

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
April 25, 2007

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on April 25, 2007 at approximately 6:00 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

1.0 Roll Call

Members present: Gail Ann Briggs, Meta Mickens-Baker, John Puzauskas, Jay Reece, Steve Whittington and Board President Scott Lay. Member absent: Martin O'Connor.

2.0 Closed Session

At approximately 6:04 p.m., Briggs moved, Puzauskas seconded to adjourn to closed session to discuss the following matter according to the exceptions provided in the "Open Meetings Act" and specified as follows:

- Section 2(c)(9) ~ Student disciplinary case and
- Section 2(c)(21) ~ Discussion of minutes of meetings lawfully closed.

Roll call: Ayes, Briggs, Mickens-Baker, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

The closed session was exited at 6:24 p.m..

3.0 Return to Public Session

At 7:00 p.m., Briggs moved, Puzauskas seconded, to come out of closed session and return to public session. Roll call: Ayes, Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

Also present: Superintendent Alan Chapman, Assistant Superintendent of Operations and Human Resources John Pye, Clerk of the Board Donna Evans, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Chief Financial Officer/Treasurer Tod Altenburg, Chuck Bartlett, Cathy Weiss, Steve Robinson of the *Normalite*, Jeanette Nuckolls, Mike Clark, Wendy Cannell, Barb Larson, Tania Goldsand, Kris Decker, Mark Pritchett, Meghan Leiseberg, Ben Matthews, Marty Pickett, Stephen Prochnow, James Keller, Tony Penn, Jason Simmons, Lindsey Cramer of TV 10, Bill Malot of TV 10, Dawn Green, Michele Steinbacher of *The Pantagraph*, M. Price, Steve Barr, Shatoiya Robinson, Adam Gothsil, Ashley Notbusch, Vickie Mahrt, Carmen Bergmann, Larry Schleicher, Loren Baele, Rebecca Henderson, Heath Henderson, Greg Reichert, Mrs. Greg Reichert, and others.

4.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

5.0 Public Comments

Greg Reichert, Normal ~ School Security

6.0 Focus on Students/Good News Report

- Carlock Teacher ~ Kris Decker
- Carlock Teacher ~ Barb Larson

7.0 Action

7.1 Action From Closed Session

Briggs moved, Mickens-Baker seconded, to expel the student discussed in closed session from Normal Community High School for the remainder of the 2006-2007 school year and all of the 2007-2008 school year. Roll call: Ayes: Briggs, Mickens-Baker, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

7.2 Approve Audit Services Provider

Altenburg provided information to the Board regarding the recommendation of Gorenz and Associates of Peoria as the Audit Services Provider. (Attachment #1). Mickens-Baker moved, Puzauskas seconded, to approve the agreement with Gorenz and Associates, Ltd. as Unit 5 Audit Services Provider. Altenburg noted that although the original Request For Proposal specified a three-year arrangement, Tom Peffer of Gorenz and Associates recommended a one-year agreement due to the changes in key administrative personnel at Unit 5. Roll call: Ayes: Briggs, Mickens-Baker, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

7.3 Approve Student Fees, Student Insurance, and School Lunch Prices for 2007-2008

Altenburg discussed student fees, student insurance and school lunch prices for the 2007-2008 school year. (Attachment #2) Based on current revenue and projected expenses, no changes are recommended. Puzauskas moved, Reece seconded, to approve student fees, student insurance and school lunch prices for 2007-2008 as recommended. Roll call: Ayes: Briggs, Mickens-Baker, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

7.4 Approve Budget Reductions to Operations and Maintenance Fund

Pye presented the recommendations for the budget reductions to the Operations and Maintenance Fund balance. He noted that expenditures still exceed revenues in the fund. Administration has researched and investigated ways to reduce expenditures in this field. (Attachment #3) Reece moved, Puzauskas seconded, to approve the budget reductions to the Operations and Maintenance Fund for 2007-2008 as presented. Board members noted that the decision to approve these recommendations has been very difficult. Roll call: Ayes: Briggs, Mickens-Baker, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

8.0 **Consent Agenda**

Chapman reviewed the Consent Agenda and recommended its approval. Mickens-Baker moved, Briggs seconded, to approve the Consent Agenda as presented.

8.1 Approval of Minutes

- April 11, 2007 Closed Meeting
- April 11, 2007 Regular Meeting

8.2 Personnel Matters (Attachment #4)

8.2.1 Non-Renewals - Resolution

8.3 Other

8.3.1 NCWHS Request For Overnight Trip ~ Outdoor Adventure Club (Attachment #5)

8.3.2 Approve Middle School Athletic Code Changes for 2007-2008 (Attachment #6)

8.3.3 Request For Sunday Use of Facility ~ NCWHS Music Department (Attachment #7)

8.3.4 NCWHS Request For Overnight Trip ~ Soccer Team (Attachment #8)

Roll call: Ayes: Briggs, Mickens-Baker, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

9.0 **Reports/Discussion**

9.1 Staffing Projections 2007-2008

Pye provided a five-year review beginning with the 2002-2003 year and staffing projections for the 2007-2008 school year. (Attachment #8) Information provided included enrollment increases and comparisons to the percent of staffing change for each employee type.

9.2 Technology Staffing

Baele provided the Board with information about the current and future status of staffing issues within the Technology Department. (Attachment #9) Baele discussed the department's current staffing issues including the leave coverage for the current network administrator and the creation of a position titled Technology Integration Specialist. The Board requested additional information regarding the long term plans of the department.

9.3 School Report Card

Braksick presented a follow-up report on the 2006 School Report Card and noted that the District is meeting the four required conditions to make Adequate Yearly Progress (AYP). (Attachment #10)

9.4 Skyward Gradebook

Braksick noted that Skyward Secondary Gradebook is currently used by 76% of all Unit 5 secondary teachers. (Attachment #11) Information was also given to the Board regarding Skyward Standards

Gradebook which will be available for use by teachers in the elementary buildings by August, 2007. Administrators will be encouraged to include additional training and practice for staff as needed. Board discussion followed regarding mandatory use of the Skyward Gradebook program by all teaching staff.

9.5 Freedom of Information Reports

Chapman reported that one written request for public information accessible under the Freedom of Information Act was received and processed. (Attachment #12)

9.6 Board Representative Reports

There were no Board representative reports given.

10.0 Announcements

- Chapman reminded everyone about the Chamber of Commerce program to be held at Chiddix Jr. High on May 1 at 7:15 a.m.
- Briggs commented on her attendance at the NCHS musical Aida noting that there were a lot of positive comments about this exceptional performance. She noted that the program will be performed again on April 26, 27, and 28th.
- Briggs noted that she recently attended the Minority Educator Reception held on April 16 at Kingsley Jr. High School.
- Altenburg announced that today is Administrative Professionals Day and publicly thanked all Unit 5 administrative professionals.
- Lay announced that on May 9 the Board will canvass and certify election results of the April 17 election and reorganize. Two new members, Mark Pritchett and Wendy Cannell, will be joining the Board.

12.0 Adjournment

The meeting was adjourned at 8:28 p.m.

**Scott Lay, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

Meta Mickens-Baker, Board of Education Secretary

Approved Date: May 23, 2007