watterson
- Prairieland National Board Certification ~ Jill Elston

8.0 Action

8.1 Action From Closed Session

Pye recommended the Board's approval of one motion discussed in closed session prior to the public session.

- Approve the 2006-2007 Salary For Homebound Instruction Teachers

Reece moved, Puzauskas seconded, to approve the 2006-2007 salary for homebound instruction teachers as discussed in closed session. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

8.2 Approve Client Service Agreement with Lander Van Gundy Agency

Pye recommended the Board's approval for the Client Service Agreement with Lander Van Gundy Agency in regards to the District's self-funded worker's compensation insurance program. (Attachment #2) As part of this agreement, the Van Gundy Agency will continue to provide insurance consultant services to the district. The agreement is for one year at a cost of \$30,000. Mickens-Baker moved, Puzauskas seconded, to approve the Client Service Agreement with Lander Van Gundy Agency as presented. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

8.3 Adopt the Amended 2006-2007 Budget Resolution

Altenburg recommended the Board's adoption of the Amended 2006-2007 Budget Resolution as presented. Reece moved, Puzauskas seconded, to adopt the Amended 2006-2007 Budget Resolution as presented. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

9.0 Consent Agenda

Chapman reviewed the Consent Agenda and recommended its approval. Briggs moved, Reece seconded, to approve the Consent Agenda as presented.

9.1 Approval of Minutes

- December 12, 2006 Special Meeting
- December 12, 2006 Closed Meeting
- December 13, 2006 Regular Meeting
- December 13, 2006 Closed Meeting

9.2 Personnel Matters (Attachment #3)

- 9.2.1 Resignation/Retirements/Terminations
- 9.2.2 Employment
- 9.2.3 Contract Revisions
- 9.2.4 Leave Requests

9.3 Payment of Bills and Payrolls (Attachment #4)

- 9.3.1 Bill Listing
- 9.3.2 Payroll Report
- 9.3.3 State of Expenditures by Operating Fund (Attachment #5)

9.4 Treasurer's Report ~ December 2006 (Attachment #6)

9.5 Other

- 9.5.1 NCHS Technology Club Request For Donation (Attachment #7)
- 9.5.2 PJHS Physical Education Department Request For Donation (Attachment #8)
- 9.5.3 Grove Elementary School PTO Request For Donation (Attachment #9)
- 9.5.4 NCWHS Request For Overnight Trip (Attachment #10)
- 9.5.5 CJHS Request For Sunday Use of Facility (Attachment #11)
- 9.5.6 NCWHS Request For Sunday Use of Facility (Attachment #12)
- 9.5.7 NCHS Request For Student Participation ~ Music Seminar (Attachment #13)

Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

10.0 Reports/Discussion

10.1 Planning for Growth Progress Report Update

Chapman discussed the planning for growth progress report and noted that there had been two public meetings held on January 10 at NCHS and January 16 at NCWHS. Chapman noted that the report update was intended to summarize the issues and questions the District is facing regarding planning for growth. (Attachment #14) Chapman indicated that in his opinion the most pressing issue to be resolved is the question of commitment to pre-referendum programming and design expenses, such that bidding of the proposed construction projects could immediately follow a successful referendum in March of 2008 should one be held. Discussion included but was not limited to the following:

- Architect's report for the January 31, 2007 meeting will include a detailed report outlining exactly what the costs of the programming and design work is expected to be
- Identification of the source of funds to pay for the pre-referendum work ~ possibly a portion of the reserve in the District's working cash fund
- Delay of pre-referendum programming and design work would push the construction time line at least one year further
- Use of additional portable classrooms as a temporary solution for growth issues
- Optimal place to add space ~ expansion of Sugar Creek Elementary versus a new building at the Northbridge site
- Potential acquisition of a site in the southern area of the district that could accommodate a middle school and high school
- Data Center site
- Alternative uses for Brigham Elementary School
- Construction delivery model will be addressed by the Facilities Committee
- Preliminary conversations with the Town of Normal and the City of Bloomington in terms of their potential interest of collaboration with appropriate aspects of building and construction
- Plan for additional public informational opportunities
- Need for analysis and consideration of the 2006-2007 CAC study group reports as they relate to issues of growth and facilities
- Request from Board members for administration to provide a timeline and recommendations for any pre-referendum issues regarding planning for growth
- Use of previous design work for new buildings

10.2 Enrollment Update and Comparison Figures

Pye presented the enrollment figures as of December 22, 2006. Total enrollment was reported at 12,177 which reflected an increase of 407 students (3.46%) over the same report of December 21, 2005.

10.3 Board Representative Reports

- Consortium for Educational Change Committee ~ Whittington noted that the committee met last week and is continuing to move forward.
- IASB Joint Annual Conference ~ Mickens-Baker provided additional information on sessions she attended at the November 2006 conference.
- Mackinaw Valley Special Education Association Council ~ Reece noted that the council met for it's quarterly meeting on January 17 in El Paso. Inservice informational presentations were provided by special education staff, Michele Lamboley, Nora Bardi and Bambi Bethel.
- Beyond the Books Educational Foundation Board of Directors ~ Briggs reported that the committee met last week and approved a total award amount of \$29,400 for the 2007-2008 grants which is an increase of \$2,000 over the 2006-2007 allocation. Applications are due by Friday, March 2. Briggs noted that the Unit Five Education Foundation made a \$1,000 donation to the Beyond the Books Educational Foundation.
- Community Connections Committee ~ Briggs reported that the next meeting is scheduled for Wednesday, January 24, 5:30 p.m. at Northpoint Elementary School. Mickens-Baker requested any ideas regarding improving communication with the public on the topic of planning for growth be directed to the committee.
- Discipline and Medication Committee ~ Mickens-Baker reported that the committee will meet January 29, 3:45 p.m. at the District Office.

11.0 **Announcements**

- Briggs reported that she participated in classroom activities at Towanda Elementary School prior to the winter break.

- Chapman reported that the Intergovernmental Meeting with elected officials from Carlock, Hudson, and Towanda is scheduled for 7:30 a.m. on January 18 in the District Office.
- Mickens-Baker reported that NCHS student Tosha Childs received the “I Have a Dream Award” at the Bloomington-Normal Human Relations Commission’s 31st annual Dr. Martin Luther King awards luncheon at the Interstate Center. She noted that Briggs, Chapman and a number of NCHS administrators and staff also attended the event.

12.0 Return to Closed Session

At 8:14 p.m., Briggs moved, Mickens-Baker seconded, to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District according to Section 2(c)(1) of the Open Meetings Act.

Roll call: Ayes: Briggs, Mickens-Baker, O’Connor, Puzauskas, Reece, Whittington, Lay. Nays: None.

Motion carried.

13.0 Return to Public Session

At 8:53 p.m. Briggs moved, O’Connor seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Mickens-Baker, O’Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

14.0 Adjournment

The meeting was adjourned at 8:53 p.m.

**Scott Lay, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

Meta Mickens-Baker, Board of Education Secretary

Approved Date: January 31, 2007