

**Minutes**  
**McLean County Unit District No. 5**  
**BOARD OF EDUCATION**  
**Regular Session**  
**September 27, 2006**

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on September 27, 2006 at 6:30 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

**1.0 Roll Call**

Members present: Gail Ann Briggs, Meta Mickens-Baker, Martin O'Connor, John Puzauskas, Jay Reece, Steve Whittington, and Board President Scott Lay. Members absent: None.

**2.0 Closed Session**

Briggs moved, Puzauskas seconded, to adjourn to closed session for the review of closed session minutes, to discuss employment and compensation of specific individuals and to review pending litigation. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None.

**Motion carried.**

Also present: Superintendent Dr. Alan Chapman, Assistant Superintendent of Operations and Human Resources John Pye, and Clerk of the Board Donna Evans.

**3.0 Return to Public Session**

At 7:06 p.m., Briggs moved, Puzauskas seconded, to come out of closed session and return to public session. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

Also present: Chapman, Pye, Assistant Superintendent of Curriculum/Instruction Jim Braksick, Chief Financial Officer/Treasurer Tod Altenburg, Evans, Director of Secondary Education Dawn Green, Rhonda Klockenga, Eric Swingler, Geoff Schoonover, Mary Ahillen, Charles Bartlett, Ray Ahillen, Meghan Leiseberg, Jean Shaffner, Ben Matthews, Vickie Mahrt, Tricia Gaither, Paige Funfsinn, Mark Pritchett, Amy O'Connor, Cathy Weiss, Kirk Norgrain, Paula Pratt, Rhonda Goss, Michele Steinbacher from *The Pantagraph*, and others.

**4.0 Pledge of Allegiance**

The Pledge of Allegiance was recited.

**5.0 Public Comments**

None.

**6.0 Focus on Students/Good News Reports**

6.1 Brigham Good News Report ~ ISBE Spotlight School

Brigham principal, Geoff Schoonover congratulated the Brigham student body and teaching staff for being named a Spotlight School in 2005 by the Illinois State Board of Education.

**7.0 Public Hearing on Proposed Budget for 2006-2007**

Altenburg presented the 2006-2007 Budget for Community Unit School District No. 5, McLean and Woodford Counties, Illinois. (Attachment #1) Altenburg stated that notice of the public hearing was published in the August 12, 2006 edition of *The Pantagraph* and has been on display for public inspection since August 10, 2006. Altenburg discussed the adjustments made since the tentative budget was presented. No one in the audience addressed the Board regarding the proposed budget for 2006-2007. The public hearing officially ended at 7:50 p.m.

**8.0 Action**

8.1 Approval of Architectural Services Provider

Pye provided a report on the Facilities Committee's review of architectural service providers. (Attachment #2) Twenty-five responses to the requests for qualifications for architectural services

were submitted to the District by June 30, 2006. During July and August, the Facilities Committee reviewed the qualifications and identified four firms to interview. Those firms were BLDD Architects, Inc., FGM Architects Engineers, Inc., Middleton Associates, Inc., and LZT Associates, Inc. Pye indicated that after a thorough review of the qualifications of each of the firms, the Facilities Committee recommended the firm LZT Associates, Inc. who will partner with the firm of Perkins and Will for all of the district's architectural needs and services. Pye highlighted qualifications of LZT Associates, Inc. Puzauskas moved, Briggs seconded, to approve architectural services provider as presented. Members of the Facilities Committee answered additional questions. A brief discussion followed with board members expressing concerns and support of the recommendation. Roll call: Ayes: Briggs, Mickens-Baker, Puzauskas, Reece, Lay. Nays: O'Connor, Whittington. **Motion carried.**

#### 8.2 Adopt 2006-2007 Budget Resolution

Altenburg recommended the Board's adoption of the 2006-2007 Budget Resolution as proposed. (Attachment #3). Reece moved, Mickens-Baker seconded, to adopt the 2006-2007 Budget Resolution as presented. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

#### 8.3 Adopt Proposed Board Policy Revisions

- Board Policy 1.10 District Legal Status
- Board Policy 1.20 District Organization, Operations, and Cooperative Agreements
- Board Policy 1.30 District Philosophy and Mission Statement
- Board Policy 2.60 Board Member Removal From Office
- Board Policy 2.70 Vacancies on the Board – Filling Vacancies
- Board Policy 2.90 (Delete) Board Self-Evaluation
- Board Policy 2.120 Board Member Development
- Board Policy 2.190 Mailing Lists For Receiving Board Material
- Board Policy 2.260 Uniform Grievance Procedure
- Board Policy 3.30 Chain of Command
- Board Policy 3.50 Administrative Personnel Other Than the Superintendent
- Board Policy 3.70 Succession of Authority
- Board Policy 4.10 Fiscal and Business Management
- Board Policy 4.30 Revenue and Investments
- Board Policy 4.40 Incurring Debt
- Board Policy 4.45 Insufficient Fund Checks
- Board Policy 4.50 Payment Procedures
- Board Policy 4.60 Purchases and Contracts
- Board Policy 4.70 Resource Conservation
- Board Policy 4.80 Accounting and Audits
- Board Policy 4.90 Activity Funds
- Board Policy 4.100 Insurance Management
- Board Policy 4.130 Free and Reduced-Price Food Services
- Board Policy 4.160 Hazardous and Infectious Materials

Briggs presented 24 board policy revisions for adoption and highlighted changes made since their first reading. Briggs moved, Mickens-Baker seconded, to adopt the revision of board policies as proposed. Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None. **Motion carried.**

### 9.0 **Consent Agenda**

Chapman reviewed the Consent Agenda and recommended its approval. Mickens-Baker moved, Puzauskas seconded, to approve the Consent Agenda as presented.

#### 9.1 Approval of Minutes

- 9.1.1 September 13, 2006 ~ Regular Meeting
- 9.1.2 September 13, 2006 ~ Closed Meeting
- 9.1.3 September 19, 2006 ~ Special Meeting
- 9.1.4 September 19, 2006 ~ Closed Meeting

#### 9.2 Other

- 9.2.1 ISBE 2006-2007 Annual Applications for Recognition of Schools (Attachment #4)
- 9.2.2 NCWHS Request for Overnight Trip for the Outdoor Adventure Club September 29, 2006 through October 1, 2006. (Attachment #5)
- 9.2.3 NCHS Request for Overnight Trip for Pom Pon Squad February 1, 2007 through February 7, 2007. (Attachment #6)
- 9.2.4 PJHS Request for Donation Approval ~ \$3,000 Donation From Calvary United Methodist Church for Tutoring Program and District Student Support Activities. (Attachment #7)

Roll call: Ayes: Briggs, Mickens-Baker, O'Connor, Puzauskas, Reece, Whittington, Lay. Nays: None.

**Motion carried.**

## **10.0 Reports/Discussion**

### **10.1 2006 Summer School Report**

Rhonda Klockenga-Goss, Chiddix Jr. High teacher, and Eric Swingler, Northpoint Elementary teacher, presented a report on the 2006 Summer School Program for special education and ESL students which they directed. The program was held July 10 through August 3 at Parkside Junior High School and Parkside Elementary School. Swingler stated there was an increase in students from last year. Swingler and Klockenga-Goss thanked the transportation and food service departments as well as the staff at both schools for their help in making the program a success. Green provided a brief report on the 6<sup>th</sup> grade transition summer school program. This was the first year for this program that was offered to regular education students at a cost of \$175.00 per student. Green reported that all of the participants demonstrated improvement in reading skills and all but one student demonstrated improvement in math.

### **10.2 Area Vocational Center Report**

Green provided Board members with an update regarding the Bloomington Area Vocational Center. (Attachment #8) At the start of the school year, there were 100 Unit 5 students enrolled. Also provided was a breakdown of tuition costs per student. Green indicated that in an effort to offset some of the tuition cost, some money will come back to Unit 5 through the Career and Tech Ed grant program. Unit 5 is partnering with the BAVC on the possibility of offering classes related to engineering through Project Lead the Way.

### **10.3 Board Representatives Reports**

- Consortium for Educational Change ~ Mickens-Baker reported that she had attended the Consortium for Educational Change Leadership Team meeting September 20.
- Beyond the Books Educational Foundation Board of Directors ~ Briggs reported that the Directors met on September 14. Committees have been formed and meeting dates established for the year. Briggs indicated that by the end of October there will be significant publicity as well as solicitation of funds to support the Beyond the Books Educational Foundation grant awards.
- Community Connections Committee ~ Briggs announced that the committee held a rescheduled meeting on Tuesday, September 26. Information from the meeting will be provided to Board members in the Weekly Update. Briggs indicated that there will be a quarterly electronic publication for staff to be distributed prior to October 23.
- Study Circles ~ Briggs reported that the Circles are in their third week of sessions. The three Circles are scheduled to meet four times and will conclude on Saturday, October 7.

## **11.0 Announcements made included the following:**

- Mickens-Baker announced that she attended the Bloomington-Normal Insurance Association meeting on Monday, September 25. Her presentation provided members with information concerning the roles and requirements for serving on the Board of Education.
- Briggs reported that the Chamber of Commerce "Go Back to School" events will be held at NCHS on Thursday, October 5 at 6:30 a.m. and NCWHS on Wednesday, October 11 at 6:30 a.m. These events are ideal opportunities for Unit 5 to showcase our high schools and meet with business leaders in our community.
- Pye noted that the District will be participating with various community agencies on the morning of October 6 in a crisis drill. This event will take place at Normal Community West High School.

## **12.0 Adjournment**

The meeting was adjourned at 8:17 p.m.

---

**Scott Lay, Board of Education President  
Community Unit School District No. 5  
McLean and Woodford Counties, Illinois**

**ATTEST:**

---

**Meta Mickens-Baker, Board of Education Secretary**

**Approved Date:** October 11, 2006